

WASHINGTON ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2013-2014

October 17, 2013

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION**

**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert. Mr. Maza left the Executive Session at 9:30 p.m.

**B. Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

**E. Approval of the Minutes**

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the September 26, 2013 Regular Meeting. The motion was seconded by Mrs. Lambert. The motion carried.

UNANIMOUS

**F. Current Events: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed attending Supporting the Implementation of New Standards sponsored by the Arizona School Boards Association (ASBA) and Stand for Children Arizona. Mr. Adams acknowledged Superintendent Susie Cook's attendance and stated it was very informative.

Mr. Adams shared that he enjoyed attending the following school events. He commended the school staff for the events and was impressed with the support of the parents and community members:

- Cholla Middle School – Mock Smithsonian Museum and Fall Concert
- Palo Verde Middle School – Orchestra/Band Fall Concert

Mrs. Lambert shared that Pam Seitzinger, Program Specialist in the 21<sup>st</sup> CCLC Unit at the Arizona Department of Education (ADE), advised Mrs. Lambert that the Washington Elementary School District was considered one of the leaders in the State for after-school programs. Ms. Seitzinger mentioned that Kathleen McKeever, Deirdre Mai, Melanie VanWagner, Wendy Bice, and Erika Williamson had shared their expertise with ADE to train other schools that received 21<sup>st</sup> Century grants. Mrs. Lambert gave kudos to Ms. McKeever and her team for their successful 21<sup>st</sup> Century programs that target and benefit students.

October 17, 2013

Ms. Graziano thanked the District staff for their hard work with the Support Our Schools AZ community sale that benefited the students in the District.

Ms. Graziano shared that she enjoyed attending the Business Advisory Team meeting and acknowledged Jill Hicks for her incredible job of getting many businesses to attend. Ms. Graziano stated it was wonderful to see businesses coming together, not only for the benefit of the District, but also beneficial for the businesses to establish relationships with other local businesses.

Ms. Graziano apologized for not being able to attend more school events, but explained that she was involved with another district raising funds to take middle school music students to perform in London for the New Year's Day parade. Ms. Graziano thanked the teachers, who had field trips on the agenda for approval, for their hard work. Ms. Graziano stated that field trips were wonderful, inspirational experiences for students.

Mr. Jahneke advised that he was sorry he was unable to attend many of the school events due to his work obligations.

Mr. Jahneke acknowledged Lori Ritz, Principal at Sunnyslope School, for her part on the APS advertisement promoting the District's solar project at Sunnyslope School. Mr. Jahneke stated it was good that the District was conserving energy, as well as saving money.

Dr. Cook advised the Board that the District was celebrating the successes of Abraham Lincoln Traditional School because it earned an "A" for the third year in a row. Dr. Cook introduced Ms. Tara Mayole, Principal of Abraham Lincoln Tradition School, who shared information regarding the school's student achievement successes.

**G. Public Participation**

There was no public participation.

**H. Approval of the Consent Agenda**

**UNANIMOUS**

Mr. Maza requested that Item \*II.P – Second Reading and Adoption of Proposed Amended Board Policy JLF – Reporting Child Abuse/Child Protection be pulled from the Consent Agenda for separate consideration.

Ms. Graziano requested that Item \*II.D. – Out-of-County/State Field Trips and Item \*II.F. – Award of Contract – RFP No. 13.027, Tutoring and Substitute Teaching Agencies, be pulled from the Consent Agenda for separate consideration.

A motion was made by Mrs. Lambert that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mr. Jahneke. The motion carried.

**II. CONSENT AGENDA**

**\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

**\*B. Personnel Items**

**UNANIMOUS**

Approved the personnel items as presented.

**\*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)** **UNANIMOUS**

Approved the public gifts and donations as presented.

