

**Governing Board Agenda**  
**WASHINGTON ELEMENTARY SCHOOL DISTRICT**  
**GOVERNING BOARD AGENDA FOR**  
**SPECIAL MEETING**

**DATE:** August 4, 2011  
**TIME:** Special Meeting – 4:00 p.m.  
**PLACE:** Administrative Center – Anasazi Room  
4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,**  
**NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

Members of the Governing Board will attend by telephone conference call.

**I. SPECIAL MEETING – GENERAL FUNCTION**

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Special Meeting Agenda

It is recommended that the Governing Board adopt the Special Meeting Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

E. Public Participation\*\*

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion).
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion).

F. It is recommended that the Governing Board approve the Consent Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**II. CONSENT AGENDA**

- \*A. Approval/Ratification of Vouchers 1-2  
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- \*B. Personnel Items 3-6  
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.

**III. FUTURE AGENDA ITEMS**

**IV. CURRENT EVENTS: GOVERNING BOARD AND SUPERINTENDENT**

**V. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES:

As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

(\* Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board on an item which is on the agenda may be granted permission to do so by completing an AUDIENCE PARTICIPATION form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO: Governing Board X Action  
 FROM: Dr. Susan J. Cook, Superintendent \_\_\_\_\_ Discussion  
 DATE: August 4, 2011 \_\_\_\_\_ Information  
 AGENDA ITEM: \*Approval/Ratification of Vouchers \_\_\_\_\_ 1st Reading

INITIATED BY: Elizabeth Martinez, Accounting Manager SUBMITTED BY: David Velazquez, Director of Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

**SUPPORTING DATA**

Funding Source: Various  
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

**APPROVE/RATIFY FY 10/11 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):**

06/29/11	2,108,319.43
06/30/11	54,209.58
07/07/11	1,604,294.81
07/14/11	905,603.93
07/21/11	437,067.29
<b>Totals:</b>	<b><u>5,109,495.04</u></b>

**APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):**

07/15/11	<u>349,766.25</u>
<b>Totals:</b>	<b><u>349,766.25</u></b>

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.A.

**\*Approval/Ratification of Vouchers**

**August 4, 2011**

**Page 2**

**APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):**

07/13/11	1,172,393.42
07/20/11	<u>651,758.65</u>
<b>Totals:</b>	<b><u>1,824,152.07</u></b>

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO: Governing Board     X     Action  
 FROM: Dr. Susan J. Cook, Superintendent            Discussion  
           Information  
           1st Reading  
 DATE: August 4, 2011  
 AGENDA ITEM: \*Personnel Items  
 INITIATED BY: Justin Wing, Director of Human Resources      SUBMITTED BY: Justin Wing, Director of Human Resources  
 PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: Various  
 Budgeted: Yes

The attached personnel actions are presented for approval.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent 

<b>Board Action</b>	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.B.

**PERSONNEL ACTION RECOMMENDED**

August 4, 2011

**I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
O'Toole	Paul	Principal	Richard E. Miller	Resignation	1	7/19/2011

**B. CERTIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Ladewski	Laura	Speech Pathologist	Mountain View	Resignation	2	5/26/2011
Moore	Luci	Teacher	Sunset	Resignation	3	5/26/2011
Odams	Angela	Academic Intervention Specialist	Roadrunner	Resignation	4	5/26/2011
Schultz	Michael	Teacher-5th Grade	Sunset	Resignation	5	5/26/2011
Sperle	Annette	Teacher-4th Grade	Shaw Butte	Resignation	11	5/26/2011
Wachausen	Katherine	Teacher-6th Grade	Shaw Butte	Resignation	3	5/26/2011

**C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Banks	Tammy	Alternative Bus Driver	Transportation	Leave of Absence for FY 2011-2012		7/1/2011
Greene	Linwood	Materials Technician	Materials Management	Retirement	8	7/21/2011
Mesquita	Haley	Speech/Language Asst.	Special Services	Resignation	1 mo.	5/25/2011
Piwinski	Melinda	LPN	Richard Miller	Resignation	6	5/26/2011
Schwartz	Linda	Occupational Therapist	Special Services	Resignation	7	5/26/2011
Studey	Katherine	Office Technician	Maryland	Resignation	4	8/4/2011
Torres	Karla	Kidspace Site Coordinator	Abraham Lincoln	Resignation	7	5/25/2011
Truman	Carla	Health Technician	Cactus Wren	Resignation	5 mo.	9/2/2011

