

WASHINGTON ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD MINUTES: EXECUTIVE SESSION AND REGULAR MEETING

2014-2015

April 9, 2015

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. SPECIAL MEETING**

**A. Call to Order and Roll Call**

Mrs. Lambert called the meeting to order at 6:18 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Larry Herrera, and Mr. Aaron Jahneke.

**B. Adoption of the Special Meeting Agenda**

A motion was made by Mr. Adams that the Governing Board adopt the Special Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

**II. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

UNANIMOUS

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2015 Interest-based Negotiation (IBN) process.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Herrera. The motion carried.

**III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION**

**IV. EXECUTIVE SESSION – GENERAL FUNCTION**

**A. Call to Order and Roll Call**

**B. Confidentiality Statement**

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. §38-431.03 unless pursuant to specific statutory exception.

April 9, 2015

C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2015 Interest-based Negotiation (IBN) process.

V. **RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING**

VI. **REGULAR MEETING – GENERAL FUNCTION**

A. **Call to Order and Roll Call**

Mrs. Lambert called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Larry Herrera, and Mr. Aaron Jahneke.

B. **Moment of Silence and Meditation**

Mrs. Lambert called for a moment of silence and meditation.

C. **Pledge of Allegiance**

Mrs. Lambert led the Pledge of Allegiance.

D. **Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Herrera. The motion carried.

UNANIMOUS

E. **Approval of the Minutes**

A motion was made by Ms. Graziano that the Governing Board approve the Minutes of the March 12, 2015 Regular Meeting and Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

F. **Current Events and Acknowledgments: Governing Board and Superintendent**

Mrs. Lambert shared that she enjoyed attending the Arts Advocacy for K-12 Education trip to Washington D.C., March 20-25, 2015. She advised that she was involved with the Arizona Citizens for the Arts that received a grant to create public policy to promote K-12 arts education in the schools and enabled members to attend the conference in Washington D.C. She reported that the arts initiative was one of the best practices in school reform models and had improved student behavior, attendance, and scores. Mrs. Lambert and Lynn Tuttle, member of the Arizona Citizens for the Arts and Director of Arts Education with the Arizona Department of Education, had the opportunity to meet with seven out of eleven Arizona elected officials and spoke to them about ensuring that they support funding for the national endowment for the arts and the importance of reauthorization. WESD student artwork was presented to all of the elected officials with whom they met.

Mrs. Lambert shared that she and Governing Board members Mr. Adams, Mr. Herrera, and Ms. Graziano enjoyed going to Palo Verde Middle School, who hosted representatives from the U.S. Department of Education, as an exemplary model of how schools and faith-based partners can work together to strengthen schools, neighborhoods, and cities. Reverend Brenda Girton-Mitchell, Director, and Special Assistant Eddie Martin from the Center of Faith-based and Neighborhood Partnerships Division of the U.S. Department of Education visited Palo Verde Middle School to listen to stories of the keys to successful partnerships. Mrs. Lambert commended Principal Carol Patterson and Assistant Principal Jill Sarraino on their accomplishments

in building partnerships to benefit students which improved absences, morale, and behaviors. Reverend Girton-Mitchell and Mr. Martin were pleased with the discussion and plan to share these best practices with other schools across the country.

Mr. Adams thanked the Board members for giving him the opportunity to attend the National School Boards Association Conference in Nashville, TN, March 20-23, 2015. He reported that the main topics of discussion were boardmanship and advocacy. Mr. Adams asked Dr. Cook to email Board members copies of the conference handouts, as well as a PowerPoint presentation from Dr. David Lee, "Inside the Crosshairs – Board Behavior Linked to Student Achievement".

Mr. Jahneke shared that he enjoyed attending the Support Our Schools AZ fundraiser. He mentioned that Mr. Adams, Mr. Herrera, Dr. Cook, Dr. Stanton, and District administrators also attended the event. Mr. Jahneke thanked John and Mary Lou Micheals for having the event in their beautiful home.