1. CenturyTel Service Group donated a check in the amount of \$2,000.00 for teacher, John Vasey, who received the "All Star Teacher" recognition award to be used for the benefit of his students at Orangewood School.
2. Fidelity Charitable Gift Fund donated a check in the amount of \$1,800.00 for the benefit of students at Shaw Butte Elementary School.
3. Gardner's Book Service donated books and services with an approximate value of \$749.07 to the Academic Services Department for Gardner's Story Box.
4. InnovAz/Science Foundation of Arizona donated a check in the amount of \$1,455.27 to be used for supplies for the benefit of students in the STEM Club at Orangewood School.
5. Resurrection Life Lutheran donated 75 backpacks with an approximate value of \$750.00 for the benefit of students at Sunset Elementary School.
6. Sun Star Chinese Buffet Inc. donated a check in the amount of \$500.00 to be used for the benefit of students in the after-school academy at Ironwood Elementary School.
7. Target Take Charge of Education donated a check in the amount of \$306.38 for the benefit of students at Shaw Butte Elementary School.
8. Walmart donated 10 \$100 Walmart gift cards for a total amount of \$1,000.00 for teacher incentives and appreciation for the after-school academy at Sunburst Elementary School.
9. Walmart #2512 donated school supplies with an approximate value of \$1,000.00 to the Transportation Department for the benefit of Washington Elementary School District students.

**\*D. Out-of-County/State Field Trips** **UNANIMOUS**

A motion was made by Ms. Graziano that the Governing Board approve the out-of-county/state field trip requests as presented. The motion was seconded by Mr. Jahneke. The motion carried.

Ms. Graziano had the following concerns regarding field trips:

- What will the students who are not going on the Catalina Island field trip be studying? A representative from Arroyo Elementary School advised that the students not going on the field trip would be studying all the marine biology content that the students on the trip would be learning.
- There were several turnaround field trips to California. Are teachers agreeable to using Sundance Travel with the \$10.00 per student fee? Is it easier to make one phone call to Sundance Travel to handle all the arrangements, e.g., bus, hotel, etc.?
- Concerned about the report card grade requirements (1, 2, or 3) for the student eligibility on the Ironwood Elementary School field trip. A representative from Ironwood stated that if a student was working hard to improve their grade, they were allowed to go on the field trip. Ms. Graziano asked the teachers to reconsider the grade requirement because field trips could have a large impact on a student's life.

Mr. Maza thanked the school staff for attending the meeting to be available to answer any questions regarding the field trips.

Mrs. Lambert stated that field trips could be very rewarding with great benefits for the students. She thanked the teachers for their time and efforts in planning the field trips which demonstrated their dedication and commitment for the students.

1. Stacy Bauer, Acacia Elementary School, submitted an out-of-county/state field trip to Sea World, San Diego, CA, May 15-16, 2014, for 6<sup>th</sup> grade students at a cost of \$33,900.85.
2. Greg Grantham, Arroyo Elementary School, submitted an out-of-county/state field trip to Catalina Island, Toyon Bay, Avalon, CA, May 6-9, 2014, for 6<sup>th</sup> grade students at a cost of \$18,926.13.
3. Ashanti Givens, Cholla Middle School, submitted an out-of-county/state field trip to Disneyland, Anaheim, CA, April 25-26, 2014, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$19,266.00.
4. Sarah Lok, Ironwood Elementary School, submitted an out-of-county/state field trip to Queen Mary Port, Long Beach, CA and Catalina Island Marine Institute (CIMI), Toyon Bay, CA, April 20-23, 2014, for 6<sup>th</sup> grade students at a cost of \$18,057.48.
5. Sarah Kakritz, John Jacobs Elementary School, submitted an out-of-county/state field trip to Grand Canyon National Park, Grand Canyon, AZ, April 25, 2014, for 4<sup>th</sup> grade students at a cost of \$3,605.00.
6. Chelsea Simpson, Lakeview Elementary School, submitted an out-of-county/state field trip to San Diego, CA and surrounding areas, May 14-16, 2014, for 6<sup>th</sup> grade students at a cost of \$18,975.00.
7. Lisa Lacey, Lookout Mountain Elementary School, submitted an out-of-county/state field trip to Arizona Renaissance Festival, Apache Junction, AZ, March 4, 2014, for 6<sup>th</sup> grade students at a cost of \$3,543.00.
8. Stacia Deering, Moon Mountain Elementary School, submitted an out-of-county/state field trip to Arizona Sonora Desert Museum, Tucson, AZ, March 4, 2014, for 5<sup>th</sup> and 6<sup>th</sup> grade students at a cost of \$889.50.
9. Kirsten Dukeshier, Mountain Sky Junior High School, submitted an out-of-county/state field trip to Forum Festival, Anaheim, CA, May 16-18, 2014, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$60,498.00.
10. Anthony Murphy, Mountain Sky Junior High School, submitted an out-of-county/state field trip to Marana High School, Tucson, AZ, January 24-25, 2014, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$225.00.
11. Alex Keene, Orangewood School, submitted an out-of-county/state field trip to Disneyland/California Adventures, Anaheim, CA, May 8-10, 2014, for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students at a cost of \$28,584.34.
12. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Pacific Beach, San Diego, CA and Ocean Institute, Dana Point, CA, June 1-5, 2014, for 6<sup>th</sup> grade students at a cost of \$28,430.00.

