

## GOVERNING BOARD MINUTES: REGULAR MEETING

2012-2013

August 23, 2012

Administrative Center  
 Governing Board Room  
 4650 West Sweetwater Avenue  
 Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION****A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:04 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, and Mr. Aaron Jahneke. Mrs. Tee Lambert was not in attendance.

**B. Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

**E. Approval of the Minutes**

A motion was made by Ms. Graziano that the Governing Board approve the Minutes of the July 12, 2012 Regular Meeting. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

**F. Approval of the Minutes**

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the August 2, 2012 Special Meeting. The motion was seconded by Mr. Adams. The motion carried. Ms. Graziano abstained from the vote.

UNANIMOUS

**G. Current Events: Governing Board and Superintendent**

Ms. Graziano shared the following:

- Thanked employees for the successful opening of the 2012-2013 school year.
- Thanked Sue Pierce for her assistance with the proposal to present “Energy Savings – It’s Easier Than You Think” at the December 2012 Arizona School Boards Association (ASBA) – Arizona School Administrators (ASA) Conference. Ms. Graziano shared that ASBA had approved the District’s proposal and would be enlisting help for the presentation in December.
- Thanked the Glendale Union High School Project S.H.A.R.P. coordinators, teachers, and students for the letters she received.
- Handed out candies from Salzburg, Austria from her recent tour of Eastern/Central Europe. She shared that some of the tour guides claimed that their countries had a 98%-99% literacy rate, but complained about certain groups that did not educate their children.

Mr. Adams welcomed the staff back for the beginning of the school year.

Mr. Adams shared that he had been selected to be an honorary commander at Luke Air Force Base.

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Mr. Jahneke shared that he enjoyed attending the BEGIN I Program kickoff event. He acknowledged that the new teachers are professionals who bring a new perspective to teaching which is also helpful for the veteran teachers.

Mr. Maza welcomed employees back for another school year. Mr. Maza thanked and acknowledged the work of the facilities and HVAC teams for making sure that the air conditioning units were working at all of the schools for the beginning of school.

Mr. Maza shared that he enjoyed attending many of the District's events for the beginning of the school year.

Mr. Maza shared that he enjoyed attending the District's New Hire Day and thanked Joslyn Brown and the Washington District Education Association (WDEA) for sponsoring the lunch for the new hires.

Dr. Cook shared that the District had been working on the Common Core multi-state initiative. She advised the Board that during Current Events on the agenda for the 2012-2013 school year, the Board and audience would be provided information regarding Common Core to better understand the initiative. Dr. Cook introduced Ms. Natalie McWhorter, Director of Curriculum, who presented an introduction to the new Arizona English Language Arts and Math Common Core expectations.

#### **H. Public Participation**

There was no public participation.

#### **I. Approval of the Consent Agenda**

**UNANIMOUS**

Ms. Graziano requested that the following items be pulled from the Consent Agenda for separate consideration:

- Item \*I.M. – Federal Work-Study Program Agreement with The Bryman School of Arizona
- Item \*II.N. – Agreement between Washington Elementary School District and Arizona State University – American Dream Academy
- Item \*II.R. – First Reading of Proposed Amended Board Policy IHBHD – Online/Concurrent/Correspondence Courses

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Ms. Graziano. The motion carried.

## **II. CONSENT AGENDA**

#### **\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

#### **\*B. Personnel Items**

**UNANIMOUS**

Approved the personnel items as presented.

#### **\*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**UNANIMOUS**

Approved the public gifts and donations as presented.

1. Orcutt/Winslow Partnership donated movie tickets with an approximate value of \$375.00 for the benefit of Arroyo Elementary School students for their impressive presentation at "Shark Tank".

2. Safeway, Inc. donated gift cards and assorted school supplies, including Xerox paper, with an approximate value of \$6,909.00 for the benefit of students at Cactus Wren Elementary School.
3. CCS Presentation Systems – Scottsdale donated a SMART Board and installation services with an approximate value of \$3,300.00 for the kindergarten classroom to utilize technology for students at Sunset Elementary School.