Ms. Graziano shared the following:

- Acknowledged and thanked the students and art teachers at Alta Vista, Cactus Wren, Lakeview, Sunset, and Tumbleweed schools for the artwork displayed in the Governing Board Room.
- Thanked the art teachers for their time and efforts to display student artwork at the annual WESD art show at ASU West. Ms. Graziano appreciated the parents for attending the event to support their children.
- Enjoyed attending the elementary/middle school all state band event.
- Enjoyed participating in the Arizona Education Association State Capitol Day. Ms. Graziano appreciated that Representative Kern met with her and Ms. Laurie Richards, Washington District Education Association (WDEA) President.
- Enjoyed attending the District's elementary/middle school honor band concert at Desert Foothills.
- Enjoyed attending the Arizona School Boards Association (ASBA) Equity Event with fellow Board members.
- Thanked Palo Verde Middle School Principal Carol Patterson, Assistant Principal Jill Sarraino, and their team for the professional presentation for the representatives from the U.S. Department of Education. Ms. Graziano appreciated that the beautification project gave students a sense of pride and ownership in the school which also applies to academics and making the students citizens of life. Ms. Graziano stated it was important to educate the whole child and make them not only career ready, but also life ready.
- Appreciated that many school newsletters indicate a trend of family engagement activities, e.g., reading nights, engineering nights, science nights, parenting classes. Ms. Graziano thanked the schools for all that they do for the families and children.
- Attended a band concert in Connecticut similar to our District's regional band concerts and reported that they did not have the parent support that she has witnessed at our District concerts where the rooms are filled to capacity. Ms. Graziano appreciated the support that our parents show for their children.

Mr. Herrera shared the following:

- Thanked the students who participated in the WESD art show at ASU West.
- Enjoyed participating in the Community Day with Pure Heart by volunteering at Arroyo's field day.
- Enjoyed visiting Orangewood, Royal Palm, Cardinals Academy, Mountain View, and Lookout Mountain schools.

Dr. Cook shared the following:

- A parent called to advise that she appreciated the teachers and after-school academy at Acacia Elementary School. Her 3<sup>rd</sup> grade daughter had attended a school in a neighboring district and could not read nor write. Mother was overjoyed that her daughter was now able to read and write at grade level
- Acknowledged teachers who participated in the District's art show at ASU West. This year's event had the highest attendance ever. The teachers commented on the high attendance which was also an indication of the District's high parent engagement.
- Extended an open invitation to the Refugee Parent University to be held on Saturday, April 11, 2015 at Alta Vista Elementary School. Breakfast will be served at 8:00 a.m. followed by the speakers at 8:45 a.m.
- Acknowledged the amazing work of Palo Verde Principal Carol Patterson and Assistant Principal Jill Sarraino; Kathleen McKeever, Director of Academic Support Programs; and Jill Hicks, Community Outreach Specialist, and Tracy Beal from Pure Heart Church who told the story of Urban Plunge. Dr. Cook believed that the representatives from the U.S. Department of Education were impressed.

#### **G. Special Recognition**

- Dr. Cook introduced Ms. Natalie McWhorter, Director of Curriculum who, in turn, recognized Danielle Zylstra, 8<sup>th</sup> grade student at Mountain Sky Junior High School, who placed 1<sup>st</sup> in the District Spelling Bee, and Karl Matthew Alcance, 8<sup>th</sup> grade student at Abraham Lincoln Traditional School, who placed 2<sup>nd</sup> at the District Spelling Bee.
- Ms. Natalie McWhorter, Director of Curriculum recognized Karl Matthew Alcance, 8<sup>th</sup> grade student at Abraham Lincoln Traditional School, who placed 1<sup>st</sup> in the Regional Spelling Bee, and Danielle Zylstra, 8<sup>th</sup> grade student at Mountain Sky Junior High School, who placed 2<sup>nd</sup> in the Regional Spelling Bee.

