AGENDA

VISION: The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

DATE: January 12, 2017

TIME: Regular Meeting 7:00 p.m.

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02, NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent’s Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Organization of the Board

C. Moment of Silence and Meditation

D. Pledge of Allegiance

E. Adoption of the Regular Meeting Agenda

   It is recommended that the Governing Board adopt the Regular Meeting Agenda.

   Motion _____________ Second _____________ Vote ______________

F. Approval of the Minutes

   It is recommended that the Governing Board approve the Minutes of the December 8, 2016 Regular Meeting and Executive Session.

   Motion _____________ Second _____________ Vote ______________

G. Current Events and Acknowledgments: Governing Board and Superintendent

H. Showcase and Celebration of Departments/Programs/Schools

   Dr. Lyn Bailey, Assistant Superintendent of Administrative Services, Mrs. Shannon Bonnette, Director of School Support, Mrs. Carol Patterson, Administrative Coach, and Mrs. Courtney Stevens, Director of Accountability will provide the Board with an overview of the role the Administrative Coach within Washington Elementary School District.
I. Public Participation**
- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair’s discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.

- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair’s discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.

J. It is recommended that the Governing Board approve the Consent Agenda.

Motion ____________  Second ______________ Vote ______________

II. CONSENT AGENDA

* A. Approval/Ratification of Vouchers
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.

* B. Personnel Items
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.

* C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of $49,460.78 (The Value of Donated Items is Determined by the Donor)

<table>
<thead>
<tr>
<th>Donor</th>
<th>School/Department</th>
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<tbody>
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<td>Arizona Science Center</td>
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<td>Arizona Science Center</td>
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<td>Academy</td>
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<td>Lakeshore Learning Materials</td>
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<td>CE Davis and Jessie Lou Davis</td>
<td>Maryland School</td>
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<td>Safeway</td>
<td>Moon Mountain Elementary</td>
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<td>Social Services Department</td>
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* D. Acceptance of Wishes for Teachers

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<tr>
<th>Amount</th>
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<th>Item(s)</th>
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<tbody>
<tr>
<td>$5,000.00</td>
<td>Beth Perry</td>
<td>Sahuararo Elementary</td>
<td>Classroom Technology</td>
</tr>
<tr>
<td>$5,000.00</td>
<td>Jenna Frisby</td>
<td>Roadrunner Elementary</td>
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<td>$5,000.00</td>
<td>Marieluise Taylor</td>
<td>Washington Elementary</td>
<td>Classroom Technology</td>
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NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board’s Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-896-6290 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

<table>
<thead>
<tr>
<th>Amount</th>
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<th>Item(s)</th>
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<td>Thomas Aron</td>
<td>Alta Vista Elementary</td>
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<td>$5,000.00</td>
<td>Gail Hayes</td>
<td>Moon Mountain Elementary</td>
<td>CCB Therapy Materials</td>
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<td>Erin Johnson</td>
<td>Lookout Mountain Elementary</td>
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<td>$5,000.00</td>
<td>Destinee Armstrong</td>
<td>Sunset Elementary</td>
<td>Classroom Technology</td>
</tr>
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</table>

*E. Acceptance of the Building Renewal Grant in the amount of $1,603.00  16 - 17

*F. Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies, Inc. in an amount not-to-exceed $15,000.00 for Pre-Construction Services  18 - 20

*G. Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not-to-exceed $12,250.00 for Pre-Construction Services  21 - 23

*H. Approval of First Reading of Proposed Amended Board Policy GCK © - Professional Staff Assignments And Transfers  24 - 25


III. ACTION/DISCUSSION ITEM

A. Proposed Governing Board Meeting Dates for the 2017-2018 School Year  29 - 31

Motion _______________ Second _______________ Vote _______________

IV. FUTURE AGENDA ITEMS

V. ADJOURNMENT

Motion _______________ Second _______________ Vote _______________
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board
FROM: Dr. Paul Stanton, Superintendent
DATE: January 12, 2017
AGENDA ITEM: Organization of the Board
INITIATED BY: Shannon Tucker, Governing Board Secretary
SUBMITTED BY: Shannon Tucker, Governing Board Secretary
PRESENT AT GOVERNING BOARD MEETING: Aaron Jahneke, Governing Board President
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BDA; A.R.S. 15-321

SUPPORTING DATA
Funding Source: N/A
Budgeted: N/A

Pursuant to A.R.S. 15-321 and Governing Board Policy BDA, the Governing Board is required to hold an organizational meeting prior to January 15 to elect officers.

