

WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD MINUTES: REGULAR MEETING

2014-2015

May 14, 2015

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mrs. Lambert called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, and Mr. Aaron Jahneke. Mr. Larry Herrera was not in attendance.

B. Moment of Silence and Meditation

Mrs. Lambert called for a moment of silence and meditation.

C. Pledge of Allegiance

Mrs. Lambert led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the April 23, 2015 Regular Meeting. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

F. Current Events and Acknowledgments: Governing Board and Superintendent

Mrs. Lambert shared the following comments:

- Enjoyed attending the Lamp of Learning celebration to honor the awardees. The Governing Board also honored Dr. Susie Cook with the Lifetime of Learning Award.
- Staff from the U.S. Department of Agriculture (USDA) chose Washington Elementary School District to see a successful working model of breakfast in the classroom. They visited Julie Brenton's first grade classroom at Orangewood School and were impressed with the children and the breakfast program. They will use the information to be able to promote it in other states.
- Enjoyed attending the BEGIN graduation, which was a fun event.
- Enjoyed attending Sunnyslope School's Student of the Month Dinner, which is funded by a grant from John C. Lincoln. Retiring Principal Lori Ritz was also honored at the event.

Mr. Adams shared the following comments:

- There are many activities this time of the year and the Board members try to attend as many events as possible to show support and acknowledge the hard work of the staff.

May 14, 2015

- Enjoyed attending Roadrunner Elementary School's Peter Piper Pizza party and visiting with the students and staff.
- Enjoyed attending the Lamp of Learning celebration.
- Enjoyed attending the Retirement Reception and proud of the accomplishments and contributions of the retirees.
- Enjoyed visiting the MAP Center at Sahuaro Elementary School.

Ms. Graziano shared the following comments:

- Enjoyed attending the Arizona Education Association (AEA) Retired and AEA annual meetings. Stated that it is important for all of the educational organizations, e.g., ASBA, AEA, ASA, to continue to work together and have the same focus - what is best for the children.
- Enjoyed attending the Middle Level Educators of the Year Awards Breakfast. Ms. Graziano congratulated the teachers honored from Cholla, Desert Foothills, Mountain Sky, Palo Verde, Royal Palm, and Sweetwater Schools. She acknowledged the Principals that nominated the teachers.
- Enjoyed attending the OASIS Volunteers Celebration. Ms. Graziano commented that many of the reading volunteers are retired teachers from the District and appreciated that the District honors the volunteers/retirees.
- Enjoyed attending the Lamp of Learning celebration to honor the individuals who do incredible work for the District.
- Enjoyed attending the 7th and 8th grade track meet and presented medals to the winners. Ms. Graziano acknowledged all of the staff who organized and worked at the event. She also acknowledged the attendance of several high school track coaches, e.g., Thunderbird, Sunnyslope, and Washington.
- Enjoyed attending the Phoenix Youth Symphony where Corbin Kohtz, French horn player from Cholla Middle School, performed with one of the groups.
- Enjoyed attending the BEGIN graduation.
- Acknowledged and thanked the teachers and nurses for their hard work in honor of Teacher Appreciation Day/Week and National School Nurse's Day, respectively.
- Enjoyed attending the teacher job fair at Lakeview Elementary School.
- Enjoyed attending the Retiree Reception.
- Enjoyed attending the following school events:
 - Kandice Nelson's strings classes at Chaparral
 - Sunset's Festival of the Arts
 - Ironwood's 3rd grade violin concert
 - Mountain Sky's Alice in Wonderland production
 - Alta Vista's Fitness Fair
 - Manzanita's choral singers
 - John Jacob's Science Fair
 - Sahuaro's Spring Family Night for band, strings, and art
 - Abraham Lincoln Traditional School's singers
 - Roadrunner's fundraiser at Peter Piper Pizza
 - Acacia's band concert
 - Royal Palm's strings, choir, and band concert
 - Mountain Sky's choir concert
 - Ironwood's strings and band concert
 - Roadrunner's music and art reception

Mr. Jahneke made the following comments:

- Acknowledged that he received his Masters in Business Administration.
- Looking forward to speaking at the promotion ceremonies.

- Enjoyed attending the Lamp of Learning celebration.
- Enjoyed attending the Retiree Reception.

Dr. Cook acknowledged receiving a touching letter from great grandparents, Edward and Deborah Hoff. They acknowledged every teacher that their 8th grade great granddaughter had had since kindergarten at Abraham Lincoln Traditional School. Dr. Cook stated that they mentioned each teacher by name and complimented each one on their impact to their great granddaughter.

