

WASHINGTON ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2013-2014

April 24, 2014

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION**

**A. Call to Order and Roll Call**

Mrs. Lambert called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza.

**B. Moment of Silence and Meditation**

Mrs. Lambert called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mrs. Lambert led the Pledge of Allegiance.

**D. Adoption of the Amended Regular Meeting Agenda**

A motion was made by Mr. Maza that the Governing Board adopt the Amended Regular Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

**E. Approval of the Minutes**

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the April 10, 2014 Executive Session, Regular Meeting and Executive Session. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

**F. Current Events and Acknowledgments: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed the following school site visits:

- Sunset Elementary School with Principal Betty Paterson and her staff
- Maryland School with Principal Rebeccah Potavin, Assistant Principal Rich Morris, and the staff. Mr. Adams cited many of the school's highlights.
- Lookout Mountain Elementary School with Joslyn Brown's classroom

Ms. Graziano shared that she enjoyed attending the following events:

- Volunteer Celebration – thanked everyone involved for making the event very special.
- Business Advisory Team (BAT) meeting – Guest speaker, Jason Schechterle, gave a wonderful, inspiring message about how to recover after a life-changing event. Ms. Graziano stated it was amazing to see business and community leaders coming together to support WESD. Ms. Graziano advised that personnel from other school districts also attended the meeting. Ms. Graziano thanked Jill Hicks for her successful efforts with the Business Advisory Team.
- Sunset Elementary School – Night of the Arts
- Cholla Regional Choir Festival
- McDonald's Night for Palo Verde Middle School – thanked McDonald's for its support of the school and students.

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Mr. Maza stated that a leader of a parent group, in the district where he is employed, was invited to attend the BAT meeting and advised Mr. Maza he was very impressed with the amazing process. Mr. Maza stated that not all school districts in the State, or nationally, utilize the BAT concept. Mr. Maza gave kudos to Superintendent Dr. Susie Cook and the District for pursuing the successful Business Advisory Team.

Mr. Maza acknowledged and thanked the Interest-Based Negotiations (IBN) team members who were in attendance for their hard work and efforts during the year.

Mr. Jahneke shared that he regretted not being able to attend many of the District events due to his work obligations and was sorry he missed attending the BAT meeting. He thanked his fellow Board members for their attendance at the events.

Mrs. Lambert shared that this was the time of the year for celebrations to honor the education and successes of our students in the District. Mrs. Lambert shared that she enjoyed attending the following events:

- Volunteer Celebration – was pleased that the District honors the people who volunteer their time to work with our students
- Cholla Regional Choir Festival
- Sunset Elementary School – Night of the Arts – well organized event with student artwork available to be purchased for \$1.00 by parents, teacher projects for a silent auction, and entertainment by music and band students

Dr. Cook thanked the Board members for being involved with the District events. She reported that 15 individuals from other school districts attended the BAT meeting.

Dr. Cook advised the Board that the District was celebrating the successes of Sweetwater School and introduced Sweetwater Principal, Luanne Herman who, in turn, introduced Program Coach, Talia Perry. Ms. Herman and Ms. Perry shared information regarding the school's student achievement gains and were proud that the school went from a letter grade of "C" to "B". Mrs. Lambert congratulated the school for its achievements and thanked Ms. Herman and Ms. Perry for the presentation and everything they do for the students.

#### **G. Special Recognition**

Dr. Cook advised the Board that the students who participated in the District's annual Spelling Bee did an amazing job and introduced Ms. Natalie McWhorter, Director of Curriculum, to recognize the winners. Ms. McWhorter reported that the participating students displayed self-confidence and spelled over 150 words as a group. Ms. McWhorter recognized Karl Alcance, 7<sup>th</sup> grade student at Abraham Lincoln Traditional School, who placed 1<sup>st</sup> in the District Spelling Bee; recognized Jessica Zylstra, 6<sup>th</sup> grade student at Lookout Mountain who placed 2<sup>nd</sup> in the District Spelling Bee and represented the District at the State Spelling Bee due to Karl being unable to attend; and recognized Alex Dominguez, 8<sup>th</sup> grade student at Cholla Middle School who placed in the top seven of the District Spelling Bee. Ms. McWhorter thanked and acknowledged the students' parents for their support and attendance at the Board meeting.

