

**WASHINGTON ELEMENTARY SCHOOL DISTRICT**  
**GOVERNING BOARD MINUTES: REGULAR MEETING**

2011-2012

October 13, 2011

**Administrative Center**  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION**

**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

**B. Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

**UNANIMOUS**

**E. Approval of the Minutes**

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the September 22, 2011 Regular Meeting and Executive Session. The motion was seconded by Mrs. Lambert. The motion carried.

**UNANIMOUS**

**F. Current Events: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed visiting Maryland and Roadrunner schools and thanked staff members for their time.

Mr. Adams shared that he enjoyed visiting Sahuaro Elementary School to see the children participate in the National Geographic KIDS / Jumping Jacks program in support of First Lady Michelle Obama's "Let's Move!" initiative.

Mrs. Lambert shared that she enjoyed attending the District's Business Advisory Team meeting. She found it to be very interesting and a good way for businesses to form partnerships with the District.

Mrs. Lambert shared that Board members have an opportunity to meet with the Washington District Education Association (WDEA) contact team. She had a heartfelt discussion with her WDEA contact and was pleased to hear the thoughts and concerns of the teachers and the challenges they are faced with in the classroom.

Mr. Jahneke shared that he enjoyed attending the following events:

- District's Business Advisory Team meeting - thanked Sandy Mendez Benson for her assistance in organizing the event;
- Sunnyslope Kiwanis Dinner – food was very good;
- Cholla Middle School's Mock Smithsonian Museum – Pam Reicks and her team put together a wide variety of topics by their students.

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Ms. Graziano shared that she enjoyed attending the following events:

- Arizona School Boards Association (ASBA) Maricopa County Workshop – congratulated Mr. Adams for being elected as the Maricopa County Director;
- Desert View Elementary School’s Kindergarten Academy – thanked the teachers for helping the kindergarten students adjust to school;
- Cholla Middle School’s Mock Smithsonian Museum – was impressed with the gamut of non-fiction books that students chose to read and their presentations.

Ms. Graziano shared that she shopped at Fresh and Easy and thanked them for supporting the students at Desert Foothills Junior High School.

Ms. Graziano shared that she patronized McDonald’s and thanked them for supporting the students at Cactus Wren Elementary School.

Mr. Maza commended the District for the Business Advisory Team meeting and gave special thanks to Sandy Mendez Benson for her efforts. Mr. Maza urged employees to support the local businesses because we are partners for the best interests of students.

Mr. Maza offered special thanks to the Administration and the District for the sensitivity and care of the students and families in crisis situations. Mr. Maza especially recognized and thanked Dr. Cook for keeping Board members informed and going above and beyond in regard to the attention to families in their times of crisis and need. He also thanked the Administration for assisting teachers and students in the schools that were experiencing difficult situations.

Dr. Cook shared that a Tumbleweed student would be sharing her artwork. Dr. Cook introduced Adele Russell, Principal at Tumbleweed Elementary School, who introduced art teacher, Carolyn Naylor. Ms. Naylor introduced 6<sup>th</sup> grade student, Ariel Reighard, and her mother. Ariel explained the criteria for her art project and the materials, tools and techniques used to complete her artwork. Ariel was presented with a certificate, sketch pad and colored pencils.

**G. Special Recognition**

Mr. Maza recognized Governing Board member, Clorinda Graziano, who was awarded the Certificate of Boardmanship from the Arizona School Boards Association (ASBA). The award was in recognition of her diligent work with ASBA programs for continuing education and training. Mr. Maza stated that not all Board members were able to attend the ASBA workshops/functions and thanked Ms. Graziano for taking the time to attend the workshops/functions and report back to the Board. Ms. Graziano was presented with a plaque and was informed that a duplicate plaque would be hung in the District’s Governing Board Room.

**H. Public Participation**

There was no public participation.

**I. Approval of the Consent Agenda**

Ms. Graziano requested that Item \*II.D. – Out-of-County/State Field Trips be pulled from the Consent Agenda for separate consideration.