**D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Aleksick	Selena	Bus Assistant	Transportation	Resignation	3	5/25/2011
Anderson	Donald	Bus Driver	Transportation	Resignation	3 mo.	5/25/2011
Benson	Pete	Bus Driver	Transportation	Resignation	2	5/25/2011
Blinston	Alton	Crossing Guard	Shaw Butte	Resignation	1	5/25/2011
Boga	Bienvenida	Bus Driver	Transportation	Resignation	3 mo.	5/25/2011
Clark	Laurie	Nutrition Service Leader	Arroyo	Resignation	7	5/25/2011
Cooper	Chelsey	Bus Driver	Transportation	Resignation	1.5	5/25/2011
Cooper	Daniel	Bus Driver	Transportation	Resignation	1.5	5/25/2011
Endres	Jamie	Health Technician	Sweetwater	Resignation	10	5/26/2011
Hootman	Andrea	Health Technician	Sweetwater	Resignation	2	5/26/2011
Howard	Victoria	Personal Care Provider	Shaw Butte	Not Rehired	2	5/25/2011
Maldonado	Judy	Special Ed. Assistant	Manzanita	Leave of Absence for FY 2011-2012		7/1/2011
Marchbanks	Andrea	Paraprofessional	Palo Verde	Leave of Absence for FY 2011-2012		7/2/2011
Martinez	Alice	Nutrition Service Helper	Maryland	Resignation	1	5/25/2011
Mendoza	Andres	Bus Assistant	Transportation	Termination	7	7/21/2011
Poffinbarger	Betty	Paraprofessional	Manzanita	Resignation	12	8/3/2011
Roberts	Mark	Bus Driver	Transportation	Resignation	1 mo.	5/25/2011
Sauer	Joseph	Kidspace Assistant	Abraham Lincoln	Resignation	1 mo.	5/25/2011
Serna	Abigail	Monitor	Chaparral	Resignation	1 mo.	5/25/2011
Sherrell	Victoria	ELL Testing Specialist	Cactus Wren	Not Rehired	3	5/25/2011

**PERSONNEL ACTION RECOMMENDED**

**August 4, 2011**

**D. PART-TIME CLASSIFIED (continued)**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Sosa	Brittney	Paraprofessional	Ocotillo	Resignation	1	5/25/2011
Spacht	Tanaya	Bus Assistant	Transportation	Resignation	1	5/25/2011
Spicher	Billie	Bus Driver	Transportation	Resignation from Leave of Absence	3	7/25/2011
Stembridge	Carla	Personal Care Provider	Shaw Butte	Resignation	1	5/25/2011
Stout	Elizabeth	Kidspace Site Coordinator	Chaparral	Resignation	16	5/25/2011
Thompson	Tanya	Paraprofessional	Arroyo	Resignation	3	5/25/2011
Valdez	Samuel	Bus Driver	Transportation	Resignation	1	5/25/2011
Wilson	Jocelyn	Special Ed. Assistant	Sweetwater	Resignation	1.5	5/25/2011

**II. EMPLOYMENT**

**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR LOCATION (N)EW
Sarraino	Jill	Assistant Principal	E Palo Verde (Pending release from contract on August 9, 2011)