Dr. Cook introduced Ms. Carla Kahn, Community Outreach Coordinator with Valley Metro, who provided an update on the Northwest light rail extension project on 19th Avenue. Dr. Cook stated it was a pleasure working with Ms. Kahn and her team who worked hard to make the light rail extension project a positive experience for the community. Ms. Kahn introduced members of her team who attended the meeting: Mike Howard and Jennifer Donaldson with Sundt/Stacy and Witbeck (light rail contractor); and Howard Steere, Community Relations Manager with Valley Metro. Mr. Howard thanked Dr. Cook for her support of the light rail project and presented her with an appreciation award. Mr. Steere thanked everyone in the District that has been involved with the light rail project and presented Dr. Cook with a commemorative award that had a piece of the train track used for the light rail. Mrs. Lambert thanked Valley Metro for their care and responsiveness to community issues. Mrs. Lambert appreciated the strong communication and involvement with the schools. Dr. Cook thanked Valley Metro for acknowledging the District's schools and children because the students are the District's most important asset. Dr. Cook thanked the Valley Metro team for providing the update and for their partnership.

G. Celebrations of Successful Programs

Dr. Cook introduced Mr. Perry Mason, Principal at Mountain Sky Junior High School, who presented information regarding Rachel's Challenge, which is a national non-profit organization dedicated to creating safe, connected school environments that feature random acts of kindness for others. Mr. Mason introduced Karen Mull, social worker; Lisa Horak, teacher and F.O.R. (Friends of Rachel) Club sponsor; and Abigail Webber, student. They provided information regarding the Mountain Sky Rachel's Challenge program and their involvement with the program.

Mrs. Lambert thanked the presenters for the information and was pleased to see the life skills that the students are learning. She stated that the program is changing the lives of the adults, as well as the students, on the campus.

H. Public Participation

There was public participation. Ms. Nora Ulloa spoke on behalf of Mr. John Vasey, 6th grade teacher at Orangewood School. Ms. Ulloa thanked Mr. Vasey for the incredible contributions he made to her son's self esteem and love of school during the year. Ms. Ulloa stated that Mr. Vasey is a special teacher who is a good leader and role model. She stated that the out-of-county/state field trips that Mr. Vasey is providing is a world class education tool for the students.

I. Approval of the Consent Agenda

Mr. Adams requested that Item *II.B. – Personnel Items be pulled from the Consent Agenda for separate consideration.

UNANIMOUS

A motion was made by Mr. Adams that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mr. Jahneke. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

Approved and ratified the vouchers as presented.

UNANIMOUS

***B. Personnel Items**

A motion was made by Mr. Adams that the Governing Board approve Consent Agenda item *II.B. – Personnel Items as presented. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

Dr. Cook introduced Ms. Darcy Estrada, the new Principal at Manzanita Elementary School. Dr. Cook acknowledged Manzanita staff members who were present to show their support of Ms. Estrada. Ms. Estrada thanked the Governing Board for the opportunity to work at Manzanita. She thanked the Manzanita staff, administrators, and her family for their support. Ms. Estrada introduced her husband and two sons who attended the meeting.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

Approved the public gifts and donations as presented.

UNANIMOUS

1. Aetna Foundation, Inc. donated a check in the amount of \$325.00 for the benefit of students at Ironwood Elementary School.
2. Arizona Diamondbacks donated 150 baseball tickets with an approximate value of \$3,000.00 to be used as an incentive reward for the WESD 2014-2015 truancy program “Be Cool Come to School” good attendance campaign.
3. Donors Choose.Org donated a 3D printer with an approximate value of \$1,700.00 for the benefit of students in the Gifted Program at Orangewood School.
4. Farmers Insurance Thank America’s Teachers (partnered with Adopt-a-Classroom) donated eight classroom licenses of Headsprout and related headsets with an approximate value of \$2,500.00 to benefit students at Abraham Lincoln Traditional School.
5. Farmers Insurance Thank America’s Teachers (partnered with Adopt-a-Classroom) donated Backpack sets with an approximate value of \$2,500.00 to benefit students at Abraham Lincoln Traditional School.
6. General Mills Box Tops for Education donated a check in the amount of \$5,000.50 for the benefit of students at Maryland School.
7. General Mills Box Tops for Education donated a check in the amount of \$319.20 to purchase art supplies and materials for the benefit of students at Moon Mountain Elementary School.
8. GFWC Washington Woman’s Club, Inc. donated a check in the amount of \$5,000.00 to purchase instruments for the benefit of the music programs at Royal Palm Middle School.