The current presiding President will call for nominations for the position of President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

The newly elected President will call for nominations for the position of Vice President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

The current policy BDA and BDB is attached.

SUMMARY AND RECOMMENDATION
At the discretion of the Governing Board.
Superintendent

Agenda Item I.B.
BDA
BOARD ORGANIZATIONAL MEETING

For the purpose of organization of the Governing Board, the Board shall meet at the most convenient public facility in the District. (If a public facility is not available within the District, the Board may meet at any available public facility convenient to all Board members, regardless of the county or school district in which the facility is located.) Such meeting shall be held between January 1 and January 15 next following the election or annually.

The meeting shall be called to order by the President of the Board for the preceding year, or the Vice-President, in the order of priority, provided one (1) of these officers is still a member of the Board. If none of the former officers is a member of the Board, a temporary president shall be elected and the meeting shall be called to order by the temporary president. The person calling the meeting to order shall preside until the successor is chosen.

The new President of the Board shall take office upon election. The Board shall then elect a Vice-President.

All officers of the Board shall hold office for a term of one (1) year and until their successors are elected.

Whenever there is a vacancy in the office of President or Vice-President, the Board shall elect a new officer to fill the vacancy during the unexpired term of office.

Adopted: January 13, 2011

LEGAL REF.: A.R.S. 15-321 38-431 et seq.

CROSS REF.: BDB - Board Officers BE - School Board Meetings BEC - Executive Sessions/Open Meetings BEDA - Notification of Board Meetings

Agenda Item: I.B.
President

The duties of the President of the Board shall be as follows:

- Preside over all meetings and conduct meetings in accordance with Arizona law and policies of the District.

- Affix signatures to papers and documents as authorized by the Board or by law.

- Perform all duties imposed by statute.

- Represent the District before members of the community when authorized by the Board.

- Consult with the Superintendent and, on behalf of the Governing Board as a whole, approve items to be placed on the agenda for each meeting.

- Consult with Board members on proposed agenda.

- Encourage and maintain orderly and democratic participation.

- Keep all discussions factual and on the subject at hand.

- Allow for full and complete exploration of each item of business.

In the absence of the President of the Board, the Vice-President shall assume this position temporarily and perform all the functions of the President.

In the absence of both the President and Vice-President, the remaining three (3) members of the Board shall elect a temporary president for that meeting only. The minutes of the meeting shall reflect the election of the temporary president.

Vice-President

The Vice-President, or President in absence of the Vice-President or other designee of the Board, shall be responsible for the review of all expense vouchers prior to the Board meeting in which action is scheduled and sign such papers or documents required by the Board or by law.

Adopted: September 25, 2014

LEGAL REF.: 
A.R.S.15-321

CROSS REF.: 
BDF - Advisory Committees
BEC - Executive Sessions/Open Meetings
BED - Meeting Procedures/Bylaws
BEDB - Agenda
BEDBA - Agenda Preparation and Dissemination
BEDH - Public Participation at Board Meetings

Agenda Item: I.B.
I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call
Mr. Jahneke called the meeting to order at 7:02 p.m. Governing Board members constituting a quorum present were: Mr. Bill Adams and Mrs. Tee Lambert.

Mr. Larry Herrera arrived at 7:04 p.m.

B. Moment of Silence and Meditation
Mr. Jahneke called for a moment of silence and mediation.

C. Pledge of Allegiance
Mr. Jahneke led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda
A motion was made by Mrs. Lambert that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

E. Approval of the Minutes
A motion was made by Mr. Lambert that the Governing Board approve the Minutes of the November 10, 2016 Regular Meeting. The motion was seconded by Mr. Adams. The motion carried.

