

GOVERNING BOARD MINUTES: REGULAR MEETING

2010-2011

October 28, 2010

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mrs. Lambert called the meeting to order at 7:06 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza. Governing Board member not present was Mr. Bill Adams.

B. Moment of Silence and Meditation

Mrs. Lambert called for a moment of silence and meditation.

C. Pledge of Allegiance

Mrs. Lambert led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Maza to adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the October 14, 2010 Regular Meeting. The motion was seconded by Mr. Maza. The motion carried.

UNANIMOUS

F. Current Events: Governing Board and Superintendent

Ms. Graziano shared that she enjoyed attending the Fall Festivals at Chaparral and Mountain View schools.

Ms. Graziano shared that she enjoyed attending several State band competitions. Ms. Graziano thanked the District for supporting music programs because many former students are participating in high school bands who qualified to compete in the State band competition. She was pleased to see many families at the competitions supporting the students.

Mr. Maza stated that bullying needs to stop and urged everyone to ensure that students have a safe and secure environment whether they are in the band or on the football team.

Dr. Cook shared that the District participated in the Kiwanis annual Walk-A-Thon at Arrowhead Mall on October 23, 2010, with over 600 District staff and students participating in the event. Dr. Cook thanked Kiwanis for donating some of the funds raised from the event to the District's schools.

Dr. Cook shared that Pure Heart Church sponsored events at five of the District's schools. Arroyo, Acacia, Chaparral and Sahuaro schools had a Farmers' Market which provided free fresh produce for their families. Sunburst School had a painting project.

G. Special Recognition

Dr. Cook advised Board members that she was pleased to recognize Staff Sergeant Dean Tomlinson with the Arizona National Guard 855th MP, and a father of a Moon Mountain student who recently returned from Iraq. Staff Sergeant Tomlinson took an Arizona flag and a Moon Mountain t-shirt on more than 50 successful missions and plans to present the flag and t-shirt to students at Moon Mountain Elementary School on November 10, 2010. Dr. Cook introduced Moon Mountain community member, Mrs. Candice Fremouw, and thanked her for informing the District about Staff Sergeant Tomlinson. Mrs. Fremouw introduced Staff Sergeant Tomlinson who read an email he sent to Mrs. Fremouw about his military police combat missions in Iraq. Sergeant Cantrell, who was Staff Sergeant Tomlinson's driver in Iraq, also attended the Board meeting. Staff Sergeant Tomlinson was presented a certificate of appreciation.

Dr. Cook introduced Moon Mountain Principal, Mary Lou Palmer, who invited Board members to attend Heroes Day at Moon Mountain on November 10, 2010, to celebrate Veterans Day. Staff Sergeant Tomlinson will present the flag and t-shirt to the school at the event.

Ms. Palmer stated that Staff Sergeant Tomlinson's son, Nate, is a 6th grader at Moon Mountain and is on the A-Team which is a leadership team that supports public service, e.g., police, fire, military, etc. Ms. Palmer congratulated Nate for receiving a scholarship to attend the Sea Cadets Academy.

Ms. Palmer thanked Mr. and Mrs. Fremouw for making this possible for Moon Mountain Elementary School.

H. Public Participation

There was public participation. Three speakers asked for a Spanish-speaking translator. Mr. Jaime Tejada, principal of Lakeview Elementary School, who was attending the Board meeting acted as translator for Ms. Blanca Vega, Ms. Alma Mendoza and Ms. Magdalena Arenas (community members) who spoke regarding a Block Watch meeting held at Manzanita School on September 16, 2010. Mrs. Lambert asked if the meeting was held during school hours with children on the campus or after school was dismissed. She was advised that the meeting was held in the evening and not during school hours. Mrs. Lambert asked the speakers to provide any letters or documentation they wished to give to Board members to Mrs. Shiota, Governing Board Administrative Assistant, who would provide Board members with copies. Mrs. Lambert encouraged the speakers to make an appointment with Dr. Cook to further discuss their concerns.

