

WASHINGTON ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD MINUTES:  
REGULAR MEETING

2016-2017

February 9, 2017

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION**

**A. Call to Order and Roll Call**

Mr. Adams called the Regular meeting to order at 7:02 p.m. Governing Board members constituting a quorum present were: Mr. Larry Herrera, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

**B. Moment of Silence and Meditation**

Mr. Adams called for a moment of silence and meditation. Mr. Adams asked everyone to continue to keep the family of Ms. Clorinda Graziano in their thoughts.

**C. Pledge of Allegiance**

Mr. Adams led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

4-0

**E. Approval of the Minutes**

A motion was made by Mr. Herrera that the Governing Board approve the minutes of the January 26, 2017 Special, Regular, and Executive Meeting. The motion was seconded by Mr. Herrera. The motion carried.

4-0

**F. Current Events and Acknowledgments: Governing Board and Superintendent**

The following announcements and comments were made by Governing Board members and Superintendent :

Mr. Jahneke:

- Acknowledge the amazing Celebration of Life and reception that was held for Clorinda Graziano.

Mrs. Lambert:

- Reminded everyone to stay focused on what is happening down at the capitol regarding education bills and to speak with legislators to remind them that they represent us.

Mr. Herrera:

- Attended a Boy Scout meeting and was struck by the characteristics and how aligned those characteristics were to those we are looking for in a new Board member.

Mr. Adams:

- Attended the Arizona School Boards Association BOLTS training on Friday, January 27, 2017. It was a very good refresher course and Mr. Adams brought back materials to share with his fellow Board members.
- Attended the Celebration of Life for Clorinda Graziano on Saturday, January 28, 2017. Thanked everyone from the District and the Washington Education Foundation for attending showing Clorinda's family support.
- Attended the WESD Bowl-a-thon on Sunday, January 29, 2017. Mr. Adams thanked the Washington Education Foundation for putting on another wonderful event and supporting our teachers.
- Visited Alta Vista School on Wednesday, February 1, 2017.

- Attended the ground breaking on Makerspace at Cholla Middle School on Wednesday, February 1, 2017.
- Visited Cactus Wren on Wednesday, February 8, 2017.
- Attended Terry Kidd's retirement celebration on Thursday, February 9, 2017. Mr. Adams wished her and her family the best.
- Acknowledged the new student artwork on display in the boardroom. Mr. Adams thanked the students and staff at Chaparral; John Jacobs; Ironwood; Lookout Mountain; Moon Mountain; and Shaw Butte.

#### Superintendent Stanton

- Attended the Celebration of Life for Clorinda Graziano on Saturday, January 28, 2017. Dr. Stanton thanked everyone from the District, Washington District Education Association, and the Washington Education Foundation for assisting Clorinda family and for attending showing their respect.
- Attended the WESD Bowl-a-thon on Sunday, January 29, 2017. Dr. Stanton thanked the Washington Education Foundation for organizing a wonderful event.
- Attended the Makerspace at ground breaking at Cholla Middle School on Wednesday, February 1, 2017. Dr. Stanton thanked Kathleen McKeever and Phil Garitson and his staff for organizing a wonderful event. Dr. Stanton also thanked the Arizona Science Center for partnering with the District on the Makerspace project. Dr. Stanton said he is excited about hands on learning experience that students will experience and is looking forward to expanding these opportunities across the District.
- Attended an event at the Arizona Science Center on Saturday, February 4, 2017.
- Attended the Arizona Business Coalition Quarterly Meeting on Thursday, February 9, 2017.
- Attended the Robotics Skills Challenge at Orangewood School.
- Thanked Mr. Wing and his staff for organizing a wonderful retirement event for Mrs. Terry Kidd.
- Reminded everyone of the 19th North Street Clean Up even on Saturday, February 11, 2017 followed by the Love Your Community Street Fair were WESD will be represented.

## G. Showcase

### Cross Country Program

Mrs. Natalie McWhorter, Director of Curriculum, Ms. Sydney Knight, Teacher at Desert Foothills, and Ms. Kara Zahanades a senior at Greenway High School provided the Board with an overview of the 2016-2017 Cross Country program and how skills learned within the program assist students throughout their life.

Mrs. McWhorter showed a video narrated by Ms. Sydney Knight called "How to Win the Race of Life".

Mrs. McWhorter left the Board with the following take-a-ways regarding the WESD Cross County program:

- WESD provides opportunities for student to participate in physical activity for health, enjoyment, challenge, self-expression and social interaction.
- 27 school participated in cross country during the 2016-2017 season.
- During the 2016-2017 cross country season, 900 students participated at 22 meets with the assistance and encouragement of 31 coaches and mentors.

Mrs. McWhorter acknowledged Mrs. Roseanne Knight for all of her hard work running the cross country program and the track and field events. Mrs. McWhorter presented Mrs. Knight with flowers.