- \*D. Out-of-County/State Field Trip** **UNANIMOUS**  
 Approved the Out-of-County/State Field Trip as presented.
1. John Vasey, Orangewood School, revised an out-of-county/state field trip that was Governing Board approved on May 10, 2012. The trip is to Hoover Dam, Boulder City, NV and Sky-Y Camp and Goldwater Lake, Prescott, AZ, October 2-5, 2012, for 6<sup>th</sup> grade students at a revised cost of \$19,571.50. The revision is to add a boat ride through the Black Canyon (Hoover Dam) on the Colorado River.
- \*E. Out-of-State Travel** **UNANIMOUS**  
 Approved the Out-of-State Travel as presented.
1. Nancy Zampini, Lydia Garcia and Francine Davids to attend the ASHA – American Speech and Language Hearing Association Conference, November 14-17, 2012, in Atlanta, GA, at a cost of \$4,422.00, for the purpose of recruitment of speech-language therapists. Attendees will host a booth at the conference recruitment fair and will present WESD’s innovative management speech therapist model to interested conference attendees.
- \*F. Acceptance of the City of Phoenix Block Watch Grants in the Amount of \$29,216.00 and the Walmart Grant in the Amount of \$500.00** **UNANIMOUS**
- \*G. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative, Inc. (MESC) and State Procurement Office (SPO)** **UNANIMOUS**
- \*H. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium for Schools (GPPCS), Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN)** **UNANIMOUS**
- \*I. Extension and Renewal of Annual Contracts for Specified Goods and Services** **UNANIMOUS**
- \*J. Affiliation Agreement to Provide Meals to ACCEL School** **UNANIMOUS**
- \*K. Affiliation Agreement to Provide Meals to Gompers Special Education Day School** **UNANIMOUS**
- \*L. Contract with Maricopa County for Arizona Nutrition Network Services (PH NOI 12-013)** **UNANIMOUS**
- \*M. Federal Work-Study Program Agreement with The Bryman School of Arizona** **UNANIMOUS**  
 A motion was made by Ms. Graziano that the Governing Board approve the Federal Work-Study Program Agreement with The Bryman School of Arizona and authorize the Superintendent to execute the necessary documents. The motion was seconded by Mr. Maza. The motion carried.

Ms. Graziano requested basic information regarding the program, e.g., how many students participate, what type of work are they assigned to do, what training is provided for the work assignment, and how are they supervised.

Dr. Cook introduced Ms. Sue Brown, principal of Moon Mountain Elementary School, who has utilized the program for several years, and Ms. Tricia Heller-Johnson, principal of Lookout Mountain Elementary School, who is going into the second year utilizing the program.

Ms. Brown advised that she will have 10-12 Bryman students at her school this year. Ms. Brown had interviewed one student who is working on a medical billing degree and had expressed a desire to work in the cafeteria. Ms. Brown stated that the students' skills are matched to positions to make sure that the time at the school is a productive opportunity for both Bryman and Moon Mountain schools.

Ms. Heller-Johnson stated she will have 5-6 Bryman students at her school. She advised that she has the students read the Student Handbook, as well as the Volunteer Handbook. The Bryman students will be assigned to the literacy lab and will receive training from the literacy coaches, reading specialists, and program coach. Ms. Heller-Johnson reported that the students will be with a certified employee at all times.

Ms. Heller-Johnson explained that there are no set parameters for the Bryman students, however, they must work in an educational setting, e.g., assisting students to make healthy food choices using nutritional guidelines, helping students make good choices in regard to behavior, or assisting with reading instruction.

Ms. Heller-Johnson advised that the Bryman School had been generous by providing 30 backpacks to her school and providing a free field trip to their school. She stated that the program had been mutually beneficial for Bryman and Lookout Mountain schools.

Ms. Graziano thanked the people responsible for this program because it is beneficial to the schools and the students.

**\*N. Agreement between Washington Elementary School District and Arizona State University – American Dream Academy UNANIMOUS**

A motion was made Ms. Graziano that the Governing Board approve the Services Agreement with Arizona State University – American Dream Academy and authorize the Superintendent to execute the necessary documents. The motion was seconded by Mr. Maza. The motion carried.

Ms. Graziano asked how many parents had participated in the program and at what level of students. Ms. Janet Sullivan responded that last year Royal Palm had 60 parents focused on middle level students; Mountain View had over 125 parents focused on primary level students; and Roadrunner had approximately 60 parents focused on primary level students. Mr. Mike Christensen, Mountain View principal, stated that there was no specific level and the program was open to all parents. He advised that one objective was to get parents involved with the school. Mr. Christensen stated that the language barrier was a problem and another objective was to teach parents how to work with their children at home with their schoolwork, e.g., making a place for students to do their homework or setting aside 20 minutes each evening for reading.

Ms. Graziano asked if the classes were offered in more than one language. Mr. Christensen stated that they were offered in Spanish only. Ms. Sullivan advised that last year at Royal Palm, the program was offered to all parents, however, only one interested parent was a native English speaker and all other interested parents were Spanish speaking. Therefore, all the classes were held in Spanish.

- \*O. Agreement for Temporary Parking for Mountain View School** **UNANIMOUS**
- \*P. Transfer of Funds from the Sale of School Property into the Debt Service Fund** **UNANIMOUS**
- \*Q. 2012-2013 Qualified Evaluators** **UNANIMOUS**
- \*R. First Reading of Proposed Amended Board Policy IHBHD – Online/Concurrent/Correspondence Courses** **UNANIMOUS**

A motion was made by Ms. Graziano that the Governing Board approve the First Reading of Proposed Amended Board Policy IHBHD – Online/Concurrent/Correspondence Courses. The motion was seconded by Mr. Maza. The motion carried.