I. Approval of the Consent Agenda

Ms. Graziano requested that Item *II.C. - Out-of-County/State Field Trips and Item *III. - Approval of First Reading of Proposed Amended Board Policies BBBB - Board Member Oath of Office, BE - School Board Meetings, BEC - Executive Sessions/Open Meetings, BEDA - Notification of Board Meetings and BEDG - Minutes be pulled from the Consent Agenda for separate consideration.

UNANIMOUS

A motion was made by Mr. Maza that the Governing Board approve the remaining Consent Agenda as presented. The motion was seconded by Ms. Graziano. The motion carried.

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers **UNANIMOUS**
Approved and ratified the vouchers as presented.
- *B. Personnel Items **UNANIMOUS**
Approved the personnel items as presented.
- *D. Out-of-County/State Field Trips **UNANIMOUS**
1. Barb Alspaugh, Gregg Grantham, and Helga Newcomer, Arroyo Elementary School, submitted an out-of-county/state field trip request to Catalina Island Marine Institute, Toyon Bay, CA, May 10-13, 2011, for 6th grade students at a cost of \$13,859.40.
 2. Lydia and Thomas Aron, Alta Vista Elementary School, submitted an out-of-county/state field trip request to Disneyland, Anaheim, CA, May 6-8, 2011, for 5th and 6th grade students at a cost of \$5,271.00.
 3. Lydia Aron, Alta Vista Elementary School, submitted an out-of-county/state field trip request to the Arizona Renaissance Festival, Apache Junction, AZ, March 22, 2011, for 5th and 6th grade students at a cost of \$846.00.
 4. Jody May and Laurie Richards, Cholla Middle School, submitted an out-of-county/state field trip request to Granite Mountain Middle School, Prescott, AZ, February 4-5, 2011, for 7th and 8th grade students at a cost of \$1,540.00.
 5. Dennis Lester, Ironwood Elementary School, submitted an out-of-county/state field trip request to Catalina Island Marine Institute, Toyon Bay, CA, April 24-27, 2011, for 6th grade students at a cost of \$12,000.00.
 6. Stacia Deering, John Jacobs Elementary School, submitted an out-of-county/state field trip request to the Arizona Sonora Desert Museum, Tucson, AZ, March 3, 2011, for 5th grade students at a cost of \$1,300.00.
 7. Sarah Kakritz, John Jacobs Elementary School, submitted an out-of-county/state field trip request to the Grand Canyon National Park, Grand Canyon, AZ, April 22, 2011, for 4th grade students at a cost of \$3,000.00.
 8. Michael Pettit, Lakeview Elementary School, submitted an out-of-county/state field trip request to San Diego, CA and the surrounding areas, May 4-6, 2011, for 6th grade students at a cost of \$27,734.00.
 9. Lisa Lacey-Porras, Lookout Mountain Elementary School, submitted an out-of-county/state field trip request to the Renaissance Festival, Apache Junction, AZ, March 22, 2011, for 6th grade students at a cost of \$3,210.00.
 10. Kirsten Kloppel, Mountain Sky Junior High School, submitted an out-of-county/state field trip request to Fullerton College, Fullerton, CA and Disneyland, Anaheim, CA, May 6-8, 2011, for 7th and 8th grade students at a cost of \$47,155.00.
 11. Philip Liles, Mountain View School, submitted an out-of-county/state field trip request to Disneyland, Anaheim, CA, May 13-14, 2011, for 6th, 7th, and 8th grade students at a cost of \$32,536.00.