Ms. McWhorter recognized Spelling Bee winners who were unable to attend the Board meeting: Jesheric Humphries, 8<sup>th</sup> grade student at Mountain Sky Junior High School, who placed 3<sup>rd</sup>; and the following students who placed in the top seven – Marie Simon, 5<sup>th</sup> grade student at John Jacobs Elementary School; Francisco

Mendoza, 6<sup>th</sup> grade student at Moon Mountain Elementary School; and Jenna Dodgson, 7<sup>th</sup> grade student at Sweetwater School.

Board members presented the students in attendance with a certificate and a gift card. The certificates and gift cards will be delivered to the students who were unable to attend.

**H. Public Participation**

There was no public participation.

**I. Approval of the Consent Agenda**

**UNANIMOUS**

Mr. Adams requested that Item \*II.B. – Personnel Items be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mr. Maza. The motion carried.

**II. CONSENT AGENDA**

**\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

**\*B. Personnel Items**

**UNANIMOUS**

A motion was made by Mr. Adams that the Governing Board approve the personnel items as presented. The motion was seconded by Ms. Graziano. The motion carried.

Dr. Cook acknowledged and introduced Ms. Courtney Stevens, new Director of Accountability. Ms. Stevens thanked the Board and stated she was honored and excited about her new position. Ms. Stevens introduced her husband and parents who attended the Board meeting. Dr. Cook presented Ms. Stevens with a bouquet of roses.

**\*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**UNANIMOUS**

Approved the public gifts and donations as presented.

1. Ironwood Elementary School Student Council donated a bench in remembrance of Tu Bui, a former 5<sup>th</sup> grade student who passed away, with a value of \$661.62 for the benefit of students and staff at the school.
2. Phoenix Suns donated tickets with a value of \$2,875.00 for the benefit of students in the 21<sup>st</sup> Century After-School Program at Mountain View School.
3. Kroger/Fry's Food Stores donated a check in the amount of \$767.04 to be used for the benefit of students at Tumbleweed Elementary School.
4. Shaw Butte Elementary School Parent/Teacher Organization donated a check in the amount of \$500.00 to pay for an anti-bullying speaker to present to students, parents, and staff at the school.
5. Jones, Skelton, and Hochuli, PLC donated computers and monitors with a value of \$1,500.00 for the benefit of students at Desert View Elementary School.

6. Telephone Pioneers donated computers, power cords, and ether-net cards with a value of \$3,450.00 for the benefit of students at Acacia Elementary School.
7. Angels on Patrol donated live caterpillars and food with a value of \$331.80 for the benefit of 1<sup>st</sup> grade students at Mountain View School.
8. Mountain Sky Junior High School SPICE donated a check in the amount of \$7,300.01 to be used to pay teacher stipends for after-school activities.
9. Grand Canyon Association donated a check in the amount of \$700.00 to be used for field trip transportation and entry fees for students at John Jacobs Elementary School.
10. First Christian Church donated Fry's gift cards with a value of \$500.00 to be used for incentives for Love and Logic parenting classes at Sunnyslope School.

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| <b>*D. Renewal of Intergovernmental Agreement Between Participating Districts and the Washington Elementary School District for Title I Private School Consortium</b>     | <b>UNANIMOUS</b> |
| <b>*E. Acceptance of the Musical Instrument Museum Field Trip Grant in the Amount of \$12,000.00 and Barbara Park Memorial Literacy Grant in the Amount of \$4,400.00</b> | <b>UNANIMOUS</b> |
| <b>*F. Signatories for General Statement of Assurance</b>   | <b>UNANIMOUS</b> |

### **III. ACTION / DISCUSSION ITEMS**

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| <b>A. Interest-Based Negotiations (IBN) Team's Recommendations for 2014-2015</b> | <b>UNANIMOUS</b> |
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Dr. Cook advised the Board that it was being offered the culmination of a year's work by the Interest-Based Negotiations (IBN) team. Dr. Cook introduced Ms. Sue Snyder to present the IBN team's recommendations to the Board.

