

WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD MINUTES: REGULAR MEETING

2013-2014

September 12, 2013

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, and Ms. Clorinda Graziano. Mr. Aaron Jahneke joined the meeting at 7:05 p.m. Mrs. Tee Lambert was not in attendance.

B. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Ms. Graziano that the Governing Board approve the Minutes of the August 22, 2013 Regular Meeting. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

F. Current Events: Governing Board and Superintendent

Mr. Adams shared that he enjoyed attending the Arizona School Boards Association (ASBA) Law Conference which was very informative. He thanked Mrs. Lambert, Ms. Graziano, and Dr. Cook for attending and thanked Mr. Rex Shumway for presenting at the conference.

Mr. Adams shared that the ASBA Maricopa County Workshop is scheduled for Monday, September 23, 2013, at the Washington Elementary School District Administrative Center and Mr. Maza would be doing the welcome address.

Ms. Graziano shared the following:

- Enjoyed attending the ASBA Law Conference which provided useful information. Ms. Graziano thanked the Board for allowing her to attend the conference.
- Acknowledged and thanked Cholla, Desert Foothills, Mountain Sky, Ocotillo, and Palo Verde schools for the artwork displayed in the Governing Board Room.
- Thanked the schools for providing Board members with the school newsletters and for presenting basic information regarding the District's override.

September 12, 2013

- Appreciated Arroyo Principal, Phil Liles' message in his school newsletter that he was always available to parents, e.g., by phone, email, or in person. Ms. Graziano stated that although all principals have an open door policy, it was a strong message to the parents to see it in the school newsletter.

Mr. Jahneke shared that he enjoyed attending the informative ASBA Delegate Assembly. He commended the Legislative Committee for its hard work and the presentation explaining the ASBA short-term and long-range goals. Mr. Jahneke thanked Mr. Adams for his work with ASBA and Mrs. Lambert for her work serving on the Legislative Committee.

Mr. Maza acknowledged his colleagues for attending the ASBA events.

Mr. Maza stated that education was in controversial times across the nation with the transition of standards. Mr. Maza acknowledged and thanked Superintendent Susie Cook and District officials, e.g., principals, program coaches, and teachers, who continue to do what they were hired to do which is teach the children the standards to best prepare them for the future.

Dr. Cook stated that the District would be starting a series to celebrate school successes. She shared that many schools had shown incredible progress on last year's testing. Dr. Cook advised that Richard E. Miller Elementary School had shown an increase of 39 points over last year which was an extraordinary feat in the State of Arizona. Dr. Cook introduced Ms. Shannon Bonnette, Principal of Richard E. Miller Elementary School, who shared information regarding the school's student achievement gains.

Mr. Maza thanked Ms. Bonnette for her presentation and congratulated her for the school's accomplishments.

G. Special Recognition

Mr. Maza recognized Governing Board member, Bill Adams, who was awarded the First Cluster from the Arizona School Boards Association (ASBA). The award was in recognition of his diligent work with ASBA programs for continuing education and training. Mr. Adams was presented with a plaque, with a duplicate plaque displayed in the District's Governing Board Room.

The ASBA award for Mrs. Tee Lambert was tabled until the next Board meeting.

H. Public Participation

There was no public participation.

I. Approval of the Consent Agenda

A motion was made by Mr. Jahneke that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers
Approved and ratified the vouchers as presented.

UNANIMOUS

- *B. Personnel Items
Approved the personnel items as presented.