Mr. Herrera abstained.

F. Current Events and Acknowledgments: Governing Board and Superintendent:

Mr. Adams:
- Recently visited Washington Elementary and Roadrunner Elementary.

Mrs. Lambert:
- Wished everyone a Happy Holiday.

Mr. Herrera:
- Recently visited Sweetwater School, Roadrunner Elementary, Washington Elementary, Lakeview Elementary, Cholla Middle School, Ironwood Elementary, and Arroyo Elementary.

Mr. Jahneke:
- Welcomed Vanessa Lopez, a student at Greenway High School, who is observing as part of student council.
- Acknowledged the new student artwork on display by students at Abraham Lincoln, Maryland, Mountain View, Orangewood, Sunnyslope, and Sweetwater.
- Wished everyone a happy Holiday and New Year.

Superintendent Stanton welcomed and thanked all of the individuals from Grand Canyon University who are working on their advance degrees.
Superintendent Stanton attended:
- Holiday music programs at Desert View Elementary and John Jacobs Elementary.
- Basketball tournament at Cholla Middle School.
- Parent Leadership Team meeting where there were wonderful presentations from David Velazquez and Harry Leon.
- Classroom walk-throughs and thanked Dr. Bailey and her team for organizing.
- Employee of the month breakfast.

G. Showcase and Celebration of Departments/Programs/Schools

Dr. Stanton introduced Mrs. Mrs. Courtney Stevens, Director of Accountability and Mr. Harry Leon, Director of Safety and Mentoring who provided the Board with an update on the District’s Climate and Culture Data.

Goals:
- Decrease long term suspensions by 50% from school year 2015-2016
- Decrease referrals for repeat chronic offenders by 50% from school year 2015-2016

2016-2017 First Quarter Progress:
- Long Term suspensions down 60% from 17 to 7
- Repeat Chronic Offenders projected to be down 60% for end of year. 303 total infractions last year, 31 for the first quarter this year
- Aggression down 30%, 1291 for the first quarter this year compared to 1832 for the first quarter last year

Mr. Leon left the Board with the following talking points:
- WESD understands that climate and culture play an vital role in both the academic and personal success of all students
- WESD has data systems in place as well as ongoing training and support to assist sites in utilizing their discipline and attendance data to identify needs and successes
- The Safety & Mentoring Department is effectively engaged in multiple initiatives to provide more opportunities for students at risk to be successful

I. Public Participation

There was no public participation.

II. Approval of the consent Agenda

A motion was made by Mr. Larry Herrera that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Mrs. Lambert. The motion carried.

Mr. Jahneke thanked all of individuals, organizations, and companies who have donated to the students and staff at WESD.

II. CONSENT AGENDA

*A. Approval/Ratification of Vouchers
Approved and ratified the vouchers as presented.

*B. Personnel Items
Approved the personnel items as presented.

*C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of $3,685.00 (The Value of Donated Items is Determined by the Donor)
<table>
<thead>
<tr>
<th>Donor</th>
<th>School/Department</th>
<th>Amount/Value</th>
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<tbody>
<tr>
<td>Maricopa County Juvenile Probation</td>
<td>Mountain Sky Junior High</td>
<td>$ 350.00</td>
</tr>
<tr>
<td>Colleen Dougherty</td>
<td>Mountain View School</td>
<td>$ 585.00</td>
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<td>Sunnyslope High School</td>
<td>Mountain View School</td>
<td>$1,500.00</td>
</tr>
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<td>Verizon Foundation</td>
<td>Orangewood School</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>American Express Foundation</td>
<td>Washington Elementary</td>
<td>$ 500.00</td>
</tr>
</tbody>
</table>

*D. Acceptance of the Washington Education Foundation Grants in the amount of $10,710.20 and APS/Phoenix Sun Charites Grant in the amount of $2,500.00 the on Behalf of the District.

*E. Acceptance of (3) Building Renewal Grants Totaling $7,442.00.

