

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
SPECIAL MEETING

DATE: August 2, 2012

TIME: Special Meeting – 3:00 p.m.
Telephonic Participation by Board Members

PLACE: Administrative Center – Anasazi Room
4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent’s Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. SPECIAL MEETING – GENERAL FUNCTION

- A. Call to Order and Roll Call
- B. Adoption of the Special Meeting Agenda

It is recommended that the Governing Board adopt the Special Meeting Agenda

Motion _____ Second _____ Vote _____

C. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair’s discretion).
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair’s discretion).

D. It is recommended that the Governing Board approve the Consent Agenda

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers 1-2
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- *B. Personnel Items 3-6
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.

III. FUTURE AGENDA ITEMS

IV. CURRENT EVENTS: GOVERNING BOARD AND SUPERINTENDENT

V. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES:

As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board on an item which is on the agenda may be granted permission to do so by completing an AUDIENCE PARTICIPATION form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: August 2, 2012 Information
 AGENDA ITEM: *Approval/Ratification of Vouchers 1st Reading

INITIATED BY: Elizabeth Martinez, Accounting Manager SUBMITTED BY: David Velazquez, Director of Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY12/13 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

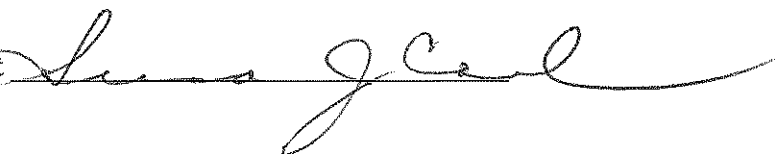
07/13/12	306,836.72
07/27/12	<u>472,306.43</u>
Totals:	<u>779,143.15</u>

APPROVE/RATIFY FY 12/13 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

07/11/12	480,916.58
07/12/12	20.21
07/18/12	<u>943,707.04</u>
Totals:	<u>1,424,643.83</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

***Approval/Ratification of Vouchers**

August 2, 2012

Page 2

APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

06/27/12	2,094,774.31
06/28/12	11,035.92
07/05/12	1,859,961.95
07/12/12	589,626.72
07/19/12	<u>1,644,915.35</u>
Totals:	<u>6,200,314.25</u>

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: August 2, 2012
 AGENDA ITEM: *Personnel Items
 INITIATED BY: Justin Wing, Director of Human Resources SUBMITTED BY: Justin Wing, Director of Human Resources
 PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

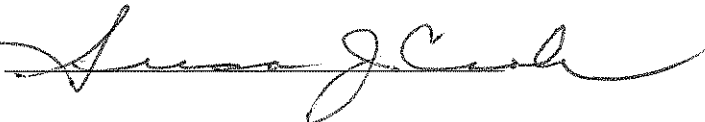
Funding Source: Various
 Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED
August 2, 2012

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Farley	Douglas	Teacher-Social Studies	Maryland	Resignation	4	5/31/2012
Francis	Kelly	Teacher-2nd Grade	Moon Mountain	Leave of Absence for FY 2012-2013		5/31/2012

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Beale	Janet	Social Worker	Orangewood	Deceased	3	7/4/2012
Brewer	Quindy	Health Technician	Acacia	Resignation	6	5/31/2012
Campa	Joseph	Facilities Manager	Tumbleweed	Resignation	5	7/27/2012
Dickerson	Anzio	Social Worker	Washington	Resignation	3	5/31/2012
Duarte	Monica	Office Technician	Washington	Resignation	10	6/12/2012
Richardson	Marnie	Supervisory Nurse	Special Services	Resignation	1 mo.	7/27/2012
Smoker	Mary	Kidspace Assistant	Lookout Mountain	Resignation	11	5/30/2012