13. Matt Weaver, Royal Palm Middle School, submitted an out-of-county/state field trip to Astrocamp, Idyllwild, CA, May 9-11, 2014, for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students at a cost of \$46,247.50.
14. Azucena Parra and Tameri Bayus, Royal Palm Middle School, submitted an out-of-county/state field trip to Disneyland, Anaheim, CA, April 25-26, 2014, for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students at a cost of \$14,996.00.
15. Stephanie Yocom, Shaw Butte Elementary School, submitted an out-of-county/state field trip to Arizona Renaissance Festival, Apache Junction, AZ, March 4, 2014, for 6<sup>th</sup> grade students at a cost of \$1,530.00.
16. Joel Barfoot, Sunburst Elementary School, submitted an out-of-county/state field trip to Camp Sky Y, YMCA, Prescott, AZ, May 1-2, 2014, for 4<sup>th</sup> grade students at a cost of \$5,839.00.
17. Jeffrey Stepien, Sunnyslope School, submitted an out-of-county/state field trip to Disneyland Park, Anaheim, CA, May 16-18, 2014, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$22,112.00.

**\*E. Out-of-State Travel**

**UNANIMOUS**

Approved the out-of-state travel as presented.

1. Tiffany Kong, School Psychologist, to attend the National Association of School Psychologists (NASP) Conference, February 18-21, 2014, in Washington, D.C., at no cost to the District.
2. Nancy Zampini, Lead Speech Pathologist, to attend the American Speech Language and Hearing Association Convention, November 13-16, 2013, in Chicago, Illinois, at a cost of \$980.78.
3. Dorothy Watkins, Administrator of Social Services, to attend the 25<sup>th</sup> Annual National Association for the Education of Homeless Children and Youth Conference, November 2-5, 2013, in Atlanta, Georgia, at a cost of \$1,660.00.

**\*F. Award of Contract – RFP No. 13.027, Tutoring and Substitute Teaching Agencies**

**UNANIMOUS**

A motion was made by Ms. Graziano that the Governing Board award a contract regarding RFP No. 13.027, Tutoring and Substitute Teaching Agencies to the vendors as presented. The motion was seconded by Mr. Maza. The motion carried.

Ms. Graziano asked if the services were used mostly for the special needs student population. Dr. Cook responded that all of the services are IEP driven agencies for special needs students.

Mr. Maza asked if it was holding true that in a good economy, it was difficult to find substitutes in many areas, as well as some of the education support professional positions. Dr. Cook affirmed and added that in any economy, it was difficult to find special education substitutes.

- \*G. Intergovernmental Agreement with the Superior Court of Arizona in Maricopa County, Juvenile Probation Department UNANIMOUS
- \*H. Resolution Designating Polling Places for the District's November 5, 2013 Special Override Election and Making Findings Concerning the Availability of Polling Places within Consolidated Precincts UNANIMOUS
- \*I. Acceptance of Resignation from Judge Robert D. Myers as a Community Member on the Trust Boards UNANIMOUS
- \*J. Second Reading and Adoption of Proposed Amended Board Policy CBCA – Delegated Authority UNANIMOUS
- \*K. Second Reading and Adoption of Proposed Amended Board Policy EBAA – Reporting of Hazards/Warning Systems UNANIMOUS
- \*L. Second Reading and Adoption of Proposed Amended Board Policy EBC - Emergencies UNANIMOUS
- \*M. Second Reading and Adoption of Proposed Amended Board Policy GBI – Staff Participation in Political Activities UNANIMOUS
- \*N. Second Reading and Adoption of Proposed Amended Board Policy CM – School District Annual Report UNANIMOUS
- \*O. Second Reading and Adoption of Proposed Amended Board Policy GCFC – Professional Staff Certification and Credentialing Requirements UNANIMOUS
- \*P. Second Reading and Adoption of Proposed Amended Board Policy JLF – Reporting Child Abuse/Child Protection UNANIMOUS

Mr. Maza noted an editorial correction on page 139, first paragraph, second to last sentence – the word “person” should not be deleted, but should be the last word in the sentence.

