

WASHINGTON ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD MINUTES: REGULAR MEETING-EXECUTIVE SESSION-REGULAR MEETING

2014-2015

December 11, 2014

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mrs. Lambert called the meeting to order at 7:03 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza.

B. Moment of Silence and Meditation

Mrs. Lambert called for a moment of silence and meditation.

C. Pledge of Allegiance

Mrs. Lambert led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Maza. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the November 13, 2014 Regular Meeting. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

F. Approval of the Minutes

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the November 25, 2014 Executive Session. The motion was seconded by Mr. Maza. The motion carried.

UNANIMOUS

G. Current Events and Acknowledgments: Governing Board and Superintendent

Mr. Adams shared the following:

- Is attending the Arizona School Boards Association (ASBA) Annual Conference and thanked Mrs. Lambert, Ms. Graziano, and Dr. Cook for their attendance at the conference.
- Was honored to be asked to be secretary of the ASBA Hispanic Native American-Indian Caucus and accepted the position.

Mr. Jahneke shared that he enjoyed attending the Moon Mountain and Lakeview concerts.

Ms. Graziano shared that she enjoyed attending the following events:

- Concerts at Ironwood, Lakeview, Maryland, Moon Mountain, and Sunnyslope Schools.
- Presentations at the schools to honor teachers who received National Board Certification. Ms. Graziano congratulated and thanked the teachers for their hard work to receive the certification.

December 11, 2014

- Acknowledged Mr. Justin Wing and his staff in the Human Resources Department for filling the open positions in a timely manner.
- Acknowledged and thanked the students and art teachers at Abraham Lincoln Traditional School, Maryland, Mountain View, Orangewood, Sunnyslope, and Sweetwater schools for the artwork displayed in the Governing Board Room.

Board members made the following comments to Mr. Maza whose term on the Governing Board was expiring on December 31, 2014:

- Ms. Graziano thanked him for his service on the Governing Board and congratulated him on his career change.
- Mrs. Lambert thanked him for everything he had done for the Governing Board. She thanked him for mentoring her personally to look at things with a different filter that broadened her perspective and made her a better Board member. She stated that he will be missed, but not forgotten.
- Mr. Adams appreciated his friendship, mentoring, and insight to the education industry that helped him grow as a Board member. He offered his best wishes for all future endeavors.
- Mr. Jahneke stated that he will be greatly missed.

Mr. Maza made the following comments:

- Stated that he was a proud Governing Board member and thanked the Washington Elementary School District (WESD) for inviting him into this world for the past eight years.
- Apologized if he offended anyone from the dais because that was never his intention.
- Stated that he could be irreverent at times and liked to laugh. He said he needed to laugh because he was tired of hearing on television and the radio how bad public education is. He reported that it was a pleasure working with a school district that does not treat its employees that way. All of the District's employees, from a site administrator to a District office administrator, to a program coach, to a paraprofessional, all do amazing work with the students and they don't do it for very much money.
- Stated that he was a teacher in another district and would be leaving that position at the end of this school year to take a position with the Arizona Education Association.
- Thanked Dr. Susie Cook for being an amazing Superintendent.
- Thanked Dr. Paul Stanton for coming to the District and bringing his expertise, wisdom, knowledge, and genuine sense of caring for all the District's employees.
- Advised incoming WESD Governing Board member, Mr. Larry Herrera, that being a Board member was a daunting position, but one that he would find great joy in doing. He thanked Mr. Herrera for choosing to send his children to one of our schools and found it extremely important that a parent with children in the system have a voice on the Governing Board.
- Was proud to go the classrooms to honor the National Board Certification (NBC) teachers being recognized on the evening's agenda. Although Mr. Maza never achieved NBC after two attempts, he felt that NBC was the most important professional development that he ever did as a teacher. Mr. Maza stated he knew that he, as well as all WESD teachers, were certifiable. He thanked the NBC teachers for all that they do for our children and for being an example to all of our certifiable teachers that work in the District, but have not been through the process yet.

- Thanked the District for filling his Thursday nights with fun, with discussions that were deep, with discussions that made him want to cry, but could only react with laughter.
- Lastly, he said goodbye to the “peanut gallery” that always sat at the table in the back of the Board Room (Justin Wing, Maggie Westhoff, and Sue Snyder).

H. Celebrations of Successful Programs

Dr. Cook introduced Mountain View Principal, Mike Waters, who presented information regarding the University of Virginia Turnaround Initiative 90-day plans.

I. Special Recognition

Dr. Cook acknowledged special recognition of teachers who have achieved National Board Certification (NBC), the most prestigious credential a teacher can earn; and special recognition of a teacher who had renewed her National Board Certification. Dr. Cook introduced Dr. Maggie Westhoff who congratulated the candidates who received National Board Certification: Verma Kanchan, Sweetwater School; Lyndsay Ludden, Sunnyslope School; Christy McGraw (renewal), Moon Mountain Elementary School; Benjamin Metcalf, Professional Development, Academic Services; and Karen Riffenburg, Maryland School. All candidates who received the National Board Certification were presented with a sterling silver NBC pin. The candidate who renewed her certification received a glass paperweight with the NBC symbol on it.