Ms. Graziano questioned the need for the change to this Policy and realized that it was due to a State mandate. She referred to the change from “or” to “and” of the proposed amended policy which states: “To receive credit towards promotion or graduation, a student participating in Arizona online instruction shall:

- Not be allowed to participate in AOI if the student fails to comply with the testing requirements **and** the online instruction provider fails to administer the tests to at least ninety-five percent (95%) of the students participating in the provider schools’ AOI.”

Ms. Graziano asked if a student fails a final exam in a regular classroom, are they allowed to pass and does the 95% refer to AIMS testing or testing for that particular course. Dr. Cook replied that the 95% rule applied to AIMS testing which was a state-wide standard. Mr. Rex Shumway stated that this policy refers to online/concurrent/correspondence courses that are offered by approved providers through the Arizona Department of Education (ADE). Mr. Shumway said that these are online courses that students may take and may be more applicable to high school students. Mr. Shumway advised that this policy was not an ADE issue, but was a State statute written by the Legislature.

Ms. Graziano asked if the District could get clarification or more information regarding this Policy change. Dr. Cook advised that they would do their best to obtain more information.

- \*S. First Reading of Proposed Amended Policy IJNDB – Use of Technology Resources in Instruction** **UNANIMOUS**
- \*T. First Reading of Proposed Amended Board Policy JFAA – Admission of Resident Students** **UNANIMOUS**

### **III. ACTION / DISCUSSION ITEMS**

- A. Appointment of Community Member to the Trust Board** **UNANIMOUS**

Mr. Rex Shumway advised the Board that the District had a candidate to fill the open position on the Trust Board. Mr. Shumway stated that Judge Robert D. Myers, Retired Presiding Judge, Superior Court, Maricopa County, was a long time resident of the District (over 50 years). Mr. Shumway said the District was fortunate to have someone with his experience and abilities interested in serving on the Trust Board.

Dr. Cook stated it was her pleasure to recommend that the Governing Board accept Judge Meyers as the new Trust Board member.

Ms. Graziano and Mr. Maza thanked Judge Meyers for volunteering to serve on the Trust Board. Judge Meyers stated it was his privilege to have the opportunity to serve on the Trust Board.

A motion was made by Mr. Adams that the Governing Board appoint Judge Robert D. Myers to serve as a Member of the Washington Elementary School District Trust Boards for the term expiring on December 31, 2014. The motion was seconded by Ms. Graziano. The motion carried.

**B. Washington Elementary School District ALEAT Three-Year Technology Plan** **UNANIMOUS**

Dr. Cook advised the Board that the District must submit a Technology Plan to the Arizona Department of Education (ADE) as part of the District's Continuous Improvement Plan. She stated that this year the Technology Plan was embedded in the District's Continuous Improvement Plan (CIP) housed in the Arizona Local Education Agency Tracker (ALEAT) system. Dr. Cook introduced Mr. Chris Lieurance, Director of MIS, and Ms. Janet Sullivan, Assistant Superintendent for Academic Services, who were available to answer any questions from the Board.

Ms. Graziano asked the following questions:

- Are the proficiency goals set by the government or are they District goals? Ms. Sullivan responded that the goals are set by ADE.
- Page 118, Strategy: HS Graduation Strategy 1, Action Step 2, "GUHSD and WESD coordinate instructional materials and programs, including Algebra, Geometry, Science, Seminar, Distance Learning, and Read 180 course offerings." Is the S.H.A.R.P. program run totally by GUHSD or are there WESD teachers involved? Ms. Sullivan replied that teachers from Glendale High, Glendale Elementary, and WESD schools work collaboratively on the S.H.A.R.P. program.

A motion was made by Ms. Graziano that the Governing Board approve the submission of the Washington Elementary School District Technology Plan in ALEAT. The motion was seconded by Mr. Adams. The motion carried.

**C. Changes in Grade Levels for John Jacobs Elementary School** **UNANIMOUS**

Dr. Cook advised that the District is required to report Board action regarding the grade levels that are served at any given school. Dr. Cook stated that it was necessary to move two special needs preschool classes from John Jacobs Elementary School because of its growth in enrollment and its need for classrooms for grades K-6. Therefore, the Board was asked to change John Jacobs Elementary School's grade configuration from PS-6 to K-6.

A motion was made by Ms. Graziano that the Governing Board approve the change from PS-6 grade configuration for John Jacobs Elementary School to K-6 grade configuration. The motion was seconded by Mr. Jahneke. The motion carried.