*F. Acceptance of E-rate Funds

*G. Settlement of Claim Against the District

*H. Approval of Amendment to the Intergovernmental Agreement with the City of Phoenix for the Head Start Program

*I. 2016-2017 Revenue Budget

*J. Employee Phased Retirement Program

III. INFORMATION/DISCUSSION ITEM

A. 2016 United Way Update

Superintendent Stanton introduced Ms. Pam Horton, Director of Digital and Crisis Communications Coordinator who provided the Board with an update of the 2016 United Way campaign.

Ms. Horton announced that Washington Elementary School District contributed $46,813.00 to the 2016 United Way campaign which is a 20 percent increase from 2015 and $6,813.00 more than the goal of $40,000.00. Ms. Horton said that this year, the District Office led the campaign in total giving, with contributions of $5,253.00; however, it was Sunburst Elementary that raised the most per capita with a total of $3,964.00.

Sunburst campaign coordinator Sally Cook and the principal, Rhonda Warren were presented with a check for $500.00 courtesy of the Washington Education Foundation (WEF). Sunburst won the additional money from the WEF. In addition, the WEF has provided five $50 Westcor gift cards to the campaign.

IV. ACTION/DISCUSSION ITEM

A. Consideration for Approval to Enter Into a Revocable Permit with the City of Phoenix for Fencings Additions in the Right of Way Adjacent to Mountain View School

Superintendent Stanton introduced Mrs. Thompson who provided the Board with a request to enter into a Revocable Permit with the City of Phoenix for fencings additional in the right of way adjacent to Mountain View School. Ms. Thompson explained that the request is to prevent students from crossing the lane and illegally crossing 9th Avenue to get to their parent’s vehicles parked on various adjacent streets.
Mr. Mike Kramer, Director of Capital Projects Department and the Michael Waters, Principal of Mountain View Schools met with the homeowner most impacted by the current levels of traffic congestions along Cochise Drive and the homeowner is in full support of the proposed fencing additions.

A motion was made by Mr. Bill Adams that the Governing Board approve the District to enter into a revocable permit with the City of Phoenix to allow the additional of fencing in the right-of-way along 9th Avenue adjacent to Mountain View School. The motion was seconded by Mr. Larry Herrera. The motion passed 4 – 0.

B. Utilize an Intergovernmental Cooperative Purchase Agreement Contract through Mohave Educational Services Cooperative (MESC) for the Purchase of New Copiers

Superintendent Stanton introduced Mr. Howard Kropp who presented to the Board a request to utilize an Intergovernmental Cooperative Purchase Agreement Contract through Mohave Educational Services Cooperative (MESC) for the purchase of new copiers. Mr. Kropp explained that the copier new lease would result in an annual savings of $96,400.92 for fiscal year 2018 and through 2021, plus a savings in the current year of $202,756.08. Mr. Kropp also shared with the Board that the new copiers would have newer technology and provide faster copies to all school sites and departments.

A motion was made by Mr. Adams that the Governing Board approve an Intergovernmental Cooperative Purchase Agreement Contract through Mohave Educational Services Cooperative (MESC) for the Purchase of New Copiers. The motion was seconded by Mrs. Lambert. The motion passed 4 – 0.

V. FUTURE AGENDA ITEMS

No future agenda items requested

VI. CALL FOR EXECUTIVE SESSION

A motion was made by Mrs. Lambert to call for an Executive Session at 7:57 p.m. The motion was seconded by Mr. Adams. The motion carried.

VI RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

VII. RECONVENING OF REGULAR MEETING

VIII. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the meeting at 10:29 p.m. The motion was seconded by Mrs. Lambert. The motion carried.