**UNANIMOUS**

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mrs. Lambert. The motion carried.

## II. CONSENT AGENDA

- \*A. Approval/Ratification of Vouchers** **UNANIMOUS**  
Approved and ratified the vouchers as presented.
- \*B. Personnel Items** **UNANIMOUS**  
Approved the personnel items as presented.
- \*C. Public Gifts and Donations** **UNANIMOUS**  
Approved the public gifts and donations as presented.
1. Rachel's Challenge donated 216 Arizona Diamondbacks tickets with a value of \$3,024.00 to the Academic Support Programs Department for the benefit of students at the participating Rachel's Challenge schools (Acacia, Maryland, Mountain Sky, Sunnyslope, Palo Verde and Roadrunner).
  2. Target Take Charge of Education donated a rebate check in the amount of \$306.80 for the benefit of students at John Jacobs Elementary School.
  3. SPICE donated a check in the amount of \$1,000.00 towards the Rachel's Challenge fee for the benefit of students at Mountain Sky Junior High School.
  4. The Phoenix Zoo donated an overnight zoo field trip with an approximate value of \$2,072.00 to be used for the benefit of 21<sup>st</sup> Century After-School Program students at Richard E. Miller Elementary School.
- \*D. Out-of-County/State Field Trip** **UNANIMOUS**
1. Christine Frost, Acacia Elementary School, has submitted an out-of-county/state field trip request to Sea World, San Diego, CA, May 17-19, 2012, for 6<sup>th</sup> grade students at a cost of \$24,021.50.
  2. Thomas Aron, Alta Vista Elementary School, has submitted an out-of-county/state field trip request to Festival Performance/Competition, Placentia, CA, and Disneyland, Anaheim, CA, May 12-13, 2012, for 5<sup>th</sup> and 6<sup>th</sup> grade students at a cost of \$4,237.32.
  3. Gregory Grantham, Arroyo Elementary School, has submitted an out-of-county/state field trip request to Catalina Island Marine Institute (CIMI), Toyon Bay, Avalon, CA, May 8-11, 2012, for 6<sup>th</sup> grade students at a cost of \$16,729.25.
  4. Sarah Lok, Ironwood Elementary School, has submitted an out-of-county/state field trip request to Queen Mary Port, Long Beach, CA, and Catalina Island Marine Institute (CIMI), Toyon Bay, CA, April 22-25, 2012, for 6<sup>th</sup> grade students at a cost of \$14,333.00.
  5. Sarah Kakritz, John Jacobs Elementary School, has submitted an out-of-county/state field trip request to Grand Canyon National Park, Grand Canyon, AZ, April 6, 2012, for 4<sup>th</sup> grade students at a cost of \$3,335.00.
  6. Stacia Deering, John Jacobs Elementary School, has submitted an out-of-county/state field trip request to Arizona Sonora Desert Museum, Tucson, AZ, March 1, 2012, for 5<sup>th</sup> grade students at a cost of \$2,482.00.