**D. To Consider and, if Deemed Advisable, to Adopt a Resolution Authorizing Post-Issuance Compliance Procedures Relating to Tax-Exempt Financings of the District** **UNANIMOUS**

Dr. Cook advised the Board that in order to preempt any issues that could occur with the Internal Revenue Service (IRS), the District is asking the Board to adopt a Resolution to put some procedures in place. Dr. Cook introduced Ms. Cathy Thompson to further explain the procedure.

Ms. Thompson stated that the District's bonds are tax-exempt, therefore IRS monitors all the activity regarding the bonds, e.g., bond sale, interest paid for bonds, and interest earned on the proceeds. Ms. Thompson explained that the purpose of the resolution was for the Board to provide instruction to ensure that all of the post-compliance procedures were carried out regarding the tax-exempt bonds. Ms. Thompson advised that she was currently carrying out all of the procedures that were listed in the resolution.

A motion was made by Mr. Jahneke that the Governing Board approve the resolution that authorizes the post-compliance procedures related to tax-exempt bonds and other tax-exempt financings for the District. The motion was seconded by Mr. Adams. The motion carried.

#### **IV. INFORMATION / DISCUSSION ITEM**

##### **A. 2013 Arizona School Boards Association (ASBA) Political Agenda: Governing Board Priorities**

Mr. Maza asked the Board to indicate his/her top ten priorities on the ASBA 2013 Political Agenda in preparation for the 2013 ASBA Legislative Session on December 13, 2012. He asked Board members to submit them to Ms. Joyce Shiota who will compile the information for consideration at the September 13, 2012 Governing Board meeting.

#### **V. FUTURE AGENDA ITEMS**

There were no future agenda items.

#### **VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

Ms. Graziano acknowledged Mr. Rex Shumway for his work regarding Board Policies while keeping in mind the District's best interests.

Ms. Graziano acknowledged her guest at the Board meeting, Ms. Sue Polansky who was visiting from Connecticut and was Ms. Graziano's roommate at the University of Connecticut. Ms. Polansky is a music teacher who teaches music therapy at a special education school.

Mr. Jahneke acknowledged that he is looking forward to working with his colleagues, Ms. Graziano and Mrs. Lambert, for another four years on the Governing Board, as well as Mr. Maza and Mr. Adams. Dr. Cook advised that she anticipates hearing from the Board of Supervisors in September or early October, that Ms. Graziano, Mr. Jahneke, and Mrs. Lambert will be appointed to serve as members of the District's Governing Board, with no need for an election and no cost to the District.

Mr. Adams acknowledged and congratulated Ms. Graziano, Mr. Jahneke, and Mrs. Lambert for the anticipated appointment to serve on the Governing Board.

Mr. Adams congratulated Judge Robert Myers for his appointment to the Trust Board and thanked him for volunteering his services.

Mr. Maza acknowledged the appointment of Judge Robert Myers to the Trust Board and acknowledged the Trust Board members that Judge Myers will be joining: Ms. Sharon Hensley, Mr. David Ludwig, Mr. J.J. Spellman, and Mr. Chris Maza.

Dr. Cook acknowledged a letter she received from Gary and Angela Fischer who thanked Mr. Phil Garitson, principal of Cholla Middle School, and all of the teachers for the work that they did with their child while at Cholla Middle School. Dr. Cook stated she was always thrilled to receive a letter that commends the staff.

Dr. Cook acknowledged a letter received from Johanna Statom, who attended Sunburst Elementary School for five years and is now a senior at Greenway High School. Dr. Cook advised that Ms. Statom had made a donation of school supplies to Sunburst Elementary School in gratitude for the services that she received while attending the school.

Dr. Cook acknowledged Georganne Moline, a former John Jacobs Elementary School and Mountain Sky Junior High School student, who competed in the 400 meter hurdles at the Olympics in London, England this year. Georganne placed 5<sup>th</sup> in the finals of the 400 meter hurdles. Georganne's mother, Carrie Moline, is a 5<sup>th</sup> grade teacher at Sunset Elementary School who was able to attend the Olympics and appreciated all the support from the District's employees for her and her daughter. Dr. Cook reported that Georganne planned to compete in the Olympics in Rio de Janeiro in four years. Dr. Cook stated that Georganne planned to attend an event at Sunset Elementary School on September 7, 2012 and hoped to see her at a number of District events this year with a "Going for the Gold" theme.

**VII. ADJOURNMENT**

A motion was made by Mr. Adams to adjourn the Regular Meeting at 7:56 p.m. The motion **UNANIMOUS** was seconded by Ms. Graziano. The motion carried.

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

Joyce Shiota  
BOARD SECRETARY

9/13/12  
DATE

Frank J. J. J.  
BOARD OFFICIAL

09-13-12  
DATE