A motion was made by Mr. Maza that the Governing Board approve the Second Reading of Proposed Amended Board Policy JLF – Reporting Child Abuse/Child Protection, as corrected. The motion was seconded by Mrs. Lambert. The motion carried.

- \*Q. Acceptance of the Refugee School Impact Grant in the Amount of \$50,000.00 UNANIMOUS

### III. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING

### IV. PUBLIC HEARING

#### A. Bond and Capital Projects Update

Mr. David Velazquez provided a bond and capital projects update, as required by law. Mr. Velazquez reviewed the 2010 bond authorization, as well as additional funding sources used for projects. He stated that the Building Renewal funding was eliminated by legislature effective September 2013. Mr. Velazquez reviewed the projects completed in the 2012-2013 school year and reported on construction projects in progress.

Ms. Graziano asked the following questions:

- How are projects identified as “deferred”? Cathy Thompson responded that school projects were identified before the bond election and were listed on the Capital Project Plan Summary B&E Report provided in the agenda. Ms. Thompson stated that when the projects were reevaluated, additional scope was identified or projects were added to the list. Ms. Thompson advised that most of the deferred projects were for replacement of portables with structures.
- Were the additional projects on the original request for the bond election? Ms. Thompson replied that they were not listed in the voter bond pamphlet.
- Do the deferred projects remain on the list in case additional funding becomes available? Ms. Thompson responded that they remain on the list.
- Are the projects that were on the original bond request being worked on and not identified as deferred? Dr. Cook stated that all of the projects listed in the bond election pamphlet that the voters approved are being completed.

Mrs. Lambert stated she was pleased to see the projects completed under budget and asked if the project estimates were accurate. Mr. Mike Kramer advised that due to the economic slowdown, vendors were willing to do the same work for a lower cost. Mr. Kramer stated that multiple vendor bids were utilized to obtain the most value for the taxpayers’ dollars. Mrs. Lambert thanked Mr. Kramer for his due diligence to save the District money.

There were no questions from the public.

**B. Annual Report of M&O and K-3 Override Expenditures**

Mr. David Velazquez reviewed the M&O and K-3 override expenditures, as required by law. Mr. Velazquez advised that the M&O override funding was voter authorized in November 2010 and was approximately \$10.4 million. He stated that the K-3 override funding was voter authorized in November 2009 and was approximately \$5.2 million.

Mr. Adams asked how the K-3 override funds were assisting the District to reduce class size and academic intervention. Dr. Cook replied that full-day kindergarten utilized the majority of the funding. She stated that the K-3 override funds assisted the District to reduce class size, however, it was difficult to find teachers. The funds for academic intervention provided help for students who were underachieving and seemed to be successful based on the growth and successes at the schools.

Mr. Jahneke asked if it was up to each school site to determine how much money was to be spent for class size reduction versus academic intervention. Dr. Cook responded that it was originally intended to be handled by each site. However, because full day Kindergarten is the major allocation and there is less funding for class size reduction and intervention, the matter is now handled during school staffing meetings with the Principals.

Mr. Maza commented that with the cuts the District had experienced in the past four years, the possibility of larger class sizes had been avoided due to the K-3 override funding. Dr. Cook agreed that the District’s class sizes would definitely have been higher without the override funding.

Ms. Graziano thanked the District and the voters for the K-3 override. Ms. Graziano stated that although full-day kindergarten utilized the majority of the K-3 override funds, the benefits to the students far outweighed the costs.

There were no questions from the public.

V. **RECESSING OF PUBLIC HEARING FOR REGULAR MEETING**

IV. **ACTION / DISCUSSION ITEM**

A. **Consider, Discuss and, if Deemed Advisable, Approve the Intergovernmental Cooperative Purchase Agreements and Contract Purchases with 1GPA to Utilize Midstate Energy for Energy Performance Contracting Services**

UNANIMOUS

Dr. Cook introduced Ms. Cathy Thompson to summarize for the Board's consideration, discussion and, if deemed advisable, approval of the Intergovernmental Cooperative Purchase Agreements for energy performance contracting services.