7. Michael Pettit and Jaime Tejada, Lakeview Elementary School, have submitted an out-of-county/state field trip request to San Diego, CA and surrounding areas: San Diego: Oceanography Vehicles-Boat Dock, Mission Beach, Sea World, Mission Valley Resort, Sea Port Village; La Jolla: Dana Point Dry Beach, Birch Aquarium, May 9-11, 2012, for 6<sup>th</sup> grade students at a cost of \$33,996.00.
8. Monica Womack, Lookout Mountain Elementary School, has submitted an out-of-county/state field trip request to Catalina Island Marine Institute (CIMI), Toyon Bay, Catalina Island, CA, February 12-15, 2012, for 6<sup>th</sup> grade students at a cost of \$45,707.62.
9. Claire Ostapuk, Lookout Mountain Elementary School, has submitted an out-of-county/state field trip request to Renaissance Festival, Apache Junction, AZ, February 16, 2012, for 6<sup>th</sup> grade students at a cost of \$3,330.00.
10. Kirsten Dukeshier, Mountain Sky Junior High School, has submitted an out-of-county/state field trip request to Heritage Festivals and Disneyland/California Adventures Theme Parks, Anaheim, CA, May 11-13, 2012, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$45,419.00.
11. Jenna Mott, Mountain View School, has submitted an out-of-county/state field trip request to Grand Canyon National Park, Grand Canyon, AZ, May 25, 2012, for 4<sup>th</sup> grade students at a cost of \$4,295.00.
12. Dianna Bonney and Randy Tucker, Orangewood School, have submitted an out-of-county/state field trip request to Verde Canyon Railroad, Clarkdale, AZ, May 4, 2012, for 8<sup>th</sup> grade students at a cost of \$4,700.00.
13. Regan Schwartz, Enoch Davis, Dianna Bonney, and Randy Tucker, Orangewood School, have submitted an out-of-county/state field trip request to Disneyland, Anaheim, CA, May 18, 2012, for 8<sup>th</sup> grade students at a cost of \$18,408.00.
14. Stephanie Christiansen, Orangewood School, has submitted an out-of-county/state field trip request to Montezuma Castle and Montezuma Wells, Camp Verde, AZ, March 16, 2012, for 4<sup>th</sup> grade students at a cost of \$4,310.00.
15. Dianna Bonney and Randy Tucker, Orangewood School, have submitted an out-of-county/state field trip request to Camp Colley, Payson, AZ, May 9-11, 2012, for 8<sup>th</sup> grade students at a cost of \$5,970.00.
16. Jackie Gage, Orangewood School, has submitted an out-of-county/state field trip request to Kartchner Caverns State Park, Benson, AZ, March 9, 2012, for 3<sup>rd</sup> grade students at a cost of \$5,272.60.
17. Elizabeth Marshall, Orangewood School, has submitted an out-of-county/state field trip request to the Ocean Institute, Dana Point, CA, June 3-6, 2012, for 6<sup>th</sup> grade students at a cost of \$29,652.54.
18. Samantha Hart and Michele Case, Palo Verde Middle School, have submitted an out-of-county/state field trip request to Music in the Parks Band, Chorus and Handbells Competition, Placentia, CA, and Music in the Parks Band, Chorus and Handbells Competition at Knotts Berry Farm, Anaheim, CA, May 11-13, 2012, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$21,173.75.

19. Luciano Valdes, Palo Verde Middle School, has submitted an out-of-county/state field trip request to Catalina Island Marine Institute, Catalina Island, CA, March 9-11, 2012, for 8<sup>th</sup> grade students at a cost of \$16,474.53.
20. Luciano Valdes, Palo Verde Middle School, has submitted an out-of-county/state field trip request to Reid Park, Tucson, AZ, April 21, 2012, for 8<sup>th</sup> grade students at a cost of \$1,000.00.
21. Ted Scott, Richard E. Miller Elementary School, has submitted an out-of-county/state field trip request to SSV Tole Mour, Long Beach, CA, May 16-18, 2012, for 5<sup>th</sup> and 6<sup>th</sup> grade students at a cost of \$13,523.60.
22. Tameri Bayus, Royal Palm Middle School, has submitted an out-of-county/state field trip request to Disneyland, Anaheim, CA, May 11-12, 2012, for 5<sup>th</sup>-8<sup>th</sup> grade students at a cost of \$16,789.00.
23. Stephanie Yocom, Shaw Butte Elementary School, has submitted an out-of-county/state field trip request to Renaissance Festival, Apache Junction, AZ, February 14, 2012, for 6<sup>th</sup> grade students at a cost of \$1,486.50.
24. Susie Smith, Sunburst Elementary School, has submitted an out-of-county/state field trip request to Camp Sky Y, YMCA, Prescott, AZ, April 30-May 1, 2012, for 4<sup>th</sup> grade students at a cost of \$9,460.00.
25. Terry McFee and Sam Karraker, Sunnyslope School, have submitted an out-of-county/state field trip request to Disneyland, Anaheim, CA, May 19-20, 2012, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$17,065.90.
26. Lynn Boddy, Sunnyslope School, has submitted an out-of-county/state field trip request to Grand Canyon National Park, Grand Canyon, AZ, May 2, 2012, for 3<sup>rd</sup> grade students at a cost of \$1,561.00.
27. Peggy Pitts, Tumbleweed Elementary School, has submitted an out-of-county/state field trip request to Colossal Cave Park, Vail, AZ, and Kartchner Caverns State Park, Benson, AZ, May 25, 2012, for 5<sup>th</sup> grade students at a cost of \$1,508.08.