9. Clorinda Graziano donated a Knilling full size violin including case and accessories with an approximate value of \$300.00 for the benefit of students in the strings class at Chaparral Elementary School.
10. Ironwood Parent/Teacher Organization donated a check in the amount of \$5,739.35 for the purchase and installation of a SMART Board to benefit classroom students at Ironwood Elementary School.
11. Kroger/Fry's Food Stores donated a check in the amount of \$752.97 from the Community Rewards Program to benefit students at Ironwood Elementary School.
12. McCarthy Construction donated Taylor Swift concert tickets with an approximate value of \$770.00 for the benefit of students in the After-school Academy program.
13. Moore Co., Inc. donated innovation, ergonomically-designed classroom furnishings (proto-type "shapes" desks, "cloud" tables, flipper tables, modular display board and cantilever chairs) with an approximate value of \$41,075.00 to enhance STEAM-based classroom activities in the art and gifted classrooms at Orangewood School.
14. North Phoenix Kiwanis Club donated twenty \$25.00 fuel cards with a value of \$500.00 to benefit families in the McKinney-Vento Homeless Assistance Program.
15. Summerwinds-West Bell donated a Chinese Elm tree in memory of Courtney Wood, a former student, to Chaparral Elementary School.
16. Washington Education Foundation donated a check in the amount of \$500.00 for the benefit of the WESD Retiree Reception.
17. Wolz Florist donated flowers with an approximate value of \$500.00 for the WESD Lamp of Learning Celebration.

***D. Out-of-County/State Field Trips**

UNANIMOUS

1. Mandy Taylor, Lookout Mountain Elementary School, submitted an out-of-county/state field trip to Catalina Island Marine Institute (CIMI), Catalina Island, CA, November 15-18, 2015, for 6th grade students at a cost of \$56,237.25.
2. Patti Mitchell, Moon Mountain Elementary School, submitted an out-of-county/state field trip to National Operation Tone-Up Challenge, Hermosa Beach, CA, May 21-22, 2015, for 4th grade students at a cost of \$3,895.00.
3. Kirsten Dukeshier, Mountain Sky Junior High School, submitted an out-of-county/state field trip to Forum Music Festival, Cypress College, Anaheim, CA, and Disneyland, Anaheim, CA, May 13-15, 2016, for 7th and 8th grade students at a cost of \$64,507.00.
4. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Lee's Ferry and Horseshoe Bend, Marble Canyon, AZ, Sky Y Camp, Prescott, AZ, and Goldwater Lake, Prescott, AZ, October 4-9, 2015, for 6th grade students at a cost of \$20,225.00.

5. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Hoover Dam, Boulder City, NV, Colorado River, Willow Beach, AZ, Sky Y Camp, Prescott, AZ, and Goldwater Lake, Prescott, AZ, October 6-9, 2015, for 6th grade students at a cost of \$19,880.00.
6. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium, Tucson, AZ, November 6, 2015, for 6th grade students at a cost of \$1,259.00.
7. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium, Tucson, AZ, November 13, 2015, for 6th grade students at a cost of \$1,259.00.
8. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium, Tucson, AZ, November 20, 2015, for 6th grade students at a cost of \$1,259.00.
9. Dianna Bonney, Orangewood School, submitted an out-of-county/state field trip to Camp Colley, Payson, AZ, Moqui Fire Lookout Tower and Blue Ridge Reservoir (Cragin Reservoir), Coconino National Forest, Coconino County, AZ, October 6-8, 2015, for 5th-7th grade students at a cost of \$3,200.00.

***E. Out-of-State Travel**

UNANIMOUS

1. Dr. Paul H. Stanton, Superintendent; Dr. Linda Jean Bailey, Assistant Superintendent; Janet A. Sullivan, Assistant Superintendent; Justin Peter Wing, Director of Human Resources; Dr. Janet Kinahan Altersitz, Administrator of Professional Development; Shannon Beth Bonnette, Principal at Richard E. Miller Elementary School; Rebeccah Marlene Potavin, Principal at Maryland School; Michael Stephen Waters, Principal at Mountain View School; Tracy Maynard, Principal at Shaw Butte Elementary School; and Steven Murosky, Principal at Ocotillo Elementary School, to attend the University of Virginia Turnaround Program – Cohort 11 Summer Session, June 20-24, 2015, in Charlottesville, VA, at no cost to the District.

***F. Award of Contract – Bid No. 15.001, Apparel and Accessories**

UNANIMOUS

***G. Award of Contract – RFP No. 15.002, Grocery and Retail Supplies, to Costco Wholesale #490**

UNANIMOUS

***H. Award of Contract – Bid No. 15.004, Private Day Schools and Ancillary Services**

UNANIMOUS

***I. Award of Contract – Bid No. 15.005, Special Education Services**

UNANIMOUS

***J. Award of Contract – Bid No. 15.012, Used Perfector Four-Color Offset Conventional Stream Fed Press**

UNANIMOUS

***K. Extension and Renewal of Annual Contract for Specified Goods and Services**

UNANIMOUS

***L. Annual Intergovernmental Cooperative Purchase Agreement with the Strategic Alliance for Volume Expenditures (SAVE)**

UNANIMOUS

***M. Renewal of Intergovernmental Agreement with the City of Phoenix for the Head Start Program and Approval of the WESD Head Start Program Planning 2015-2016**