12. John Vasey, Orangewood School, submitted an out-of-county/state field trip request to the Canyon Moon Ranch, Florence, AZ, February 18, 2011, for 6th grade students at a cost of \$2,590.00.
13. Elizabeth Gonzales, Orangewood School, submitted an out-of-county/state field trip request to Catalina Island Marine Institute, Toyon Bay, CA and Dana Point Ocean Institute, Dana Point, CA, May 16-19, 2011, for 6th grade students at a cost of \$19,315.00.
14. John Vasey, Orangewood School, submitted an out-of-county/state field trip request to Catalina Island Marine Institute, Toyon Bay, CA and Dana Point Ocean Institute, Dana Point, CA, May 24-27, 2011, for 6th grade students at a cost of \$19,315.00.
15. Gerda McCurdy, Orangewood School, submitted an out-of-county/state field trip request to Montezuma Castle National Monument, Montezuma Well, and Tuzigoot National Monument, Camp Verde, AZ, April 22, 2011, for 4th grade students at a cost of \$2,790.00.
16. Stephanie Christiansen, Orangewood School, submitted an out-of-county/state field trip request to Kartchner Caverns State Park, Benson, AZ, March 11, 2011, for 3rd grade students at a cost of \$4,120.00.
17. Luciano Valdes, Palo Verde Middle School, submitted an out-of-county/state field trip request to Reid Park, Tucson, AZ, April 16, 2011, for 8th grade students at a cost of \$550.00.
18. Luciano Valdes, Palo Verde Middle School, submitted an out-of-county/state field trip request to Catalina Island Marine Institute, Toyon Bay, CA, March 10-13, 2011, for 8th grade students at a cost of \$14,601.50.
19. Michele Case and Samantha Hart, Palo Verde Middle School, submitted an out-of-county/state field trip request to Valencia High School and Six Flags, Valencia, CA, May 6-9, 2011, for 7th and 8th grade students at a cost of \$18,045.00.
20. Susie Parra and Tameri Bayus, Royal Palm Middle School, submitted an out-of-county/state field trip request to Disneyland, Anaheim, CA, May 13-14, 2011, for 5th, 6th, 7th, and 8th grade students at a cost of \$22,400.00.
21. Terry McFee and Sam Karraker, Sunnyslope School, submitted an out-of-county/state field trip request to Disneyland, Anaheim, CA, May 14-15, 2011, for 7th and 8th grade students at a cost of \$15,925.50.
22. Lynn Boddy, Sunnyslope School, submitted an out-of-county/state field trip request to the Grand Canyon National Park, Grand Canyon, AZ, May 5, 2011, for 3rd grade students at a cost of \$1,369.00.
23. Susie Smith, Sunburst Elementary School, submitted an out-of-county/state field trip request to YMCA Sky-Y Camp, Prescott, AZ, April 21-22, 2011, for 4th grade students at a cost of \$7,722.00.
24. Angela Clipper, Sweetwater School, submitted an out-of-county/state field trip request to the Renaissance Festival, Apache Junction, AZ, March 22, 2011, for 7th and 8th grade students at a cost of \$1,547.50.

25. Peggy Pitts-Miller, Tumbleweed Elementary School, submitted an out-of-county/state field trip request to Kartchner Caverns State Park, Benson, AZ and Colossal Cave Park, Tucson, AZ, May 20, 2011, for 5th grade students at a cost of \$1,149.72.

26. Sara Pearson, Washington Elementary School, submitted an out-of-county/state field trip request to Biosphere 2, Oracle, AZ, May 12, 2011, for 3rd and 5th grade students at a cost of \$539.00.

A motion was made by Ms. Graziano that the Governing Board approve Consent Agenda item *II.C. – Out-of-County/State Field Trips. The motion was seconded by Mr. Jahneke. The motion carried.

Ms. Graziano made the following observations regarding the Out-of-County/State Field Trips:

- Some schools had more teachers than classrooms of students attending.
- There were no parents going on some of the trips.
- Substitutes were being used for students not going on trips.
- The travel agency charged a fee of \$10.00 per student.

Dr. Cook responded that parents will be encouraged to go on the field trips and every effort will be made to avoid using substitutes. The use of the travel agency was previously Board approved and includes the per student fee.

Board members thanked the teachers and everyone involved with the field trips for their efforts. Dr. Cook advised that due to parent/teacher conferences, many teachers were not able to attend the meeting, however, she thanked the teachers who were able to attend the meeting.