Ms. McWhorter reported that Danielle and Karl are both involved with their schools and community activities. She stated that Danielle and Karl are respected by their peers and are good role models in their schools. She said she was very proud of their accomplishments and that they represented the District very well at the State Spelling Bee. Ms. McWhorter introduced the parents and Danielle and Karl were presented with certificates.

- Dr. Cook introduced Ms. Sue Pierce, Director of Facility Planning, who, in turn, recognized Sunnyslope School for receiving the 2014 Kilowatt Crackdown Award as the highest rated in the K-12 schools category of the Energy Star competition from The Green Buildings Committee of BOMA Greater Phoenix. Ms. Pierce reported that for several years, Sunnyslope School had been a leader in the energy behavior change program and was the District's first school to have a solar installation. Ms. Pierce presented a plaque to Sunnyslope Principal Lori Ritz for being the school with the highest ongoing Energy Star rating in the State of Arizona.

Mr. Herrera commented that he enjoyed visiting Sunnyslope School and seeing the kiosk and solar panels over the playground. He stated that he now realized why many of the lights were turned off to conserve energy. He congratulated Ms. Ritz for her efforts and thanked her for her years of service.

#### **H. Public Participation**

There was no public participation.

**I. Approval of the Consent Agenda**

**UNANIMOUS**

Mrs. Lambert requested that Item \*VII.B. – Personnel Items be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Ms. Graziano. The motion carried.

**VII. CONSENT AGENDA**

**\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

**\*B. Personnel Items**

**UNANIMOUS**

A motion was made by Mrs. Lambert that the Governing Board approve Consent Agenda item \*VII.B. – Personnel Items as presented. The motion was seconded by Mr. Adams. The motion carried.

Dr. Cook introduced Lori Mora, the new Administrator for Special Education. Ms. Mora thanked the Governing Board for the opportunity to work for the District and looked forward to the opportunities for all students regardless of their skills and abilities.

Dr. Cook introduced Rhonda Warren, who had been on SmartSchools for the 2014-2015 school year and was rehired as the Principal of Sunburst Elementary School. Ms. Warren thanked her staff for giving her the opportunity to return as Principal at Sunburst. She acknowledged her husband and daughter who were in attendance at the meeting.

Dr. Cook introduced Jill Sarraino, the new Principal at Palo Verde Middle School. Ms. Sarraino thanked the Governing Board for the opportunity to continue to lead Palo Verde in excellence. She acknowledged the attendance of Palo Verde staff members, her husband and children, and current Palo Verde Principal Carol Patterson. She acknowledged the work that Ms. Patterson had accomplished at Palo Verde and pledged to continue her work and make her proud.

**\*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**UNANIMOUS**

Approved the public gifts and donations as presented.

1. American Heart Association donated a check in the amount of \$2,500.00 for athletic equipment and health and fitness programs for the benefit of students at Shaw Butte Elementary School.
2. Arizona Cardinals Football Club donated a check in the amount of \$100,000.00 for additional staffing, student uniforms, binders, lanyards and field trips for the benefit of the students at Arizona Cardinals Preparatory Academy.
3. CSAA Insurance Group/AAA Care Program donated 200 hygiene kits and 20 lice kits with an approximate value of \$1,200.00 for the benefit of students at Mountain View School students at Cholla Middle School.
4. Mattel Children's Foundation donated 135 kits for STEM Education Awareness (grades K-6) with an approximate value of \$17,820.00 to the WESD Curriculum

Department.