### Learning Management System (LMS)

Mrs. Courtney Stevens, Director of Accountability provided the Board with an overview of the

Learning Management System (LMS) and its usage within Washington Elementary School District.

Mrs. Stevens presented the following information to the Board:

LMS is a customizable digital platform that will allow WESD teachers:

- to digitize our curriculum and resources
- to provide online access to professional development
- to deliver online content to students
- to collaborate and share
- to deliver online assessment

Mrs. Stevens shared that the District chose Ogment by EvoText as the vendor for the LMS platform.

Mrs. Stevens shared with the Board that WESD has brought on board a pilot group of 53 teachers. The goal of the pilot group is to:

- Help us learn the product through the eyes of teachers
- Help us develop professional development
- Help us customize the product for WESD
- Help us begin to build out course content
- Help us identify systems of support that will be necessary for success
- Inform our roll out plan
- Help us figure out what we don't know that we don't know!!!

Mrs. Stevens left the Board with the following take-a-ways:

Ogment provides a digital platform for:

- teachers to utilize with their students for instruction
- collaboration
- professional development
- assessment

#### **H. Public Participation**

There were two request for public participation.

Mrs. Nancy Putman, President of the Washington Education Foundation (WDEA) addressed the Board to thank WESD for their support of the 9<sup>th</sup> annual Bowl-a-Thon that took place on January 29, 2017. Mrs. Putman thanked the Governing Board members who were there to show their support as well as Dr. Stanton, who also bowled. Mrs. Putman said that there were 320 bowlers from 64 teams. Mrs. Putman said the team were from 26 schools, the District Office, Transportation, and WDEA. Mrs. Putman acknowledged fellow WDEA board members in attendance, Mrs. Janet Sullivan and Mrs. Mindy Whalen. Mrs. Putman thanked and acknowledge the sponsors of the bowl-a-ton, H2 Group; McCarthy Building Company; Dr. Maggie Westhoff; Get-a-Way Today; Orcutt Winslow Architects; Chasse Building Team; Gardner's Books Services; and AMF Deer Valley Lanes. Mrs. Putman announced that the spirit award is awarded to the school or department with the most bowling teams and this year's winner was the Transportation Department with five teams. The WDEA foundation raised \$10,250.00 for the spring mini-grants. The deadline for the mini-grants is February 24, 2017.

Ms. Pam Horton, Digital and Crisis Communications Coordinator along with fellow committee members to talk about Read Across America Day! Ms. Horton said Read Across America is celebrated every year on March 2, Theodor Geisel's birthday, better known to millions as Dr. Seuss. Now in its 20th year, Read Across America is an annual reading motivation and awareness program sponsored by the National Education Association that calls for every child in every community to celebrate reading on or around Dr. Seuss's birthday. The event's purpose is to motivate children to read and focus the country's attention on the importance of reading. Ms. Horton announced that WESD will be kicking off this year's celebration with a special breakfast March 2, 2017, which will include green eggs and ham, at Sweetwater

School. The theme this year is “Grab Your Hat and Read with the Cat!” In addition to our kickoff breakfast, schools are planning special Seuss celebrations at their sites – family reading nights, Dr. Seuss birthday parties, Dr. Seuss art projects, book character parades – all with the goal of encouraging students to read. WESD has provided special reading logs so that students can keep track of their reading minutes and/or pages. Students then put their reading logs into a drawing to win prizes. Washington Education Foundation has provided each school with a \$100 gift certificate to Gardner’s Book Service to purchase books for their celebration!

**I. Approval of the Consent Agenda**

Mr. Adams asked that Consent Items E and F be pulled from the Consent Agenda for separate consideration.

Mr. Adams requested a motion to approve Consent Agenda Items A, B, C, D, and G. Mr. Jahneke made a motion that the Governing Board approve Consent Agenda items A, B, C, D, and G as presented. The motion was seconded by Mr. Herrera. The motion carried. 4-0

Mr. Adams thanked all of the individuals, organizations, and companies who donated to the students and staff at WESD.

**II. CONSENT AGENDA**

Mr. Herrera requested to pull Consent Item \*F – Policy Review for separate consideration. A motion was made by Mr. Jahneke to approve the remaining Consent Items as presented. The motion was seconded by Mrs. Lambert. The motion passed.

**\*A. Approval/Ratification of Vouchers**

Approved as presented. 4-0

**\*B. Personnel Items**

Approved as presented. 4-0

**\*C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$169,407.35 (The Value of Donated Items is Determined by the Donor**

Approved as presented.