Mrs. Lambert thanked the teachers for their hard work in achieving the National Board Certification and renewal.

VII. INFORMATION / DISCUSSION ITEM (moved at discretion of Chair)

A. 2014 United Way Campaign Report

Dr. Cook recognized the efforts of Ms. Pam Horton who was the District’s United Way coordinator for the successful campaign. Ms. Horton thanked the employees for their generous donations of \$38,693.00 to the 2014 United Way campaign.

Ms. Horton reported that Sunburst Elementary School raised the most per capital (for the fourth year in a row) with a total of \$2,108.00. Ms. Nancy Putman, President of the Washington Education Foundation (WEF) presented Principal Rhonda Warren and Sunburst campaign coordinator, Sally Cook, with a check for \$1,000.00. In addition, WEF provided five \$50.00 Westcor gift cards and 70 \$5.00 Starbucks gift cards for campaign incentives.

Ms. Horton announced that five schools increased their contributions by over 100%: Acacia, Cholla, Maryland, Ocotillo, and Sweetwater. Ms. Putman stated that WEF would be going to the schools to acknowledge their efforts.

Ms. Putman was pleased to report that WEF received \$18,000.00 from the 2014 United Way campaign. She reported that WEF would be giving 20 fall grants on January 8, 2015 and will award more grants in the spring. Ms. Putman stated that the WEF had awarded 419 grants totaling over \$203,000.00 over the last ten years.

Ms. Putman reminded everyone that the WEF 7th Annual Bowl-a-Thon, which is one of its largest fundraisers, would be held on February 8, 2015.

J. Public Participation

There was public participation. Ms. Doreen Zannis, Executive Director of Support Our Schools AZ, wanted to publicly acknowledge the character of the man, Chris Maza, on behalf of parents and community members. Ms. Zannis stated that she was a parent when Mr. Maza joined the Governing Board and knew that he had changed the culture of the Board. Ms. Zannis said that the Board members' use of first names and joking made it feel like a family which made it comfortable for parents and community members to have a voice and feel they will be heard. Ms. Zannis stated that Mr. Maza was a natural and authentic leader, very honest, very accessible, very non-judgmental, and appreciated his quick responses.

K. Approval of the Consent Agenda

UNANIMOUS

Ms. Graziano requested that Item *II.G. – Issue RFQ No. 14.021, Construction Manager at Risk (CMAR) for Multi-Site Door Hardware Replacement Project be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Adams that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mr. Maza. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. Arizona Diamondbacks donated a rebate check in the amount of \$522.00 to Desert Foothills Junior High School from the band, orchestra, and choir Diamondbacks ticket sale proceeds.
2. Gale and Curt Bummer donated clothing items and art supplies with an approximate value of \$627.84 for the benefit of students at Sunnyslope School.
3. Capstone Press, Inc. donated matching Ebook funds in the amount of \$510.36 for students and staff to use Ebooks in the classrooms at Lakeview Elementary School.
4. Corporate Interior Systems donated a check in the amount of \$400.00 to be used towards the purchase and installation of the Leadership Legacy sign for Sweetwater School.
5. Jane Davis donated a check in the amount of \$500.00 to be used towards the purchase and installation of the Leadership Legacy sign for Sweetwater School.
6. Gayle and Marc Floyd donated a 42" Vizio TV & Sanus wall mount with an approximate value of \$630.00 to display school and community news in the front office at Maryland School.

7. Go Fundme.com donated basketball uniforms with an approximate value of \$1,500.00 for the 7th and 8th grade boys' basketball team at Palo Verde Middle School.
8. Luanne Herman donated a check in the amount of \$500.00 to be used towards the purchase and installation of the Leadership Legacy sign for Sweetwater School.
9. Historical League donated 96 books with an approximate value of \$3,840.00 for the benefit of 4th grade classrooms throughout the District.
10. North Phoenix Kiwanis donated a check in the amount of \$28,253.23 (from proceeds of the Walk-A-Thon) for the benefit of WESD students.
11. Mustang Parent Teacher Organization donated a check in the amount of \$473.40 to purchase lanyards, pouches, Z-passes, and ID cards for the benefit of students at Manzanita Elementary School.
12. Phoenix Assistance League donated books with an approximate value of \$4,112.74 for the benefit of 2nd, 3rd, and 4th grade students at Sunnyslope School.
13. Richard E. Miller Parent Teacher Organization donated a check in the amount of \$944.63 to purchase library books at Richard E. Miller Elementary School.
14. Safeway Foundation donated a check in the amount of \$1,737.00 to benefit families for the holiday season at Cactus Wren Elementary School.
15. St. Andrew's Lutheran Church donated 20 Thanksgiving dinner boxes with an approximate value of \$1,200.00 for the benefit of families at Lakeview Elementary School.
16. Walmart donated bicycles, helmets, and bike locks with an approximate value of \$800.00 to be used as incentive rewards for the W.E.S.D. 2014-2015 truancy program "Be Cool Come to School" good attendance campaign developed by the Safety and Security Department.

