

WASHINGTON ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2013-2014

September 26, 2013

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Jahneke called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mr. Bill Adams, Mr. Aaron Jahneke, and Mrs. Tee Lambert. Mr. Chris Maza joined the meeting at 7:06 p.m. and Ms. Clorinda Graziano joined the meeting at 7:30 p.m.

B. Moment of Silence and Meditation

Mr. Jahneke called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Jahneke led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mrs. Lambert that the Governing Board approve the Minutes of the September 12, 2013 Regular Meeting. The motion was seconded by Mr. Adams. The motion carried 2-0. Mrs. Lambert abstained from the vote.

UNANIMOUS

F. Current Events: Governing Board and Superintendent

Mr. Adams congratulated Mrs. Lambert for being elected as vice-chairperson of SOSAz (Support Our Schools Arizona).

Mr. Adams shared that he enjoyed attending the Arizona School Boards Association (ASBA) Maricopa County Workshop held at the Washington Elementary School District (WESD) Administrative Center where he was reelected as co-director for Maricopa County. Mr. Adams thanked Mrs. Lambert, Ms. Graziano, and Dr. Cook for attending the workshop, as well as Mr. Maza for his welcome speech. Mr. Adams thanked Mr. Maza for speaking and reported that his comments regarding volunteerism were very meaningful to other district Governing Board members. Mr. Adams acknowledged Mr. Don Brewer, music director at Mountain Sky Junior High School, and the jazz band for performing. He thanked Mrs. Joyce Shiota and Mrs. Terry Kidd for assisting with the registration. Mr. Adams stated that there were many compliments about the food and the entertainment.

Mrs. Lambert shared that she enjoyed attending the informative ASBA Law Conference and was impressed with the Delegate Assembly work regarding the ASBA 2014 Legislative Political Agenda.

Mrs. Lambert stated she was sorry she missed the September 12, 2013 Governing Board meeting and Richard E. Miller Elementary School's success celebration.

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Mrs. Lambert shared that she enjoyed attending Richard E. Miller's parent celebration for the school's student achievement gains.

Mrs. Lambert congratulated Mr. Adams for being reelected ASBA Maricopa County co-director.

Mr. Jahneke congratulated Mr. Adams and Mrs. Lambert for their newly elected positions. He stated that volunteer work was a very rewarding experience, e.g., ASBA, SOSAz, and serving as a Governing Board member because of the opportunity to meet new people and learn transferrable skills.

Dr. Bailey advised the Governing Board members that Manzanita Elementary School had gained 24 points from last year's testing which changed its label from a "C" to a "B" which was an amazing feat. Dr. Bailey introduced Mr. Tim Fountain, Principal of Manzanita Elementary School who shared information regarding the school's student achievement successes. Mrs. Lambert congratulated Manzanita for the staff's focus and hard work. Mrs. Lambert appreciated the development of strategies to reach more students. She asked if Manzanita was a school-wide Title I school. Mr. Fountain replied in the affirmative. Mrs. Lambert asked what behavior modification was in place of the Make Your Day program. Mr. Fountain responded that the school was utilizing the clip chart system, e.g., behavior ladder.

Mr. Maza thanked his fellow Governing Board members who attended the ASBA Maricopa County Workshop. Mr. Maza stated that school board members, and especially Washington Elementary School District Governing Board members, were the most wonderful volunteers who were elected to serve their communities and were unpaid.

Mr. Maza congratulated Mr. Adams for being reelected as the ASBA Maricopa County co-director.

G. Special Recognition

Mr. Maza recognized Governing Board member, Tee Lambert, who was awarded the Masters of Boardmanship from the Arizona School Boards Association (ASBA). The award was in recognition of her diligent work with ASBA programs for continuing education and training. Mrs. Lambert was presented with a plaque, with a duplicate plaque displayed in the District's Governing Board Room.

H. Public Participation

There was no public participation.

I. Approval of the Consent Agenda

Mr. Maza requested that Item *II.O – First Reading of Proposed Amended Board Policy JLF – Reporting Child Abuse/Child Protection be pulled from the Consent Agenda for separate consideration.

UNANIMOUS

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mrs. Lambert. The motion carried.

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers
Approved and ratified the vouchers as presented.