Ms. Graziano thanked everyone involved for their time and efforts in planning the field trips. She hoped that the schools involved were using the field trips as a recruiting tool and advertisement to draw new students to their schools. She stated that the field trips were life-changing because many of the students would not have the opportunity to do any of these trips with their families. Ms. Graziano thanked the field trip planners for changing lives.

Ms. Graziano pointed out two examples of unique field trips which she hoped would be used as public relations and advertising for the schools.

- Alta Vista Island Wavez (steel drum band) - Festival Performance/Competition in Placentia, CA and Disneyland in Anaheim, CA. Ms. Graziano stated that no other school has a steel drum band.
- Palo Verde – Arizona Student Solar Car Competition sponsored by the Women’s Engineering Program at the University of Arizona, Tucson, AZ. Ms. Graziano advised that students would use STEM (science, technology, engineering and math) for their projects.

Mr. Maza thanked the educators who were going to be chaperones on the field trips. Mr. Maza stated that being a chaperone can be stressful and appreciated their care and concern for the students' safety.

Mr. Adams thanked the community, parents and parent groups involved in the field trips (e.g., tax credit donations, gifts and donations, and fundraising activities).

A motion was made by Ms. Graziano that the Governing Board approve the out-of-county/state field trips request as presented. The motion was seconded by Mr. Adams. The motion carried.

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| <b>*E. Out-of-State Travel</b>  | <b>UNANIMOUS</b> |
| Approved the out-of-state travel as presented.  |                  |
| 1. Lydia Garcia and Francine Davids to attend the American Speech and Language Hearing Association Conference, November 16-18, 2011, in San Diego, California, at a cost of \$2,550.00, for the purpose of recruitment of speech pathologists. The speech pathologist position is the most hard-to-fill position in our District. |                  |
| <b>*F. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO)</b>   | <b>UNANIMOUS</b> |
| <b>*G. Sole Source Vendor</b>   | <b>UNANIMOUS</b> |
| <b>*H. Acceptance of the Arizona Center for Afterschool Excellence Grant in the Amount of \$1,500.00 and the Pearson Education, Inc. Grant in the Amount of \$2,000.00</b>  | <b>UNANIMOUS</b> |
| <b>*I. Rachel's Challenge Addendum</b>  | <b>UNANIMOUS</b> |
| <b>*J. Memoranda of Agreement with Communities in Schools Arizona on Behalf of Desert View Elementary School, Richard E. Miller Elementary School and Royal Palm Middle School</b>  | <b>UNANIMOUS</b> |
| <b>*K. First Reading of Proposed Amended Board Policy IHAMA – Teaching About Drugs, Alcohol, and Tobacco</b>  | <b>UNANIMOUS</b> |
| <b>*L. First Reading of Proposed Amended Board Policy JICH – Drug and Alcohol Use by Students</b>   | <b>UNANIMOUS</b> |
| <b>*M. First Reading of Proposed Amended Board Policy JII – Student Concerns, Complaints, and Grievances</b>  | <b>UNANIMOUS</b> |
| <b>*N. First Reading of Proposed Amended Board Policy JJE – Student Fund-Raising Activities</b>   | <b>UNANIMOUS</b> |
| <b>*O. First Reading of Proposed Amended Board Policy JLIB – Student Dismissal Precautions</b>  | <b>UNANIMOUS</b> |
| <b>*P. Second Reading and Adoption of Proposed Amended Policy BK – School Board Memberships</b>   | <b>UNANIMOUS</b> |
| <b>*Q. Second Reading and Adoption of Proposed Amended Policy CBA – Qualifications and Duties of the Superintendent</b>   | <b>UNANIMOUS</b> |