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Aceves	Syreetta	Special Ed. Assistant	Mountain View	Resignation	4	5/30/2012
Bentley	Candace	Monitor	Lookout Mountain	Resignation	2	5/30/2012
Boyer	Molly	Kidspace Assistant	Acacia	Resignation	4	5/30/2012
Delgado	Humburto	Food Service Floater	Food Services	Resignation	1	5/30/2012
Duncan	Allison	HeadStart Support Instructor	Richard Miller	Resignation	7	5/31/2012
Flanigan	Debra	HeadStart Support Instructor	Moon Mountain	Resignation	2	5/31/2012
Hardy	Sabrina	Bus Driver	Transportation	Leave of Absence for 12-13 FY		8/21/2012
Herrera	Ruben	Paraprofessional	Roadrunner	Resignation	4	5/30/2012
Hughes	Sandra	Kidspace Assistant	Orangewood	Resignation	1	5/30/2012
Jado	Josephine	Kidspace Assistant	Abraham Lincoln	Resignation	1	5/30/2012
Leslie	Janet	Food Service Helper	Shaw Butte	Resignation	7	5/30/2012
Martinez Flores	Marisela	ELL Testing Specialist	Sunnyslope	Resignation	2	5/30/2012
Martinez Martinez	Blanca	Food Service Helper	Desert Foothills	Resignation	2 wks.	5/30/2012
Monzingo	Karen	Paraprofessional	Sunnyslope	Resignation	1	5/30/2012
Muhammad	Amina	Paraprofessional	Washington	Resignation	2	5/30/2012
Nehs	Debra	Paraprofessional	Washington	Resignation	1.5	5/30/2012
Pennington	Terri	Food Service Manager	Food Services	Resignation	2	5/31/2012
Perkins	Sierra	Kidspace Assistant	Acacia	Resignation	2	5/31/2012
Pickard	Margaret	Special Ed. Assistant	Mountain Sky	Resignation	4	5/30/2012
Posillico	Marco	Kidspace Assistant	Manzanita	Resignation	6	5/30/2012
Riley	Thomas	Bus Driver	Transportation	Resignation	3	5/30/2012
Slaback	Kailee	Food Service Helper	Desert Foothills	Resignation	2 wks.	5/30/2012
Slezak	Bradley	Paraprofessional	Ironwood	Resignation	2	5/30/2012
Spencer-Gualdoni	Mejenta	Kidspace Assistant	Sunset	Resignation	6	5/30/2012
Strayer	Josh	Bus Driver	Transportation	Resignation	2 mo.	5/30/2012
Tarrent	Maureen	Food Service Manager	Chaparral	Leave of Absence for 12-13 FY		7/28/2012
Valdez	Jaime	Bus Driver	Transportation	Resignation	3	5/30/2012
Vance	Hillary	Kidspace Assistant	Richard Miller	Resignation	5 mo.	5/30/2012
Ward	Natalie	Kidspace Assistant	John Jacobs	Resignation	1 mo.	5/30/2012
Williams	Carolyn	Paraprofessional	Ironwood	Resignation	4	5/30/2012
Wolfe	Nicole	Food Service Helper	Ocotillo	Resignation	1.5	5/30/2012

PERSONNEL ACTION RECOMMENDED
August 2, 2012

II. EMPLOYMENT**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Billings	Lisa	Teacher-1st Grade	E	Sahuaro
Block	Angela	Teacher-Read 180	E	Palo Verde
Calhoun	Aja	Teacher-LD	E	Moon Mountain
Conlon	Addison	Teacher-CC/SC	E	Sweetwater
Farr	Elizabeth	Teacher-Kindergarten	E	Washington
Gorsegner	Deanna	Teacher-CC/SC	E	Sweetwater
Gower	Julie	Academic Intervention Specialist	E	Sunnyslope
Jaquish	Michael	Teacher-5th Grade	E	Shaw Butte
Kostrzewski	Melissa	Teacher-Kindergarten	E	Washington
Lanuzza	Leilani	Teacher-6th Grade	E	Roadrunner
Lee	Erika	Teacher-Social Studies	E	Maryland
Liem	Allison	Teacher-1st Grade	E	Richard Miller
Mahoney	Kelly	Teacher-PE	E	Maryland
MartinDelCampo	Diana	Teacher-Kindergarten	E	Abraham Lincoln
McLendon	Brittany	Teacher-2nd Grade	E	Acacia
Meitner	Kristina	Teacher-PE	E	Cactus Wren
Miller	Christine	Teacher-1st Grade	E	Shaw Butte
Mobley	Thomas	Teacher-Mathematics	E	Desert Foothills
Moody	Joshua	Teacher-NBA	E	Cholla
Morgan	Suzanne	Teacher-CCR	E	Mountain View
Nguyen	Loi	Teacher-Art	E	Maryland/Manzanita
O'Keefe	Karen	Academic Intervention Specialist	E	Mountain View
Ollis	Angela	Teacher-Kindergarten	E	Washington
Perry	Leslie	Teacher-Kindergarten	E	Richard Miller
Radford	John	Student Service Specialist	E	Palo Verde
Rich	Patricia	Teacher-Reading	E	Abraham Lincoln
Rufkahr	Amy	Teacher-CCR	E	Arroyo
Sanchez	Caitlin	Teacher-3rd Grade	E	Richard Miller
Schafer	Britta	Teacher-3rd Grade	E	Acacia
Shafer	Samantha	Teacher-BIS	E	Cholla
Sylvester	Chressie	Teacher-CC/SC	E	Sweetwater
Uhl	Joanne	Academic Intervention Specialist	E	Sunnyslope
Vail	Marie	Teacher-CCR	E	Sunnyslope
Vermilion	Kristen	Academic Intervention Specialist	E	Mountain View
Vojtko	James	Teacher-PE	E	Ocotillo
Wheeler	Tom	Teacher-3rd Grade	E	Mountain View
Zumkley	Anita	Teacher-Language Arts	E	Cholla