**B. CERTIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR LOCATION (N)EW
Csaszy	Krisztina	Teacher-4th Grade	E Alta Vista FY 2011-2012
Darus	Staci	Teacher-CCB	E Manzanita FY 2011-2012
DePoy	Katherine	Teacher-Music	E Chaparral FY 2011-2012
Edeus-Woods	Katherine	Teacher-Mathematics	E Palo Verde FY 2011-2012
Ellis	Michelle	Teacher-3rd Grade	E Orangewood FY 2011-2012
Eveleth	Sally	Teacher-Art	E Sunnyslope/Mountain View FY 2011-2012
Glynn	Michael	Teacher-Orchestra/Band	E Desert Foothills FY 2011-2012
Jones	Mandi	Teacher-5th Grade	E Sunset Returning from Leave
Kadar	Jennifer	Teacher-Kindergarten	E Lakeview FY 2011-2012
Kaio	Dana	Teacher-Kindergarten	E Sahuaro FY 2011-2012
McConaghy	Gina	Teacher-Special Needs	E Washington FY 2011-2012
Meeks-Schall	Pamela	Teacher-Reading	E Desert Foothills FY 2011-2012
Mondhink	Heather	Teacher-Social Studies	E Desert Foothills FY 2011-2012
Morris	Richard	Program Coach	E Richard Miller FY 2011-2012
Ramirez	Staci	Teacher-PE	E Mountain View FY 2011-2012
Reid	Catherine	Teacher-General Music	E Roadrunner FY 2011-2012
Rodgers	Kimberly	Teacher-5th Grade	E Shaw Butte FY 2011-2012
Shoemaker	Molly	Teacher-Language Arts	E Cholla FY 2011-2012
Stafford	Erin	Teacher-CCB/SC	E Mountain Sky FY 2011-2012
Stuart	Seth	Student Service Specialist	E Washington FY 2011-2012
Yocom	Stephanie	Teacher-6th Grade	E Shaw Butte FY 2011-2012

**C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR LOCATION (N)EW
Andersen	Ladonna	Library Technician	E Lookout Mountain
Demirjian	Salpi	Special Ed. Assistant	E Mountain Sky
Garner	Robert	Trades Specialist	E Maintenance
Kong	Tiffany	Psychologist Intern	E Special Services
Lang	Anna	Speech/Language Asst.	E Desert View
Lauer	Sheryl	Office Tech/Monitor	E Chaparral

## PERSONNEL ACTION RECOMMENDED

August 4, 2011

## C. FULL-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Mais	Lauren	Speech/Language Asst.	E	Washington
Perham	Holly	Psychologist Intern	N	Special Services
Shillington	Kari	Instructional Assistant	E	Lookout Mountain

## D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Alford	Margaret	Paraprofessional	E	Chaparral
Ashenbrenner	Danielle	Paraprofessional	E	Cactus Wren
Campa	Regina	Nutrition Service Helper	E	Roadrunner
Chatter	Cassandra	Bus Driver	E	Transportation
Cooper	Maurice	Paraprofessional	E	Orangewood
Crucey	Dianne	Nutrition Service Helper	E	Ocotillo
Dee	Kayla	Paraprofessional	E	Manzanita
Dominguez	Irene	Monitor	E	Chaparral
Donis	Rosa	Crossing Guard	E	Palo Verde
Garcia	Gabriela	Nutrition Service Floater	E	Nutrition Services
George	Brandy	Kidspace Site Coordinator	E	Shaw Butte
Gonzalez	Nicole	Library Technician	E	Sweetwater
Guiliano	Kayla	Kidspace Assistant	E	Washington
LaVoy	Kaitlyn	Paraprofessional	E	Ocotillo
Martinez	Lauren	Paraprofessional	E	Maryland
Membrilla	Samantha	Nutrition Service Clerk	E	Ironwood
Oakley	Gloria	Paraprofessional	E	Lakeview
Peterson	Karen	Paraprofessional	E	Moon Mountain
Rice	Kenneth	Nutrition Service Helper	E	Mountain View
Riefkohl	Luis	Bus Assistant	E	Transportation
Roberson	Ulla	Nutrition Service Helper	E	Royal Palm
Russell	Patricia	Paraprofessional	E	Sunnyslope
Scheuermann	Aline	Nutrition Service Helper	E	Cactus Wren
Seitzinger	Justine	Kidspace Assistant	E	Lookout Mountain
Swift	Alma	Nutrition Service Helper	E	Orangewood
Trenberth	Adriana	Paraprofessional	E	Royal Palm
Van Leer	Jessica	Paraprofessional	E	Manzanita
Wegner	Michael	Special Ed. Assistant	E	Sweetwater
Wilson	Anita	Office Technician	E	Sunset
Worsnup	Kendra	Paraprofessional	E	Sunset
Wyatt	Jacquelin	Special Ed. Assistant	E	Sweetwater