Ms. Snyder introduced the IBN team members who were in attendance at the Board meeting. Ms. Snyder reviewed the IBN team's recommendations that were made utilizing the interest-based process to reach consensus.

A motion was made by Mrs. Lambert that the Governing Board approve the following IBN team's recommendations as presented. The motion was seconded by Mr. Maza. The motion carried.

1. It was recommended that a one percent ongoing salary increase be granted to all employees with a start date of 2/1/2014 or earlier, effective with the 2014-2015 school year, with the increased salary not to exceed the end range of the applicable salary schedule. If an employee is currently within one percent of the end range, it was recommended that that employee be granted the percentage increase that brings the employee to, but does not exceed, the end range. The cost of this recommendation is approximately \$1 million for the 2014-2015 fiscal year.
2. It was recommended that one-time monies be distributed as indicated below, to be paid in full to eligible employees in their August 22, 2014 paycheck and based on the employee's FTE as of February 18, 2014. The total cost for one-time monies is approximately \$1.2 million:

- Distribute a one-time, lump sum payment of \$188.00 to each 1.0 FTE employee hired between 7/1/2013 and 2/1/2014, and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
  - Distribute a one-time, lump sum payment of \$272.00 to each 1.0 FTE employee hired during the 2012-2013 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
  - Distribute a one-time, lump sum payment of \$356.00 to each 1.0 FTE employee hired during the 2011-2012 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
  - Distribute a one-time, lump sum payment of \$440.00 to each 1.0 FTE employee hired during the 2010-2011 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
  - Distribute a one-time, lump sum payment of \$524.00 to each 1.0 FTE employee hired during the 2009-2010 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
  - Distribute a one-time, lump sum payment of \$608.00 to each 1.0 FTE employee hired prior to the 2009-2010 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
3. It was recommended that the stipend for K-6 after-school athletic coaches be increased from \$648.75 to \$865.00 effective with the 2014-2015 school year. It was further recommended that the stipend for 7-8 after-school athletic coaches be increased from \$972.75 to \$1,297.00 effective with the 2014-2015 school year. It was further recommended that the stipend for 7-8 after-school athletic coaches at K-8 schools be increased from \$648.75 to \$1,297.00 effective with the 2014-2015 school year. The total cost of this recommendation is \$94,000.00.

The Governing Board members thanked the IBN team for its hard work and expressed its appreciation for everything that they do.

Mr. Maza made the following comments:

- There are individuals trying to cut public education and it is not respectable what they are doing to children.
- Shared that IBN does not exist in all school districts and it is called “meet and confer” in some districts.
- Appreciated that the IBN team focused on the needs of the District to attract and retain highly qualified professionals, e.g., bus drivers, special needs teachers, office staff, etc.
- IBN is not an easy process.
- Thanked his fellow Board members for allowing the District to use the IBN process.
- Thanked Sue Snyder for her valued efforts with the IBN team process.

Ms. Graziano appreciated that the IBN team was able to give all employees a salary increase.

Mr. Adams stated he was impressed with the IBN process and with the communication to all stakeholders. He stated that the District was fortunate to have

the IBN process.

Mrs. Lambert made the following comments:

- Appreciated everyone's work culture and work ethic to work as a team.
- Was sorry to see that the District did not receive funding that was promised by the Legislature.
- Appreciated the IBN team's decisions to benefit all employees.
- Acknowledged the IBN team's long, hard discussions and challenges to address the needs of all the employees.
- Was very proud to represent the District in other venues and it was the IBN team's work that made her proud.

**B. Review of Employee Benefits Trust Recommendation and Discussion, Consideration and Possible Action Regarding Employee Benefits Plan Funding Level for 2014-2015**

**UNANIMOUS**

Dr. Cook introduced Mr. Rex Shumway to offer the final recommendation from the Employee Benefits Trust Board (EBT) regarding the Employee Benefits Plan.