***D. Out-of-State Travel**

1. See attached list of travelers, to attend the Cohort 11, 2015 Midyear Retreat, January 14-17, 2015, in Bernalillo, NM, at a cost of \$4,001.50.

***E. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC) and State Procurement Office (SPO)**

UNANIMOUS

***F. Issue RFPs for Specified Services – Grocery and Retail Supplies, Private Day School and Ancillary Services, and Special Education Services**

UNANIMOUS

Ms. Graziano asked the following questions:

- Didn't the Board already approve the hardware and the doors? Dr. Cook responded that it was approved for some of the schools, but this project was for the remaining eight schools and one department location.

- What is a CMAR? Dr. Cook replied that it is the Construction Manager at Risk. Cathy Thompson advised that this was a very detailed project and the CMAR will work with the people who are designing the project in order to obtain a better price.
- Why is there a “not to exceed” dollar amount for the project? Mr. Adams stated that this item was only the issuance of the RFQ and was not the approval, therefore, the not to exceed amount was not necessary.

A motion was made by Ms. Graziano that the Governing Board authorize the issuance of RFQ No. 14.021, Construction Manager at Risk (CMAR) for the for the Multi-Site Door Hardware Replacement Project. The motion was seconded by Mr. Jahneke. The motion carried.

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| *G. Issue RFQ No. 14.021, Construction Manager at Risk (CMAR) for Multi-Site Door Hardware Replacement Project | UNANIMOUS |
| *H. Acceptance of the 2014 Fall Washington Education Foundation Grants and the Lois Lenski Covey Grant in the Amount of \$12, 717.90 | UNANIMOUS |
| *I. Teacher Evaluation System Verification – Statement of Assurance | UNANIMOUS |

III. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING

IV. PUBLIC HEARING

A. Revision to Expenditure Budget for 2014-2015 (Revision #1)

Dr. Cook advised the Board that the District was required by law to offer a revision to the expenditure budget during a public hearing in order to take action on a revised annual expenditure budget. Dr. Cook introduced Mr. David Velazquez, Director of Finance, to present the information.

Mr. Velazquez advised the Board that the budget that was adopted in July 2014 was using estimated values and actual values have now been finalized for the prior fiscal year. The budget balance carry forward is now an actual number instead of an estimate. Mr. Velazquez stated that student count numbers could vary between the District and ADE and if the difference of the total budget capacity exceeds \$100,000.00 in either the M&O or the capital budget, then the District is required to revise the budget prior to December 15, 2014.

Ms. Graziano asked if this expenditure budget was for the current year and included the following:

- Expenditure Budget, Supplements, and Summary
- Budget Worksheets

Mr. Velazquez confirmed that this expenditure budget was for the current year.

Ms. Graziano asked if the funds had been utilized or would the District need to move funds. Mr. Velazquez responded that the District did not need to move funds at this time.

There were no questions from the public.

V. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING

VI. ACTION / DISCUSSION ITEM

A. Annual Expenditure Budget Revision #1 for Fiscal Year 2014-2015

UNANIMOUS

Dr. Cook advised the Board that it was being asked to approve the annual expenditure budget.

A motion was made by Mr. Maza that the Governing Board approve the 2014-2015 Annual Expenditure Budget Revision #1, and authorize subsections to be exceeded provided that the overall Maintenance and Operation budget is not exceeded as per ARS 15-905. The motion was seconded by Ms. Graziano. The motion carried.

VII. INFORMATION / DISCUSSION ITEM

A. 2014 United Way Campaign Report

Moved at discretion of Chair following Item I.I. Special Recognition

VIII. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – to review, discuss, and consider the Superintendent’s contract with Dr. Paul Stanton.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

IX. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

X. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – to review, discuss, and consider the Superintendent’s contract with Dr. Paul Stanton.

XI. RECONVENING OF REGULAR MEETING

XII. ACTION / DISCUSSION ITEM

- A. Review, Discussion, Consideration, and if Deemed Advisable, Possible Action Regarding Superintendent's Contract for Dr. Paul Stanton** **UNANIMOUS**

A motion was made by Mrs. Lambert that the Governing Board accept and sign the contract that was discussed during Executive Session for Dr. Paul Stanton to be effective July 1, 2015. The motion was seconded by Mr. Maza. The motion carried.

XIII. FUTURE AGENDA ITEMS

Mr. Adams requested information regarding the 2015 National School Boards Association Conference.

XIV. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Maza to adjourn the meeting at 9:08 p.m. The motion was seconded by Mr. Jahneke. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota
BOARD SECRETARY

1/8/15
DATE

BW Adams
BOARD OFFICIAL

1/8/15
DATE