Donor	School/Department	Amount/ Value
Walmart/Sam’s Club Foundation	Acacia Elementary	\$ 1,000.00
Lowe’s Toolbox for Education	Acacia Elementary	\$ 4,305.00
Washington Education Foundation	Communication and Public Engagement Department	\$ 3,200.00
Vision Works of America, Inc.	Health Services Department	\$133,730.00
Moon Valley Women’s Club	Lookout Mountain Elementary	\$ 2,500.00
The Patterson Family Foundation	Moon Mountain Elementary	\$ 4,500.00
Box Tops for Education	Moon Mountain Elementary	\$ 705.00
Walter Collier	Mountain Sky Junior High	\$ 399.00
Donors Choose (Seven Teachers awarded)	Mountain Sky Junior High	\$ 5,042.62
SPICE – Mountain Sky Parent Group	Mountain Sky Junior High	\$ 5,886.55
Kelly and Diane Ward	Richard E. Miller Elementary	\$ 787.75
David and Alice Wells	Roadrunner Elementary	\$ 400.00
Roadrunner PTA	Roadrunner Elementary	\$ 1,174.32
Sunburst PTO	Sunburst Elementary	\$ 1,777.11
Highland Commercial Management	Sunnyslope School	\$ 1,500.00
Arizona Public Service (APS)	Sweetwater School	\$ 2,500.00

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**\*D. Acceptance of Agreement – Food Program Permanent Service Agreement – ADE Contract No. ED09-001**

Approved as presented. 4-0

**\*E. Acceptance of Agreement – International Rescue Committee for Refugee School Impact Grant 2016-2017 SY**

Approved as presented.

4-0

**\*F. Policy Review - Approval of First Reading of Proposed Amended Governing Board Policies in Section A – Foundations and Commitments**

Mr. Herrera asked for clarification on the policy revisions being presented for approval. Mr. Herrera asked if the suggested revisions were in-line with what ASBA recommended. Superintendent Stanton confirmed that the revisions being presented are based on ASBA recommendations. Dr. Stanton also informed the Board that since the District was in the process of a full policy review, a calendar of when proposed policies will be brought to the Board for review and approval is being developed and will be provided to the Board.

Mr. Herrera made a motion to approve the First Reading of Proposed Amended Governing Board Policies in Section A – Foundation and Commitments as presented. The motion was seconded by Mrs. Lambert. The motion passed.

	<b>Policy</b>	<b>Recommended Changes</b>
1.	A - District Mission and Belief Statement	<b>None</b>
2.	AA - School District Legal Status	<b>None</b>
3.	AB - The People and Their School District	<b>None</b>
4.	ABA - Community Involvement in Education	<b>None</b>
5.	ABAA - Parental Involvement	<b>Minor</b>
6.	AC - Nondiscrimination / Equal Opportunity	<b>Minor</b>
7.	ACA Sexual Harassment	<b>Minor</b>
8.	ACF - Interpersonal / Human Relations	<b>Recommend to retire</b>
9.	AD - Educational Philosophy / School District Mission	<b>Minor</b>

**IV. INFORMATIONAL/DISCUSSION ITEMS**

**A. Review of 2015-2016 External Audit**

(Brittney Williams, Heinfeld, Meech & Co.)

Superintendent Stanton introduced Mrs. Cathy Thompson, Director of Business Services, explained to the Board that WESD exceeds the threshold of federal award expenditures and is required to obtain an annual single audit.

Mrs. Thompson introduced Ms. Brittney Williams from the auditing firm of Heinfeld, Meech & Co. to present a summary of the audit done on activities during the 2015-2016 fiscal year. Ms. Williams explained that each Board member was provided with copies of the Single Audit, Uniform System of Financial Records (USFR) Questionnaire, and the Comprehensive Annual Financial Report (AFR) prior to the meeting. Ms. Williams provided the Board with a brief overview of the both the State and Federal auditing laws and protocols. Ms. Williams informed the Board that there were no major findings and the District was in solid financial shape.

Ms. Williams acknowledged the hard work of Business Services Department, especially that of Mrs. Cathy Thompson, Mr. David Velazquez, Mrs. Elizabeth Martinez, and Mr. Howard Kropp.

**V. FUTURE AGENDA ITEMS**

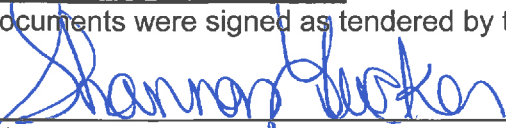
There were no request for future agenda items.

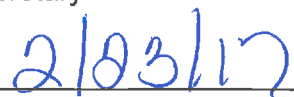
IX. ADJOURNMENT


A motion was made by Mr. Jahneke to adjourn the meeting at 8:35 p.m. The motion was seconded by Mrs. Lambert. The motion carried.

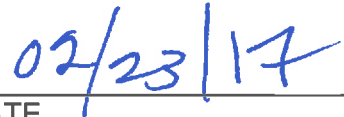
SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

  
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BOARD SECRETARY

  
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DATE

  
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BOARD OFFICIAL

  
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DATE