Mr. Shumway presented the information regarding the EBT's recommendation for the final employee health plan and funding contribution levels for 2014-2015. The EBT considered the Governing Board's direction to formulate a plan for 2014-2015 that maintained District contribution rates at the same level as provided in the 2013-2014 plan, with any additional funding to come from EBT contingency funds and/or an increase in the PPO Buy-Up revenue. Mr. Shumway reported that the plan design did not change for three years in a row, e.g., deductibles and contribution rates, (other than mandatory changes due to the Affordable Healthcare Act) and that the employee contribution rate of \$5,046.48 had not changed for seven years in a row.

A motion was made by Mr. Jahneke that the Governing Board approve the proposed Employee Benefits Plan for 2014-2015 as provided in the recommendation from the Employee Benefits Trust, including the District contribution rate of \$5,046.48 per employee and employee contribution rates at the level utilized in the 2013-2014 plan year. The motion was seconded by Mr. Maza. The motion carried.

The Governing Board members thanked the EBT for its hard work and for taking into consideration the Governing Board's direction to maintain the employee health benefits plan and contribution rates. Mr. Maza was thanked for representing the Governing Board on the EBT.

Mr. Maza thanked the Governing Board for allowing him to serve on the Trust Boards. He stated that the Trust Boards are well managed and that is why we have reserves that we can utilize for the deficit and to assist the District. Mr. Maza advised that there will be difficult discussions in the future due to the ongoing deficits and the depletion of the contingency reserves.

Mr. Maza thanked Rex Shumway for his invaluable input for the three Trust Boards.

Mr. Maza encouraged the District to continue to invest in the Health Insurance Committee (HIC) to participate in difficult future conversations. Mr. Maza stated that the HIC is an essential committee for the data to be shared.

### C. **Mathematics Materials Adoption**

UNANIMOUS

Dr. Cook advised the Board that a committee had worked several months looking at mathematics materials for adoption to be used in grades 4-8. Dr. Cook introduced Ms. Natalie McWhorter, Director of Curriculum, to provide information.

Ms. McWhorter summarized the mathematics materials adoption process:

- Need for materials
- Process for adoption committee
- Product/Recommendation

Mr. Adams thanked the committee for their hard work and asked the following questions:

- Were there any parents on the adoption committee? Ms. McWhorter responded that there was one parent who actively participated on the committee through the entire process. Dr. Cook reported that there were two parent-oriented opportunities to view the materials at the display site and provide feedback. Mr. Adams acknowledged that he was comfortable that there was an invitation to the public to view the display and information regarding the mathematics materials.
- How many parents attended the mathematics adoption display and completed surveys? Ms. McWhorter advised that the schools invited parents to a Community Evening to view the mathematics adoption display and give feedback, but was unable to provide a number because they were not required to provide their names on the survey. Ms. McWhorter advised there were approximately 300 surveys submitted. Dr. Cook advised that the surveys did not require the people to identify themselves if they attended independently, however, the Parent Leadership Team reviewed the mathematics materials display. Dr. Cook stated that the parents were most interested in what was online and were accessing it to see what resources were available to assist them with their children.
- How long will the mathematics materials be applicable to use? Ms. McWhorter advised that the materials are aligned to the standards and, if approved, a six year plan was negotiated.
- Is the District receiving any financial assistance from the State or Federal government for this expense? Dr. Cook stated that this was budgeted in this year's money using soft capital. If approved, the materials will be immediately ordered to be received before June 30, 2014.

Mr. Jahneke asked the following questions:

- What is the plan to educate the teachers on the new mathematics curriculum? Ms. McWhorter responded that she had worked with Dr. Maggie Westhoff, Ben Metcalf, and Elizabeth Green to prepare a three year plan to educate teachers through professional development. If Board approved, Ms. McWhorter advised that she had negotiated with Pearson to provide over 42 days of professional development at no cost to the District.
- Are the online supplements intended for parents to assist their children? Ms. McWhorter replied that parents will be able to access videos and parent information on each of the units that are introduced to the students. She advised that the District plans to design an informational Powerpoint presentation for teachers to deliver to families at the beginning of the school year and to follow up throughout the year with parents.