5. Moon Valley Gardens Neighborhood Block Watch donated a check in the amount of \$517.58 for the purchase of seven half dome mirrors for student and staff safety in hallways and stairwells at Moon Mountain Elementary School.
6. Peter Piper Pizza donated a check in the amount of \$418.96 for the benefit of the WESD BEGIN Program.
7. Phoenix Alumnae Chapter of Sigma Alpha Iota donated a viola, a violin fiber bow, and an instruction book with an approximate value of \$392.42 for the benefit of music students at Chaparral Elementary School.
8. Pi Beta Phi donated 300 books with an approximate value of \$3,000.00 for the benefit of students at Sunset Elementary School.
9. Pi Beta Phi donated 75 books with an approximate value of \$623.22 for the benefit of students at Abraham Lincoln Traditional School
10. SPICE (Mountain Sky Parent/Teacher Association) donated a check in the amount of \$5,742.40 to be used for stipends for after-school activities for the benefit of students at Mountain Sky Junior High School.
11. Take Charge America donated a check in the amount of \$1,000.00 to support the WESD Community Food Drive.

- \*D. Annual Intergovernmental Cooperative Purchase Agreements with the 1 Government Procurement Alliance (1GPA), Mohave Educational Services Cooperative (MESOC), State Procurement Office (SPO), The Cooperative Purchasing Network (TCPN) UNANIMOUS**
- \*E. Extension and Renewal of an Annual Contract for Specified Goods and Services UNANIMOUS**
- \*F. Permission to Pursue the 21<sup>st</sup> Century Community Learning Center Grant in the Amount of \$3,995,000.00 on Behalf of the District UNANIMOUS**
- \*G. Acceptance of the Washington Education Foundation Grants in the Amount of \$3,813.69 and Virginia G. Piper Back to School Grant in the Amount of \$40,700.00 UNANIMOUS**

## **VIII. ACTION / DISCUSSION ITEMS**

- A. Interest-Based Negotiations (IBN) Team's Recommendations for 2015-2016 UNANIMOUS**  
Dr. Cook advised the Board that it was being offered the culmination of a year's work by the Interest-Based Negotiations (IBN) team. Dr. Cook introduced Ms. Sue Snyder to present the IBN team's recommendations to the Board.

Ms. Snyder introduced the IBN team members who were in attendance at the Board meeting and reviewed the IBN team's recommendations that were made utilizing the interest-based process to reach consensus. Ms. Snyder reported that the interest-based process was non-adversarial and non-positional, and was based on trust, communication, and consensus building. She stated that the process had proven to be very effective for many years in the District.

Mrs. Lambert thanked the IBN team for its hard work.

Mr. Adams stated that the IBN team was the best tool for the Governing Board to utilize and thanked everyone on the IBN team.

Ms. Graziano expressed her appreciation that the IBN team was able to provide a one-time, lump sum payment to all employees and thanked the IBN team for its work.

Dr. Cook acknowledged Sue Snyder for her ability to take complex information from six long, complicated IBN meeting days and put it into a presentation that made it very easy to understand.

A motion was made by Mrs. Lambert that the Governing Board approve the following recommendations. The motion was seconded by Ms. Graziano. The motion carried.