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| *D. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and The Cooperative Purchasing Network (TCPN) | UNANIMOUS |
| *E. Annual Intergovernmental Cooperative Purchase Agreement with the State Procurement Office (SPO) and Mohave Educational Services Cooperative (MESOC) | UNANIMOUS |
| *F. Issue RFQ No. 10.032, Architectural Services | UNANIMOUS |
| *G. Intergovernmental Agreement with Maricopa County Education Service Agency | UNANIMOUS |
| *H. Amendment No. 3 to Memorandum of Understanding with Maricopa County Department of Public Health for Dental Screening and Sealant Program | UNANIMOUS |
| *I. Approval of First Reading of Proposed Amended Board Policies BBBB – Board Member Oath of Office, BE – School Board Meetings, BEC – Executive Sessions/Open Meetings, BEDA – Notification of Board Meetings and BEDG – Minutes | UNANIMOUS |

Ms. Graziano referred to BE – School Board Meetings, regarding the verbiage that was being deleted about written notice being posted for regular and special meetings. Mr. Shumway, District legal counsel, advised that they were recommendations from the Arizona School Boards Association (ASBA) Policy Services to consolidate policies and not be repetitive.

Ms. Graziano referred to BEDG – Minutes, first paragraph, third sentence, and asked why “review in the District administrative office” was being deleted. Following a discussion, the Board agreed to leave the verbiage in the Policy.

A motion was made by Ms. Graziano that the Governing Board approve the First Reading of Proposed Amended Board Policies BBBB – Board Member Oath of Office, BE – School Board Meetings, BBC – Executive Sessions/Open Meetings, BEDA – Notification of Board Meetings and BEDG – Minutes as presented except in BEDG – Minutes, first paragraph, third sentence, do not delete “review in the District administrative office” and correct the typographical error in BEDA – Notification of Board Meetings, third paragraph, last sentence, “...holding a meeting for which notice was posted...”. The motion was seconded by Mr. Maza. The motion carried.

III. ACTION / DISCUSSION ITEMS

A. Work Furlough

UNANIMOUS

Dr. Cook advised the Board that on April 8, 2010, IBN offered a series of recommendations, including scheduling two work furlough days for employees if necessary. Dr. Cook stated that the District felt it could responsibly recommend that November 26, 2010 (the first recommended work furlough day) be designated as a regular, paid holiday for two reasons. It is anticipated that the District will be able to access a portion of the federal Education Jobs funding. Also, the District was able to spend \$600,000 less on energy last year than budgeted due to its energy conservation program and it is anticipated the same efforts will continue this year.

A motion was made by Mr. Jahneke that the Governing Board designate November 26, 2010 as a regular, paid holiday. The motion was seconded by Ms. Graziano. The motion carried.

Board members stated they were pleased to be able to approve this recommendation and thanked the staff for their efforts to conserve energy which made this possible.

B. Arizona School Facilities Board 2009-2010 Preventive Maintenance Program Report

UNANIMOUS

Dr. Cook advised the Board that the Preventive Maintenance Program Report indicated that the District was not able to complete all of the recommended tasks. This was due to a reduction in staff, as well as the elimination of School Facilities Board funding.

Mrs. Lambert thanked Mr. Mike Kramer and his staff for their hard work and for meeting the challenges of maintaining the District’s buildings.

Ms. Graziano asked how they determine what tasks to complete. Mr. Kramer responded that the focus is on safety related items with a high risk potential.

Mr. Maza asked if the District received Building Renewal funds. Ms. Cathy Thompson replied that the District had not received the Building Renewal funds for the past three years.

A motion was made by Ms. Graziano that the Governing Board approve the submission of the 2009-2010 Preventive Maintenance Program Report to the Arizona School Facilities Board. The motion was seconded by Mr. Jahneke. The motion carried.