Ms. Graziano asked the following questions:

- When was the last math adoption. Ms. McWhorter replied that the last math adoption was in 2004.
- Since this math adoption will have six years of support, will the District be able to renew at the end of the six year plan? Ms. McWhorter advised that the District would have the option to renew. She stated that the material content rarely changes, however, they may add to it. Ms. McWhorter said she hoped that at the time of renewal it would not be as costly as the math adoption because we would likely only need to renew the resources available on the online service.
- Is there anything in the College and Career Ready Mathematics Standards that is not provided in the proposed mathematics adoption materials? Ms. McWhorter stated that there is no program that is 100% aligned with the standards. The representatives of *Investigations* were advised that the District wanted additional material on number sense for the younger grades in order to form a solid foundation, therefore, they added a supplemental book, Number Talks, which addressed the issue. Ms. McWhorter confirmed that with the supplemental book, all of the standards would be covered with the proposed mathematics adoption.
- Are there any materials or items that a teacher may feel they need to purchase on their own? Ms. McWhorter responded that it will be a learning experience for teachers to learn how to use the materials provided, however, it is all there and it will not be necessary for teachers to purchase anything at their own expense.
- Will lesson plans be provided during professional development? Ms. McWhorter advised that *Investigations* has a three-part lesson plan guide in the book for teachers to study. She stated that the guide offers helpful suggestions for teachers.
- Are there common assessments included with this program? Ms. McWhorter replied in the affirmative and stated that there were more than enough assessments for teachers to utilize. She advised that the District would also be providing assessments for the teachers.
- Referencing the mention of embedded differentiation, is there extra practice or homework for students who need it? Ms. McWhorter advised that there is a separate book that gives the teacher guidance throughout the program with suggestions on how to handle different situations. She stated that the book has a wonderful professional development in the back with rubrics and addresses the differentiation of students.
- Did the committee feel that the proposed mathematics adoption materials meets the standards and appears to be teacher, student, and parent friendly? Ms. McWhorter replied in the affirmative and stated that the teachers are going to have to learn and study the materials which will require some effort.

Mrs. Lambert stated that this mathematics materials adoption would provide the tools that are needed to meet the new mathematics standards. Mrs. Lambert appreciated that there was professional development embedded in the tools and that the resources will be available for teachers.

Mrs. Lambert thanked the committee for their time and hard work for this arduous task. She stated that it was difficult to get parents involved in a textbook adoption process, especially for mathematics.



Mr. Maza thanked the committee for their efforts and echoed two of Mrs. Lambert's comments. Although parents have busy schedules and textbook adoption may not be a high priority with them, he appreciated that the District did its due diligence by inviting parents to participate in the textbook adoption process.

Mr. Maza stated that he has a sister who is a teacher and has children attending a public school. Mr. Maza was informed by his sister that she was amazed at what the children are able to do using these new mathematics standards. Mr. Maza appreciated that the District was taking steps to purchase mathematics materials to meet the standards.

Ms. McWhorter acknowledged the committee and stated that they were very savvy and knew what the expectations were. Ms. McWhorter stated that our District is ahead of many other districts as far as our mindset, thought, and training. She thanked the teachers on the committee for their hard work and due diligence and concurred with their recommendation.

A motion was made by Ms. Graziano that the Governing Board approve the mathematics materials adoption for grades 4-8 and special education, including supplemental instructional materials, as presented at an amount not to exceed \$978,158.80. The motion was seconded by Mr. Maza. The motion carried.

Dr. Cook acknowledged the work of Natalie McWhorter for facilitating the process. She also acknowledged the efforts of Janet Sullivan, Ben Metcalf, and Elizabeth Green.