1. It was recommended that a one-time, lump sum payment be distributed to employees according to a tiered payment matrix that is based on length of consecutive employment with WESD. Employees with a start date of 2/1/2015 or earlier are eligible to receive the one-time, lump sum payment, including those whose salary is at or beyond the current ending salary of the applicable salary schedule. The cost of this compensation plan is approximately \$1 million.
  - On 8/21/2015, distribute a one-time, lump sum payment of \$300.00 to each 1.0 FTE employee with a start date between 7/1/2011 and 2/1/2015, and still employed by WESD in a regular position as of 8/14/2015. For less than full-time employees, prorate the lump sum based on FTE as of 3/31/2015.
  - On 8/21/2015, distribute a one-time, lump sum payment of \$350.00 to each 1.0 FTE employee with a start date between 7/1/2006 and 6/30/2011, and still employed by WESD in a regular position as of 8/14/2015. For less than full-time employees, prorate the lump sum based on FTE as of 3/31/2015.
  - On 8/21/2015, distribute a one-time, lump sum payment of \$400.00 to each 1.0 FTE employee with a start date between 7/1/2001 and 6/30/2006, and still employed by WESD in a regular position as of 8/14/2015. For less than full-time employees, prorate the lump sum based on FTE as of 3/31/2015.
  - On 8/21/2015, distribute a one-time, lump sum payment of \$450.00 to each 1.0 FTE employee with a start date between 7/1/1996 and 6/30/2001, and still employed by WESD in a regular position as of 8/14/2015. For less than full-time employees, prorate the lump sum based on FTE as of 3/31/2015.
  - On 8/21/2015, distribute a one-time, lump sum payment of \$500.00 to each 1.0 FTE employee with a start date between 7/1/1991 and 6/30/1996, and still employed by WESD in a regular position as of 8/14/2015. For less than full-time employees, prorate the lump sum based on FTE as of 3/31/2015.
  - On 8/21/2015, distribute a one-time, lump sum payment of \$550.00 to each 1.0 FTE employee with a start date between 7/1/1986 and 6/30/1991, and still employed by WESD in a regular position as of 8/14/2015. For less than full-time employees, prorate the lump sum based on FTE as of 3/31/2015.
  - On 8/21/2015, distribute a one-time, lump sum payment of \$600.00 to each 1.0 FTE employee with a start date of 6/30/1986 or earlier, and still employed by WESD in a regular position as of 8/14/2015. For less than full-time employees, prorate the lump sum based on FTE as of 3/31/2015.
2. It was recommended that the stipend hourly rate for temporary, after-school instructors be increased from \$20.33 to \$25.00 effective with the 2015-2016 school year, with no cost to the M&O budget.

**B. 2014-2015 Revenue Budget**

**UNANIMOUS**

Dr. Cook advised the Board that they were being presented with the 2014-2015 Revenue Budget, which was no longer a requirement by the State of Arizona. However, action by the Board was recommended by the auditors in order to prepare the Comprehensive Annual Financial Report. Dr. Cook introduced Mr. David Velazquez who provided the information.

Mr. Velazquez advised there was one new line item on page 25 – Fund 665–Energy and Water Savings. He reported that the Legislature now allows the District to capture the savings it incurs from its energy savings programs.

Ms. Graziano thanked Mr. Velazquez for the report and asked what Fund 565-Litigation Recovery was? Mr. Velazquez responded that the funds were from an old Microsoft class-action lawsuit. He reported that the funds had been reserved for repairs and purchases made by the Management Information System (MIS) Department.

A motion was made by Mr. Jahneke that the Governing Board approve the stated revenue amounts as estimated budget for the 2014-2015 fiscal year. The motion was seconded by Mr. Herrera. The motion carried.

**C. Head Start Update, Philosophy, Long-Range and Short-Range Goals, and Self-Assessment Plan**

**UNANIMOUS**

Dr. Cook advised the Board that the District was required by the City of Phoenix and the Federal Regulations to annually present a review of the Head Start Program philosophy, long-range and short-range program goals, and the self-assessment process. Dr. Cook introduced Ms. Diana Howsden, Director of Head Start Services, and Ms. Michaele Pilsbury, Head Start Program Coordinator, to present information regarding the Head Start Program.

Ms. Howsden provided an update about the District's Head Start Program and Ms. Pilsbury provided a review of the self-assessment process.

Mrs. Lambert stated that the Head Start Program had a positive effect on the 700 students and their families to get them prepared to enter the educational system. She expressed her appreciation to the Head Start staff for all that they do.

Mr. Herrera reported that he was a strong supporter of the Head Start Program because he had participated in the program as a child and had fond memories of the experience. Mr. Herrera stated that he had received favorable comments from kindergarten teachers that the Head Start students were well prepared when they started school.

Ms. Graziano thanked Ms. Howsden and Ms. Pilsbury for their efforts and hard work. She stated that since the program only funded enrollment for 588 children and the actual enrollment was 700 children (reflected children entering and leaving the program), there must be a long waiting list. Ms. Howsden replied that they were required to have a 20% waiting list, however, they had many more children on the waiting list. Ms. Graziano wished the District had more funding and classrooms to accommodate all of the children on the waiting list.