- \*R. **Second Reading and Adoption of Proposed Amended Policies GBAB – Medical Marijuana Standards and Conditions for Employees, GBECA – Nonmedical Use or Abuse of Drugs or Alcohol, KF – Community Use of School Facilities, KFA – Public Conduct on School Property and KFAA – Smoking on School Premises at Public Functions** UNANIMOUS
- \*S. **Second Reading and Adoption of Proposed Amended Policy JEB – Entrance Age Requirements** UNANIMOUS
- \*T. **Second Reading and Adoption of Proposed Amended Policies JFAA – Admission of Resident Students and JFAB – Tuition/Admission of Nonresident Students** UNANIMOUS

### III. ACTION / DISCUSSION ITEMS

- A. **Approval to Publish the 2010-2011 Annual Financial Report** UNANIMOUS  
 Dr. Cook introduced Ms. Cathy Thompson who presented the 2010-2011 Annual Financial Report (AFR) for the Board’s review and approval.

Ms. Thompson referred to the following items:

- Page 246 – Expenditures-Debt Service - \$70,666 for interest paid on warrants because the District did not have cash on hand during the summer from the State.
- Page 248 – Classroom Site Fund – appeared that the District only used half of the budget, however, it was budget carry forward from previous years and the District elected to only spend cash available.
- Page 250 – new Bond funds were reflected in the budget, however, the District only spent to the cash available.
- Page 251 – Debt Service Ending Fund Balance (as of 6/30/11 - \$16,414,385) – appeared that the District was accumulating cash, however, on 7/1/11, the District paid approximately \$14 million to pay off the Bond debt.
- Page 252 – Federal and State Projects – negative cash balances were actually Federal grants where the District had budget capacity to spend the money, but because of the timing of when reports were due, completed and approved, the District would receive the money to replace the money spent. Therefore, the District did not spend over budget.
- Page 262 – Food Service Fund - \$1 million of Indirect Costs able to be pulled and used to help pay for software programs and other administrative expenses because the Nutrition Services Department manages their money very well.

Mrs. Lambert asked if the American Recovery and Reinvestment Act (ARRA) funds were included in the Federal dollars. Ms. Thompson referred her to the right side of page 253 where the ARRA funding was detailed.

Mr. Adams stated that there was a law which required the District to post the AFR on its website and asked if it was easily accessible. Ms. Thompson replied that the Budget and the AFR had been posted on the front page of the District’s website for the past several years.

A motion was made by Mr. Adams that the Governing Board accept the 2010-2011 Annual Financial Report and direct the publication and filing of the report as required by law. The motion was seconded by Mr. Jahneke. The motion carried.

V. FUTURE AGENDA ITEMS

Ms. Graziano requested that when an AZ Learns update is presented to the Board, that there be an example of the math formula computation for AZ Learns labels for the A-F grades.

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Maza acknowledged that Mr. Adams was elected as the ASBA Maricopa County Director.

Mr. Jahneke acknowledged that Glendale High School was having a 100 year celebration and he planned to attend one of the events the following day.

Ms. Graziano acknowledged that there were seven new teacher positions due to rising enrollment and hoped that it continued.

Ms. Graziano acknowledged and thanked Mr. Rex Shumway, District Legal Counsel, for updating the District's policies. Ms. Graziano appreciated that Mr. Shumway always has the District's best interests in mind.

Mr. Adams acknowledged and thanked Ms. Graziano for attending and supporting him at the ASBA Maricopa County Workshop.

Dr. Cook acknowledged and thanked the hundreds of people who are working very hard in preparation for the monitoring of our English Language Development (ELD) program by the Arizona Department of Education (ADE) on November 7-10, 2011.

VII. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 7:39 p.m. The motion **UNANIMOUS** was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota  
BOARD SECRETARY

10/27/11  
DATE

William Jahneke  
BOARD OFFICIAL

10-27-11  
DATE