SIGNING OF DOCUMENTS
Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY ___________________________ DATE ___________________________

BOARD OFFICIAL ___________________________ DATE ___________________________
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board
FROM: Dr. Paul Stanton, Superintendent
DATE: January 12, 2017

AGENDA ITEM: *Approval/Ratification of Vouchers

INITIATED BY: Elizabeth Martinez, Accounting Manager
SUBMITTED BY: David Velazquez, Director of Finance

PRESENTATION AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA
Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY16/17 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

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<th>Amount</th>
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APPROVE/RATIFY FY 16/17 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

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<td><strong>Totals:</strong></td>
<td><strong>14,528,356.11</strong></td>
</tr>
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SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent [Signature]

Agenda Item *II. A.
TO:            Governing Board
FROM:         Dr. Paul Stanton, Superintendent
DATE:         January 12, 2017

AGENDA ITEM:  Personnel Items

INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent

Agenda Item *II.B
## I. RESIGNATIONS, RETIREMENTS, EXCUSES, AND LEAVES OF ABSENCE

### A. ADMINISTRATIVE

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<th>LAST NAME</th>
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<th>ACTION</th>
<th>YEARS OF SERVICE</th>
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### B. CERTIFIED

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<th>ACTION</th>
<th>YEARS OF SERVICE</th>
<th>EFFECTIVE DATE</th>
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<td>Judy</td>
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<td>John Jacobs</td>
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<td>Randy</td>
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<td>Cecelia</td>
<td>Teacher-4th Grade</td>
<td>Sweetwater</td>
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<td>Jessica</td>
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<td>Maurice</td>
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<td>12/23/2016</td>
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<tr>
<td>Norman</td>
<td>Janet</td>
<td>Teacher-Music</td>
<td>Ironwood</td>
<td>Resignation</td>
<td>5 mo.</td>
<td>12/23/2016</td>
</tr>
<tr>
<td>Parker</td>
<td>Diana</td>
<td>Teacher-Language</td>
<td>Cholla</td>
<td>Resignation</td>
<td>1.5</td>
<td>12/23/2016</td>
</tr>
<tr>
<td>Risser</td>
<td>Stephanie</td>
<td>Teacher-CCSC</td>
<td>Desert Foothills</td>
<td>Resignation</td>
<td>1</td>
<td>11/23/2016</td>
</tr>
<tr>
<td>Tryon</td>
<td>Karen</td>
<td>Teacher-4th Grade</td>
<td>Desert View</td>
<td>Resignation</td>
<td>5 mo.</td>
<td>12/23/2016</td>
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</tbody>
</table>

### C. FULL-TIME CLASSIFIED

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST</th>
<th>POSITION</th>
<th>LOCATION</th>
<th>ACTION</th>
<th>YEARS OF SERVICE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>McCartney</td>
<td>Patricia</td>
<td>ELL Testing Specialist</td>
<td>Shaw Butte</td>
<td>Resignation</td>
<td>19</td>
<td>12/20/2016</td>
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<tr>
<td>Mobley</td>
<td>Jeremy</td>
<td>Office Specialist</td>
<td>Maintenance</td>
<td>Resignation</td>
<td>4.5</td>
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<td>Orrantia</td>
<td>Norma</td>
<td>Night Custodian</td>
<td>Cholla</td>
<td>Resignation</td>
<td>4 mo.</td>
<td>12/9/2016</td>
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<tr>
<td>Sherman</td>
<td>Virginia</td>
<td>Bus Driver</td>
<td>Transportation</td>
<td>Resignation</td>
<td>14</td>
<td>12/22/2016</td>
</tr>
<tr>
<td>Tellez</td>
<td>Mariana</td>
<td>Custodian</td>
<td>Mountain View</td>
<td>Resignation</td>
<td>9</td>
<td>12/16/2016</td>
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### D. PART-TIME CLASSIFIED