A motion was made by Mr. Adams that the Governing Board approve the Preschool/Head Start Philosophy, the Head Start Long-Range and Short-Range Goals, and the Self-Assessment Plan. The motion was seconded by Mr. Herrera. The motion carried.



**D. RFQ #14.021, Construction Manager at Risk (CMAR) Services for Multi-site Door Hardware Replacement Project – Guaranteed Maximum Price (GMP) with Brignall Construction in an Amount Not-to-Exceed \$1,405,131.00** UNANIMOUS

Dr. Cook advised the Board that they were being presented with a recommendation for Construction Manager at Risk Services. Dr. Cook introduced Mr. Howard Kropp to offer information and advised that Mr. Mike Kramer, Director of Capital Projects/Maintenance, and Mr. Paul Hartley of H2 Group were also present to answer questions.

Mr. Kropp stated that the District was recommending the guaranteed maximum price for the multi-site door hardware replacement project (10 locations) with Brignall Construction as the Construction Manager at Risk (CMAR) to complete the project. He advised that Susan Rojas from Brignall Construction was also available to answer questions.

Ms. Graziano asked if the guaranteed maximum price included the contingency. Mr. Kropp confirmed that it did include the contingency.

Mr. Adams commended everyone involved with the project and stated that Brignall Construction had a good reputation.

A motion was made by Ms. Graziano that the Governing Board approve the Guaranteed Maximum Price for the Multi-site Door Hardware Replacement Project with Brignall Construction as the Construction Manager at Risk in an amount not to exceed \$1,405,131.00. The motion was seconded by Mr. Jahneke. The motion carried.

**E. Utilize Intergovernmental Cooperative Purchase Agreements with Mohave Education Services Cooperative (MESCC)** UNANIMOUS

Dr. Cook introduced Ms. Cathy Thompson, Director of Business Services, to provide information regarding the utilization of an intergovernmental cooperative purchase agreement with Mohave Education Services Cooperative (MESCC).

Ms. Thompson reported that two buses were out of commission and the District did not have the funding to purchase replacement buses. She advised that the lease purchase of three buses would not impact the capital budget plan negatively.

Ms. Graziano asked if the three-year lease of the three buses instead of purchasing one bus would sustain the District for three years. Ms. Thompson replied that the District should replace three to four buses per year due to an aging fleet, however, the budget could not meet the need. Therefore, this recommendation for the lease purchase of three buses would increase the ability of the Transportation Department to meet the needs of our students on a daily basis without an impact to the capital budget plan.

Mr. Adams asked if there was a penalty if there was a need for the District to terminate the lease. Ms. Thompson responded that there was a provision that the lease was contingent on the Governing Board allocating the funding for any given year. She advised that this provision was on every lease that the District had signed. Ms. Thompson reported that if the Board did not allocate funding for any given year, the buses would be surrendered with no penalty.

A motion was made by Mr. Jahneke that the Governing Board approve the lease purchase of three 78-passenger buses under the Intergovernmental Cooperative Purchase Agreement with Mohave Educational Services Cooperative (MESC). The annual cost for the lease is \$147,773.00 for a total cost of \$443,319.00 over three years. It was further moved that the Governing Board authorize the Superintendent to execute all documents related to the lease. The motion was seconded by Mr. Herrera. The motion carried.

**IX. FUTURE AGENDA ITEMS**

There were no future agenda items.

**X. ADJOURNMENT**

A motion was made by Mr. Adams to adjourn the Regular Meeting at 8:20 p.m. The motion **UNANIMOUS** was seconded by Mr. Jahneke. The motion carried.

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

Joyce Chiota  
BOARD SECRETARY

4/23/15  
DATE

B W Adams  
BOARD OFFICIAL

4/23/15  
DATE