Ms. Thompson advised the Board that the District had performed due diligence regarding performance contracting, to identify a provider, to review campuses and services to include in a performance contract, and to recommend a way to procure the services. Ms. Thompson stated that it was determined that Midstate Energy had made available a different contract than was originally submitted for approval. The new contract through the 1GPA consortium would result in a lower cost to the District overall.

Ms. Graziano asked the following questions:

- Did the District use the State's bid list as opposed to sending out individual bids to vendors. Ms. Thompson replied that the District did not issue an RFP, however, the District selected five vendors who had existing cooperative contracts and put them through a similar RFP process of interviews and conducting energy assessments.
- Did the District feel that the cost would not necessarily have been lower if it had issued a separate RFP. Ms. Thompson responded that there was the possibility that if the District had issued an RFP, the time to complete the process and with increasing interest rates, it could have cost the District more money.

Mrs. Lambert asked the following questions:

- What happens after the information is gathered? Does it go to the District or a committee? How is it involved with bond or capital override decisions? Ms. Thompson replied that Midstate Energy did a more intense evaluation of the school projects. They met on a weekly basis with the District's Finance and Capital Projects/Maintenance departments to offer options and ask for direction. Ms. Thompson reported that the main goal was to do two HVAC replacements that were in the bond override. She stated that they will complete the roofing bond projects, as well as expansion of the HVAC replacements with additional energy savings projects. In addition, Midstate Energy was asked to include irrigation and possibly lighting at additional school campuses, as they have a faster return on investment.

Mr. Adams clarified that this was originally approved through a TCPN to 1GPA and this agenda item was for a new contract with 1GPA to utilize Midstate Energy for energy performance contracting services that would be more advantageous for the District. Ms. Thompson confirmed that Mr. Adams was correct.



Mr. Jahneke asked the following questions:

- Were the energy savings performance contracts possible due to a new statute? Ms. Thompson replied that the statute was several years old, however, it was changed approximately one year ago. Ms. Thompson stated that she did not feel comfortable with the statute until the recent change that allowed the District to pay for energy savings performance contracts with M&O savings.
- If the District had additional funds, would there be a prepayment penalty? Ms. Thompson advised that when the District negotiated the contract, it would request that there not be a prepayment penalty if the District were able to pay the debt early.

A motion was made by Mr. Jahneke that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with IGPA to utilize Midstate Energy for Energy Performance Contracting Services. The motion was seconded by Ms. Graziano. The motion carried.

## **VII. INFORMATION / DISCUSSION ITEMS**

### **A. Update Regarding Strategic Action Plans**

Dr. Cook advised the Board that the District reviewed its strategic action plans each year. Dr. Cook introduced Ms. Sue Snyder who reviewed the background of the Strategic Action Plans. The administrators responsible for each strategic action plan gave a presentation regarding accomplishments to date, as well as current and future plans.

Mr. Adams thanked the administrators for the presentation and made the following comments:

- Asked if it would be possible to have an update either quarterly or semiannually and list accomplishments to date on a single piece of paper. Dr. Cook replied that the update had been presented annually to the Board and took several months to compile the data but we can consider quarterly updates.
- Stated that he was pleased that the student information system parent portal was being piloted. Dr. Cook advised that it is being piloted at four schools.
- Stated that bus replacements were costly to the District and made a suggestion to investigate the possibility of outsourcing the bus transportation. Mr. Maza suggested that Mr. Adams could request this topic as a future agenda item if he so wished.

Ms. Graziano appreciated the presentation and made the following comments:

- The strategic actions plans were important documents for the District. Ms. Graziano asked if it would be possible to have the new information highlighted on the strategic action plans.
- School Safety – thanked John Shikany for the amazing job he does for truancy issues and finding the missing students.
- Community Relationships – suggested adding the college connections (e.g., ASU, GCU, NAU, GCC) to the list of accomplishments because it is a wonderful collaboration and strengthens what we are doing in the District.
- Technology – appreciated that the parent portal system was piloted and tested in order to ensure that it will be running efficiently when implemented at all of the schools.

Mr. Jahneke stated he enjoyed the presentation every year to see the accomplishments of the District. He appreciated that the District had the strategic action plans and stated you need to have a plan in order to be successful. He stated that the District was being proactive instead of reactive.