UNANIMOUS

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| *B. | Personnel Items
Approved the personnel items as presented. | UNANIMOUS |
| *C. | Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)
Approved the public gifts and donations as presented. | UNANIMOUS |
| | 1. Target Take Charge of Education Program donated a check in the amount of \$2,164.14 to be used for the benefit of students at Lookout Mountain Elementary School. | |
| | 2. Target Take Charge of Education Program donated a check in the amount of \$493.83 to be used for the benefit of students at Mountain Sky Junior High School. | |
| | 3. Target Take Charge of Education Program donated a check in the amount of \$449.34 to be used for the benefit of students at Orangewood School. | |
| | 4. Church of the Beatitudes donated 535 used books through their Agelink Program with an approximate value of \$400.00 for the benefit of students at Maryland School. | |
| | 5. The Hartford donated a check in the amount of \$600.00 to be used for the benefit of students at Maryland School. | |
| *D. | Out-of-State Travel
Approved the out-of-state travel as presented. | UNANIMOUS |
| | 1. Elizabeth Green and Ben Metcalf, Math Program Coaches, to attend the National Council of Teachers of Mathematics Regional Conference, October 22-25, 2013, in Las Vegas, NV, at a cost of \$1,943.40. | |
| *E. | Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO, Mohave Educational Services Cooperative (MESCO) and Greater Phoenix Purchasing Consortium for Schools (GPPCS) | UNANIMOUS |
| *F. | Acceptance of the notMykid Grant in the Amount of \$1,200.00 | UNANIMOUS |
| *G. | Maricopa County for Arizona Nutrition Network Services Amendment | UNANIMOUS |
| *H. | Rio Salado College Agreement | UNANIMOUS |
| *I. | First Reading of Proposed Amended Board Policy CBCA – Delegated Authority | UNANIMOUS |
| *J. | First Reading of Proposed Amended Board Policy EBAA – Reporting of Hazards/Warning Systems | UNANIMOUS |
| *K. | First Reading of Proposed Amended Board Policy EBC - Emergencies | UNANIMOUS |
| *L. | First Reading of Proposed Amended Board Policy GBI – Staff Participation in Political Activities | UNANIMOUS |
| *M. | First Reading of Proposed Amended Board Policy CM – School District Annual Report | UNANIMOUS |

- *N. First Reading of Proposed Amended Board Policy GCFC – Professional Staff Certification and Credentialing Requirements **UNANIMOUS**
- *O. First Reading of Proposed Amended Board Policy JLF – Reporting Child Abuse/Child Protection **UNANIMOUS**

Mr. Rex Shumway, Legal Counsel, advised the Board that the legislature had recognized that the law had changed regarding reporting child abuse to Child Protective Services (CPS) or to law enforcement. Mr. Shumway stated that a child abuse report to CPS or law enforcement by telephone or in person did not have to be followed with a written report within seventy-two (72) hours. Mr. Shumway advised that CPS would not accept a written report, however, it did not preclude the District from completing a report and maintaining it in the District's file.

In order to reflect the current law, Mr. Shumway recommended the following change on page 40, first paragraph, second to last sentence:

Such reports shall be made immediately by telephone or in person, ~~and shall be followed by a written report within seventy-two (72) hours.~~

A motion was made by Mrs. Lambert that the Governing Board approve the First Reading of Proposed Amended Board Policy JLF – Reporting Child Abuse/Child Protection, with changes. The motion was seconded by Mr. Jahneke. The motion carried.

III. ACTION / DISCUSSION ITEM

A. 2012-2013 Annual Financial Report

UNANIMOUS

Dr. Bailey advised the Board that A.R.S. 15-904 requires school districts to prepare and submit an Annual Financial Report (AFR) for the preceding fiscal year, in electronic format by October 15, 2013. Dr. Bailey introduced Ms. Cathy Thompson, Director of Business Services, and Mr. David Velazquez, Director of Finance, who were available to answer any questions the Board might have.

Ms. Thompson reviewed the AFR for the Board.

Mr. Maza commented that the Classroom Site Fund appeared high. Ms. Thompson replied that he was correct, however, it was approximately \$3 million lower than last year. Mr. Maza stated that it must mean that sales tax revenue was up.

Mrs. Lambert commented that the State requires the District to provide information on gifted students, e.g., how many students, the costs for the gifted program, where the students lie between quantitative reasoning, verbal reasoning, etc. Mrs. Lambert appreciated that the District was able to provide the gifted program to 1,000 students for \$1,360,601.00 even though funding from the State had been removed.

A motion was made by Mr. Jahneke that the Governing Board accept the 2012-2013 Annual Financial Report and direct the publication and filing of the report as required by law. The motion was seconded by Mrs. Lambert. The motion carried.

IV. FUTURE AGENDA ITEMS

There were no future agenda items.

V. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Ms. Graziano apologized for arriving late to the Governing Board meeting. She had been involved in a fundraising activity.

Mr. Maza thanked the Board members for their understanding of his late arrival to the Governing Board meeting. He was giving a speech in another district regarding its ballot measure.

Dr. Bailey acknowledged the after-school programs that started September 16, 2013 with 2,900 students attending every week for academic support. The programs include 22 schools that have 21st Century and eight schools under the University Academy program (collaborative program with Arizona State University, Northern Arizona University, Grand Canyon University, and Glendale Community College). Dr. Bailey acknowledged the Academic Support Programs Department for its efforts.

VI. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

A motion was made by Mr. Maza to table the Executive Session until the October 17, 2013 Governing Board meeting. The motion was seconded by Mr. Adams. The motion carried.

VII. ADJOURNMENT

UNANIMOUS

A motion was made by Mrs. Lambert to adjourn the meeting at 7:36 p.m. The motion was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota
BOARD SECRETARY

10/17/13
DATE

[Signature]
BOARD OFFICIAL

10/17/13
DATE