UNANIMOUS

- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) **UNANIMOUS**
 Approved the public gifts and donations as presented.
1. Chaparral Parent/Teacher Association donated a check in the amount of \$2,500.00 toward the purchase of an electronic marquee at Chaparral Elementary School.
 2. Lookout Mountain Parent/Teacher Organization donated a check in the amount of \$1,149.44 to be used for various community of caring activities throughout the year at Lookout Mountain Elementary School.
 3. Pure Heart Church donated a six foot room partition with an approximate value of \$2,000.00 for the benefit of kindergarten students at Sunburst Elementary School.
 4. St. Andrews Lutheran Church donated school supplies with an approximate value of \$450.00 for the benefit of students at Lakeview Elementary School.
 5. Washington Education Foundation donated checks and gift cards for a total amount of \$1,670.00 for incentives for the Washington Elementary School District Annual United Way campaign.
 6. Credit Union West donated a check in the amount of \$1,035.00 to purchase items to support partnerships with local colleges and universities and the Academic Support Programs Department.
- *D. Out-of-State Travel **UNANIMOUS**
 Approved the out-of-state travel as presented.
1. Sally Anne Cook, teacher at Sunburst Elementary School, to attend the Educator Training at the Ron Clark Academy, October 3-4, 2013, in Atlanta, GA, at a cost of \$190.00.
- *E. Issue RFP No. 13.027 for Specified Services – Tutoring and Substitute Teaching Agencies **UNANIMOUS**
- *F. Amendment to the Intergovernmental Agreement with the City of Phoenix for the Head Start Program **UNANIMOUS**
- *G. Intergovernmental Agreement with the Department of Public Health, Maricopa County Tobacco & Chronic Disease Prevention **UNANIMOUS**
- *H. Collaborative Partner Agreement Between the Association for Supportive Child Care and Moon Mountain Elementary School for Participation in the Arizona Kith and Kin Project **UNANIMOUS**
- *I. Memorandum of Understanding with Valle del Sol – Family Service Center **UNANIMOUS**
- *J. Memorandum of Understanding with William W. Jenkins, PhD, LP Consulting Services for Play Therapy Services **UNANIMOUS**
- *K. Memorandum of Understanding with the Casa Center for Positive Social Change **UNANIMOUS**
- *L. 2013-2014 Qualified Evaluators **UNANIMOUS**

- *M. Acceptance of the “Donate to Educate” Cardinals Charities Grant in the Amount of \$4,000.00 and the City of Phoenix Block Watch Grant in the Amount of \$9,632.00 **UNANIMOUS**

III. ACTION / DISCUSSION ITEM

A. Temporary Suspension of Policy BGB – Policy Adoption and Adoption of Proposed Amended Policy DJE – Bidding/Purchasing Procedures **UNANIMOUS**

Dr. Cook advised the Board that they were being asked to temporarily suspend the Policy requiring two readings as part of the Policy revision process. Dr. Cook stated that it was necessary to revise the affected Policy without a second reading because the provisions of HB 2599 that increase the state bidding limit from \$50,000.00 to \$100,000.00 would become effective on September 13, 2013. Dr. Cook stated that Mr. Rex Shumway, Legal Counsel, was available to answer questions from the Board.

Ms. Graziano asked for clarification regarding “Multiple Awards to More Than One Contractor” on page 80 of the agenda. Dr. Cook responded that some of the time, a single bid was not advantageous to the District. Therefore, multiple awards were made to companies that could provide the products or services.

Ms. Graziano stated that she attended a Board meeting in another district that had a similar agenda item. She referred to the last sentence on page 73 of the agenda, “The maximum dollar amount of an individual job order for a job-order-contracting construction service shall be one million dollars (\$1,000,000) or as determined by the Board.” Ms. Graziano reported that the other district raised the job-order-contracting construction service amount to three million dollars (\$3,000,000) because they were having contracts for more than one million dollars (\$1,000,000), e.g., food services and air conditioning. Ms. Graziano asked if this was an issue at the Washington Elementary School District (WESD). Dr. Cook stated that WESD was not recommending that because it was not allowable.

A motion was made by Mr. Jahneke that the Governing Board temporarily suspend Policy BGB – Policy Adoption and adopt proposed amended Policy DJE – Bidding/Purchasing Procedures. The motion was seconded by Mr. Maza. The motion carried.

IV. FUTURE AGENDA ITEMS

Ms. Graziano requested an overview of the Title I Program. Ms. Graziano also requested an update from the evaluation committee regarding the evaluation system implementation.

V. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Adams thanked the District and the Governing Board for the ASBA First Cluster award.

Dr. Cook acknowledged that Chris McGraw, first grade teacher at Moon Mountain Elementary School, was presented the MVP award by the Arizona Cardinals. She received four tickets to a Cardinals football game and \$500.00.

Dr. Cook acknowledged that John Vasey, sixth grade teacher at Orangewood School, received the All Star Teacher Award of the month from CenturyLink and the Arizona Diamondbacks and the school received \$2,000.00.

VI. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Adams to adjourn the meeting at 7:26 p.m. The motion was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota
BOARD SECRETARY

9/26/13
DATE

Julian Chole
BOARD OFFICIAL

09-26-13
DATE