Mr. Maza thanked everyone for the presentation and the attention and focus to the District's goals.

Mrs. Lambert thanked everyone for their efforts and focus on the operations of the District. Mrs. Lambert made the following comments:

- Suggested having the information for the strategic action plans posted on the District's website. Ms. Snyder advised that the strategic action plans were already available on the website and that the updated strategic action plans and PowerPoint presentation from the Board meeting would be posted on the website.
- Parent portal system – realized that a lot of technological challenges were involved in implementing it. However, there will be bigger cultural changes that come with the implementation in order to have the teachers feel comfortable utilizing the system.

Dr. Cook thanked everyone involved with the strategic action plans which involved many District employees, as well as community members.

#### **B. Information Regarding the Title I Budget**

Dr. Cook advised the Board that Ms. Graziano had requested a future agenda item for information regarding the Title I budget. Dr. Cook introduced Ms. Janet Sullivan who presented the Title I budget information.

Ms. Sullivan advised that there were 27 schools providing Title I programs. Ms. Sullivan stated that due to sequestration, the District had experienced reductions in Title I funding since the 2011-2012 school year of 17.66% while at the same time, saw an increase in school staffing dollars of 6.70%. Ms. Sullivan reviewed the funding distributions for staffing and set-asides, both mandatory and as required programmatically by law.

Mrs. Lambert made the following comments:

- Stated that the private school consortium set-aside had increased and asked if there was a formula to calculate the amount. Ms. Sullivan responded that there were three components for money paid to private schools:
  - There was a per pupil dollar amount for administrative costs to run the consortium.
  - Formulaic funding for professional development.
  - Formulaic funding for per student amount.
- Do the private schools use the same criteria (rank order by academic need) as the District to identify students who need the special services? Ms. Sullivan replied that students were serviced in a school-wide program and intervention services were fluid and were provided as needed. She advised that the District did not monitor the rank order of identifying students at the private schools. Ms. Sullivan stated that in a school-wide program, all students were eligible for services, e.g., social services, and were not based on academic need.

- Mrs. Lambert stated that the District had many challenges planning a future year's budget when dealing with many issues, e.g., federal dollars changing, sequestration, the new census, and waiting for approval for the flexibility request. Mrs. Lambert thanked Ms. Sullivan for the report and gave kudos to the staff for trying to move forward in a very questionable environment where the District did not know what was going to happen.

Ms. Graziano made the following comments:

- Was it only the students who live within the WESD boundaries and attend the private schools that have to qualify for free and reduced lunches and Title I services. Do the private schools have to qualify for Title I as well? Ms. Sullivan responded that the private schools do not have to qualify as a Title I school. The private schools report to the District the students who live in the District's attendance areas and qualify for free and reduced lunches and then they are funded accordingly.
- Does this include charter schools? Ms. Sullivan replied that charter schools are responsible for their own Title I program and funding.
- Are private schools required to provide feedback for the funds they receive? Ms. Sullivan stated that the funds go to the Title I consortium. Ms. Sullivan advised that WESD is in a private school consortium with 28 school districts and the consortium provides the services at each of the private schools. WESD acts as the fiscal agent for the private school consortium.
- Asked for information regarding the Public School Choice/Supplemental Services funding. Ms. Sullivan responded that the 2011-2012 funds were used for public transportation for public school choice and for supplemental educational services, e.g., after-school tutoring programs from external vendors. Ms. Sullivan stated that with the waiver that was granted for the 2012-2013 school year, SES was eliminated. It was not mandatory that the District have supplemental educational services, therefore, it was able to utilize the funds in other ways. Ms. Sullivan advised that at the beginning of the 2012-2013 school year, the District did not know the status of the waiver regarding transportation and did not know if the District needed to offer public school choice since the accountability system changed for Title I with the approval of the District's flexibility request. Ms. Sullivan stated that the District continues to transport students, but at the District's own expense. Ms. Sullivan reported that the District was notified at the beginning of the 2013-2014 school year, after the original budget was established, that it did need to offer public school choice for schools identified as focus schools. Ms. Sullivan stated that the Title I budget would be amended and funds would be allocated based on identified needs.
- Was the money reserved for school improvement based on a mandatory percentage or grades of the schools? Ms. Sullivan advised that in 2011-2012 and prior years, there was a mandatory 20% set-aside. The mandatory percentage was eliminated in 2012-2013 and the District significantly reduced the budget expense the last two years. Ms. Graziano stated that she hoped the money would not be needed in the future since many of the schools had shown improvement. Ms. Sullivan reported that the District was required to set-aside money for the four focus schools and the three intervention schools.
- For school/District professional development funds, do the schools or the District make the decision and how does the money get distributed? Ms. Sullivan advised that all of the schools have a program coach and the funds are primarily used for the coaches. There are instructional coaches who provide support to all teachers. In addition, there are literacy coaches who