IV. INFORMATION / DISCUSSION ITEMS

A. Update Regarding Strategic Action Plans

Dr. Cook advised the Board that the District is proud to have a Strategic Action Plan which guides the work of the District. The Strategic Action Plan is reviewed and updated every year. Dr. Cook introduced Ms. Sue Snyder who advised the Board that the 2010-2013 strategic action plans were expanded to include employee recruitment and retention and a marketing plan. The following presenters provided information for the 2010-2013 strategic action plans regarding accomplishments to date, activities that were currently in progress and activities that were to be pursued in the future:

- Maggie Westhoff (Student Achievement)
- Carol Donaldson (Community Relationships)
- Sue Pierce (Facility Planning and Usage)
- Mike Kramer (Student Safety)
- Chris Lieurance (Technology)
- Justin Wing (Recruitment and Retention)

Mr. Jahneke asked what plans the District had for a net zero school (a school that generates as much electric energy as it uses). Dr. Cook responded that the net zero school would be very expensive to build and is dependent on potential Capital Plan funding as a result of the November 2, 2010 election. The plan is to implement as many features as possible in the rebuild at Lookout Mountain Elementary School as part of the Capital Plan.

Mr. Maza appreciated that Mr. Wing's presentation mentioned the distinction between "highly qualified" teacher, as defined by NCLB, and "highly effective" teacher. Mr. Maza stated that the "highly effective" teacher had not been defined at the local, state nor national level.

Ms. Graziano asked the following questions:

- Are the changes to the program guides a result of State or District revisions? Dr. Cook responded that the Technology program guide change is due to State revisions and the Physical Education and Health program guides were District changes.
- When special needs teachers and students are trained on the use of adaptive technology, are aides also trained? Yes.
- Is the Recruitment Committee new? No.
- Do teachers have to enter quarterly assessments in more than one place? Dr. Cook replied that although quarterly assessments are not automated as part of Genesis, it can be recorded in Genesis and only needs to be entered once.
- Were there any problems switching from SASI to Genesis? Mr. Lieurance stated that the implementation of Genesis went very well with minimal problems, although data entry is more time-consuming.
- What are the plans to reduce truancy? A truancy report is forthcoming.

Mrs. Lambert asked when the parent portal will be available. Mr. Lieurance reported that it is a part of Genesis and a pilot program will be implemented at a school in August 2011 before rolling out District-wide.

Governing Board member, Mr. Bill Adams, was not able to attend the meeting, however, sent a note which Mrs. Lambert read. Mr. Adams felt that the strategic action plans provided a clear roadmap for the future of the District and offered his sincere appreciation for a job well done to all who helped create this visionary plan. He stated that "our children and community will triumph and grow from this living document". Board members in attendance thanked everyone involved with the strategic action plans and echoed Mr. Adams comments.

V. FUTURE AGENDA ITEMS

Ms. Graziano requested that Fall Break and Parent/Teacher Conferences be considered when setting the 2011-2012 Governing Board meeting dates.

Mrs. Lambert requested a review of Governing Board member titles and responsibilities.

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Ms. Graziano acknowledged that the band director at Orangewood School is the percussion instructor at Tolleson High School that received an award at the State band competition. She also acknowledged that a teacher at Richard E. Miller Elementary School is a member of the Sweet Adelines who recently won an international competition.

Mrs. Lambert acknowledged boy scout, Sean Plaum, from Troop 323. Sean is an 8th grade student at Mountain Sky Junior High School and working on his Communication badge towards being an Eagle Scout. Sean was accompanied by his stepfather, Glenn Teille, who works in the District's Transportation Department.

Dr. Cook acknowledged everyone who worked on the Strategic Action Plans. She stated that the District should be very proud that we have a Strategic Action Plan that is used, reviewed and improved upon and commended everybody involved with it.


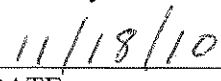
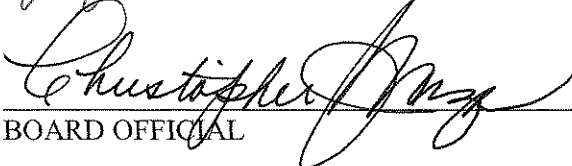

VII. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Maza to adjourn the meeting at 9:02 p.m. The motion was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

 _____ BOARD SECRETARY	 _____ DATE
 _____ BOARD OFFICIAL	 _____ DATE