**D. Community Use of School Facilities Fee Structure for Fiscal Year 2014-2015** **UNANIMOUS**

Dr. Cook advised the Board that the District was mandated by law to annually present them with the facility use fee structure and the District was recommending no changes for 2014-2015. Dr. Cook introduced Ms. Kathleen McKeever, Director of Academic Support Programs.

Ms. McKeever advised the Board that the 2014-2015 facility use fee structure will be effective July 1, 2014 and maintains the 2013-2014 facility use fees.

Ms. Graziano asked if maintaining the same facility use fees will cover District costs. Ms. McKeever responded that maintaining the fees will cover the costs to the District.

A motion was made by Mr. Adams that the Governing Board approve the 2014-2015 community use of school facilities fee schedule as presented, to take effect on July 1, 2014. The motion was seconded by Mr. Maza. The motion carried.

**E. 2014-2015 School and Employee Calendars** **UNANIMOUS**

Dr. Cook advised the Board that they would be presented with the 2014-2015 school and employee calendars for approval. Dr. Cook introduced Dr. Maggie Westhoff, Director of Professional Development, who facilitated the work of the Calendar Study Team.

Dr. Westhoff reviewed the work of the Calendar Study Team for the staff/student and employee calendars while keeping in mind the following significant considerations:

- Compliance with legal requirements and state mandates
- Alignment with Glendale Union High School District start date and holidays

Ms. Graziano asked if Glendale Union High School District (GUHSD) ever asked to align with our District's calendar and if there was any interaction between the calendar committees of our District and GUHSD. Dr. Westhoff responded that in the beginning, there were several joint meetings, however, it had not been necessary to meet recently.

Ms. Graziano asked for the committee's pros and cons for not starting school after Labor Day, other than keeping in alignment with the GUHSD calendar. Dr. Westhoff offered the following information:

- Sue Pierce, Director of Facility Planning, had supplied energy use data to the committee that September was the highest energy use month, therefore, it would not be an advantage to the District for energy use cost savings.
- The heat is a problem for children, but the Health Services Department has been vigilant about keeping the staff informed about high temperatures and schools will have plans for alternative activities for the children when the temperatures are high.
- If we shift the schedule, summer school is funded for four weeks by grants that have to be spent by June 30. If we adjusted the calendar and ended later, we would lose summer school time which is intervention for our children.

Mr. Maza referred to the Interests for 2014 Calendar Committee slide in the presentation and asked what Teacher Quality was. Dr. Westhoff replied that it was tied to the early release model for professional development to constantly build teachers' skills and have the on-contract time for teachers to invest in their professional growth, thus growing our Teacher Quality.

A motion was made by Mr. Jahneke that the Governing Board approve the 2014-2015 employee calendars, including the 261-Day Employee Calendar, the 231-Day Employee Calendar, the 227-Day Employee Calendar, the 220-Day Psychologist Calendar, the 211-Day Employee Calendar, the 209-Day Employee Calendar, the 199-Day Employee Calendar, and the 194-Day Employee Calendar. Additionally, it was moved that the Governing Board approve the calendar overviews through 2018 which reflect the alignment of WESD start dates and holidays with those reflected on Glendale Union High School District's corresponding board-approved calendar. The motion was seconded by Mr. Maza. The motion carried.

**IV. FUTURE AGENDA ITEMS**

There were no future agenda items.

**V. CALL FOR EXECUTIVE SESSION**

**UNANIMOUS**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding a contract for Dr. Susan J. Cook.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Maza. The motion carried.

**VI. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

**VII. EXECUTIVE SESSION – GENERAL FUNCTION**

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding a contract for Dr. Susan J. Cook.

**VIII. RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING**

**IX. ADJOURNMENT**

**UNANIMOUS**

A motion was made by Mrs. Lambert to adjourn the meeting at 9:37 p.m. The motion was seconded by Mr. Jahneke. The motion carried.

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota  
BOARD SECRETARY

5/8/14  
DATE

BW Adams  
BOARD OFFICIAL

5/8/14  
DATE