work at the school sites. All of the schools have benefited from the services and professional development opportunities that have been offered from external vendors for literacy and math coaching. Dr. Cook reported that school-wide Title I schools were offered discipline program training, e.g., Make Your Day training, which was paid by Title I funds.

- How do schools qualify for the other resource funds, ranging from \$200.00 to \$20,000.00 per school site? Ms. Sullivan replied that the schools have to be rank ordered based on their free and reduced lunch. Each school site received an allocation amount based on its student count and poverty rate. Each school site determined its staffing needs and deducted the staffing cost from the allocation received and the remainder was the other resource funds, to be used at the school's discretion.
- Are any of the other resource funds available for after-school tutoring intervention? Ms. Sullivan advised that some schools had chosen to supplement the 21<sup>st</sup> Century program with additional staffing paid with the other resource funds. She stated that each school made the decision on how to utilize the other resource funds.

Mr. Adams asked the following questions:

- Was the District required to utilize the consortium. Ms. Sullivan replied that although the District was not required to use a consortium, it would not be cost effective for the District to provide services directly to the 14 private schools within its attendance boundaries. Ms. Sullivan stated she was not aware of any school district that did not utilize the private school consortium.
- Did the District receive an administrative fee for its duties as the fiscal agent? Ms. Sullivan responded in the affirmative.
- Was the consortium responsible for monitoring the funds provided to the private schools? Ms. Sullivan and Dr. Cook replied that the funds were audited and the consortium was monitored by the Arizona Department of Education (ADE). Ms. Sullivan advised that the District was not responsible for monitoring the private school activities and that ADE did the monitoring.

#### **VIII. FUTURE AGENDA ITEMS**

Mrs. Lambert requested an update for the Move on When Reading Program.

#### **IX. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

Ms. Graziano acknowledged and thanked Judge Robert D. Myers for his service on the District's Trust Boards. She also acknowledged his time as a volunteer at Orangewood School.

Mr. Maza thanked everyone for their well wishes and condolences for his grandfather who passed away on November 14, 2013. Mr. Maza stated that his grandfather was a World War II veteran who believed in public education.

Dr. Cook acknowledged that Dr. Dianna Bonney, teacher at Orangewood School, received the "A Day Made Better" award from Office Max and received \$1,000.00 in classroom supplies.

Dr. Cook acknowledged that Jill Hicks, Community Outreach Specialist, was appointed to the Mayor's Youth and Education Commission.

Dr. Cook thanked the Parent Leadership Team that attended an anti-bullying event with the District staff on October 16, 2013. The event was sponsored by Mayor Stanton's wife, Nicole Stanton.

Mr. Maza acknowledged Paradise Valley Unified School District's centennial celebration to be held on October 19, 2013. The parade's Grand Marshall of the certificated group will be Dennis Van Roekel, Paradise Valley High School teacher and President of the National Education Association.

**X. CALL FOR EXECUTIVE SESSION**

**UNANIMOUS**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

A motion was made by Mr. Maza to call for an Executive Session. The motion was seconded by Mrs. Lambert. The motion carried.

**XI. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

**XII. EXECUTIVE SESSION – GENERAL FUNCTION**

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

**XIII. RECONVENING OF REGULAR MEETING (by Vice President, Aaron Jahneke)**

**XIV. ADJOURNMENT**

**UNANIMOUS**

A motion was made by Mr. Adams to adjourn the meeting at 10:33 p.m. The motion was seconded by Mrs. Lambert. The motion carried.

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota  
BOARD SECRETARY

11/14/13  
DATE

[Signature]  
BOARD OFFICIAL

11-14-13  
DATE