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Avitia	Irma	Translator	E	Translation Services
Blount	Casie	Psychologist	E	Special Services
Buttermore	Dawn	Records Technician	E	Special Services
Carrillo	Jacqueline	Night Custodian 9 mo.	N	Sunset
De Alejandro	Leah	Speech/Language Asst.	E	Special Services
Dubie	Darin	Senior Web Developer	E	MIS
Fierro	Angelica	Speech/Language Asst.	E	Special Services
Jefferson	Linteshia	Social Worker	E	Palo Verde

PERSONNEL ACTION RECOMMENDED
August 2, 2012

C. FULL-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Mang	Melissa	Speech/Language Asst.	E	Special Services
Mauck	Linda	Office Manager	E	Manzanita
McCarty	Kristina	RTC Monitor	E	Maryland
McGee	Misty	Paraprofessional	E	Maryland
Mobley	Jeremy	Office Specialist	E	Maintenance
Prieto	Monica	Custodian - 9 mo.	N	Tumbleweed
Ramirez	Rocio	Office Technician/Parent Liaison	E	Desert View
Shaw	Trisha	Lead Assistant	E	Special Services
Spencer	Robert	Roving Custodian	N	Maintenance
Talamantes	Angelita	Occupational Therapist	E	Special Services
Towell	Bradley	Fleet Attendant	E	Transportation
Wells	Ricky	Trades Specialist-Plumber	E	Maintenance
White	Jennifer	Social Worker	E	Desert View
Worsnup	Kendra	ELL Testing Specialist	E	Roadrunner

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Becktold	Kimberly	Special Ed. Assistant	E	Sweetwater
Capron	Phyllis	Paraprofessional	E	Arroyo
Cohen	Cydney	Special Ed. Assistant	E	Sweetwater
Cortes Rodriguez	Erendira	Food Service Clerk	E	Palo Verde
Cota	Shannelle	Special Ed. Assistant	E	Sweetwater
Cromer	Tyler	Sign Language Interpreter	E	Mountain Sky
Crouch	Jason	Paraprofessional	E	Desert View
Douwstra	Julie	Crossing Guard	E	Sweetwater
Duran	Max	Paraprofessional	E	Shaw Butte
Fontana	Daniel	Paraprofessional	E	Sahuaro
Fouch	Ami	Food Service Floater	E	Food Services
Garcia	Sandra	Special Ed. Assistant	E	Sweetwater
Gonzales	Alexandria	Food Service Helper	E	Lakeview
Gotchy	Mary	Paraprofessional	E	Arroyo
Grape	Meghan	Special Ed. Assistant	E	Sweetwater
Gulick	Lori	ELL Testing Specialist	E	Sunnyslope
Harper	Michelle	Personal Care Provider	E	Shaw Butte
Haynes	Patricia	Paraprofessional	E	Maryland
Jimenez	Jerica	Paraprofessional	E	Sunnyslope
Jones-Beck	Tanya	Paraprofessional	E	Cactus Wren
Kniss	Keith	Crossing Guard	E	Cactus Wren
Koehl	Elizabeth	Food Service Manager	E	Food Services
Lerma	Miryam	Private School Instructor	E	Private School Consortium
Lopez	Ofelia	Crossing Guard	E	Alta Vista
Manrique	Ashley	Special Ed. Assistant	E	Sweetwater
Myhlhousen	Joshua	Paraprofessional	E	Mountain View
O'Neil	Giuseppina	Paraprofessional	E	Tumbleweed
Ramos	Racal	Paraprofessional	E	Palo Verde
Raynes	Vicky	Paraprofessional	E	Royal Palm
Re	Ashley	Paraprofessional	E	Mountain View
Riggins	Becky	Paraprofessional	E	Roadrunner
Sarlo	Michael	Special Ed. Assistant	E	Lookout Mountain
Scherkenbach-Grace	Cindy	Paraprofessional	E	Alta Vista
Shields	Patricia	Paraprofessional	E	Orangewood
Torres	Tearsa	Food Service Helper	E	Cholla
Tostado	Adriana	Food Service Helper	E	Sweetwater
Trenberth	Adriana	ELL Testing Specialist	E	Royal Palm
Willcox	Brian	Kidspace Assistant	E	Acacia