UNANIMOUS

- *N. Agreement with *Interlingua* to Provide Spanish Classes to MAP Center Students at Sahuaro Elementary School UNANIMOUS
- *O. Approval of Memorandum of Understanding with NAU for the Foster Grandparents Program at Desert View Elementary School UNANIMOUS
- *P. Acceptance of the Musical Instrument Museum Grant in the Amount of \$12,500.00, the Foresters Grant in the Amount of \$2,453.00, and the 2015 We Love It Here Grant in the Amount of \$5,000.00 UNANIMOUS

III. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING

IV. PUBLIC HEARING

A. Annual Expenditure Budget Revision #2 for Fiscal Year 2014-2015

Dr. Cook introduced Mr. David Velazquez, Director of Finance, to present information regarding the Annual Expenditure Budget Revision #2 for fiscal year 2014-2015. Mr. Velazquez advised the Board that the District was required by law to present the revised expenditure budget for approval at a Governing Board meeting prior to May 15, 2015. Mr. Velazquez stated when the budget was finalized in October 2014, the carry forward dollars were placed into accounts for the new fiscal year. He reported that the District had the ability to move Capital dollars into M&O to cover expenses.

Mr. Velazquez reported that as a result of student growth, there were slight increases to the following:

- Revenue Control Limit
- M&O budget
- Capital budget
- Classroom Site Fund

Mrs. Lambert asked if Capital funding can be carried forward and is there a cap on the amount. Mr. Velazquez responded that capital funding can be carried forward with no cap.

There were no questions from the public.

V. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING

VI. ACTION / DISCUSSION ITEMS

A. Annual Expenditure Budget Revision #2 for Fiscal Year 2014-2015

UNANIMOUS

Dr. Cook advised the Governing Board that they were being asked to approve the Annual Expenditure Budget Revision #2 for fiscal year 2014-2015.

A motion was made by Mrs. Lambert that the Governing Board approve the 2014-2015 Annual Expenditure Budget Revision #2, and authorize subsections to be exceeded provided that the overall Maintenance and Operation budget is not exceeded as per ARS 15-905 G. The motion was seconded by Ms. Graziano. The motion carried.

B. 2015-2016 School and Employee Calendars

Dr. Cook advised the Board that they would be presented with the 2015-2016 school and employee calendars for consideration and approval. Dr. Cook introduced Dr. Maggie Westhoff, Director of Professional Development, who facilitated the work of the Calendar Committee.

Dr. Westhoff reported that the following parameters provided the framework for the calendar development process:

- Alignment of WESD start date and holidays with those of Glendale Union High School District.
- Compliance with legal requirements and State mandates pertaining to instructional days and hours, legal holidays, teacher contracts and the State testing schedule.

Dr. Westhoff stated that the following issues were discussed and monitored during this year's development process:

- The early release Wednesday during State testing week.
- The parent/teacher conference model that is based on available translation services.
- The additional grading time for K-3 special area teachers.

Ms. Graziano asked why there was no time before the end of the 4th quarter grading period and the last day of school. Dr. Westhoff replied that the committee had long discussions regarding grading days because in the past, the grading was so early that it negated several weeks of the grading period. Therefore, the committee had tried to make the grading day as close to the end of the grading period as possible so that teachers would have the opportunity to have all observation data collected on the students to complete the final grades. Teachers have created systems to gather critical information earlier in the 4th quarter grading period because report cards go home with the students on the last day of school.

A motion was made by Mr. Jahneke that the Governing Board approve the 2015-2016 school and employee calendars as presented. The motion was seconded by Ms. Graziano. The motion carried.

VII. INFORMATION / DISCUSSION ITEM**A. Arizona School Boards Association's Legislative Agenda Proposals**

Dr. Cook advised the Board that ASBA requested suggestions for the ASBA 2016 Political Agenda. Board members were provided with the 2015 long-term, short-term, and Session-specific issues from ASBA as an example. Board members were asked to submit suggestions for proposals to Dr. Cook by May 18, 2015. The proposals will be submitted to the Governing Board on May 28, 2015 for consideration and action.

Mrs. Lambert encouraged Board members to submit proposals.

VIII. FUTURE AGENDA ITEMS

Mr. Adams requested a presentation from Honeywell regarding its contributions to public education.

Ms. Graziano requested the following future agenda item:

- BEGIN Program update (possibly at the beginning of the 2015-2016 school year)
 - How are teachers selected for the program?
 - Summary of the 3-year program.
 - How are the mentor teachers and cadre leaders developed?

IX. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Adams to adjourn the meeting at 8:20 p.m. The motion was seconded by Mr. Jahneke. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota
BOARD SECRETARY

5/28/15
DATE

Joe Lambert
BOARD OFFICIAL

5/28/15
DATE