<table>
<thead>
<tr>
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<th>LOCATION</th>
<th>ACTION</th>
<th>YEARS OF SERVICE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alegría Hernandez</td>
<td>Lucia</td>
<td>KidSpace Asst.</td>
<td>Lookout Mountain</td>
<td>Resignation</td>
<td>3 mo.</td>
<td>12/16/2016</td>
</tr>
<tr>
<td>Bonfill Martinez</td>
<td>Heriberta</td>
<td>Food Service Clerk</td>
<td>Sahuero</td>
<td>Resignation</td>
<td>2 mo.</td>
<td>11/18/2016</td>
</tr>
<tr>
<td>Corpus Morris</td>
<td>Pia</td>
<td>KidSpace Site</td>
<td>Acacia</td>
<td>Resignation</td>
<td>3 mo.</td>
<td>12/7/2016</td>
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<tr>
<td>Garcia Chavez</td>
<td>Yesica</td>
<td>Monitor</td>
<td>Maryland</td>
<td>Resignation</td>
<td>2 days</td>
<td>11/1/2016</td>
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<tr>
<td>Gomez Fuentes</td>
<td>Erika</td>
<td>Preschool Asst.</td>
<td>Desert View</td>
<td>Resignation</td>
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<td>12/22/2016</td>
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<tr>
<td>Jex</td>
<td>Kaitlan</td>
<td>Food Service Helper</td>
<td>Cholla</td>
<td>Resignation</td>
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<td>12/9/2016</td>
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<tr>
<td>Khilkhal</td>
<td>Zainab</td>
<td>Crossing Guard</td>
<td>Manzanita</td>
<td>Resignation</td>
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<tr>
<td>King</td>
<td>Kyle</td>
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<td>Lévreau</td>
<td>Jean</td>
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<td>Sweetwater</td>
<td>Resignation</td>
<td>3</td>
<td>12/7/2016</td>
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Agenda Item: *II.B.*
II. EMPLOYMENT

A. ADMINISTRATIVE

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST</th>
<th>POSITION</th>
<th>(E)XISTING OR (N)EW</th>
<th>LOCATION</th>
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<tr>
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B. CERTIFIED

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<th>POSITION</th>
<th>(E)XISTING OR (N)EW</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonnette</td>
<td>Marlee</td>
<td>Teacher-4th Grade</td>
<td>E</td>
<td>Ocotillo</td>
</tr>
<tr>
<td>Pott</td>
<td>Heather</td>
<td>Teacher-2nd Grade</td>
<td>E</td>
<td>Sahuarro</td>
</tr>
<tr>
<td>Taylor</td>
<td>Angeline</td>
<td>Teacher-4th Grade</td>
<td>E</td>
<td>Lookout Mt.</td>
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C. FULL-TIME CLASSIFIED

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST</th>
<th>POSITION</th>
<th>(E)XISTING OR (N)EW</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brust</td>
<td>Marc</td>
<td>Support Instructor</td>
<td>N</td>
<td>Mountain View</td>
</tr>
<tr>
<td>Mortemore</td>
<td>Vanessa</td>
<td>Special Ed. Assistant</td>
<td>E</td>
<td>Lookout Mt.</td>
</tr>
<tr>
<td>Tamez</td>
<td>Laura</td>
<td>Paraprofessional</td>
<td>E</td>
<td>Acacia</td>
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D. PART-TIME CLASSIFIED

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST</th>
<th>POSITION</th>
<th>(E)XISTING OR (N)EW</th>
<th>LOCATION</th>
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</thead>
<tbody>
<tr>
<td>Ayala</td>
<td>Victoria</td>
<td>Paraprofessional</td>
<td>E</td>
<td>Manzanita</td>
</tr>
<tr>
<td>Campbell</td>
<td>Brandi</td>
<td>Special Ed. Asst.</td>
<td>E</td>
<td>Sweetwater</td>
</tr>
<tr>
<td>Chbada</td>
<td>Jemaa</td>
<td>Food Service Helper</td>
<td>E</td>
<td>Food Service</td>
</tr>
<tr>
<td>Daviet</td>
<td>Leslie</td>
<td>Bus Driver</td>
<td>E</td>
<td>Transportation</td>
</tr>
<tr>
<td>DeRito</td>
<td>Amber</td>
<td>Paraprofessional</td>
<td>E</td>
<td>Sunnyslope</td>
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<tr>
<td>Echols</td>
<td>Ryan</td>
<td>Bus Driver</td>
<td>E</td>
<td>Transportation</td>
</tr>
<tr>
<td>Garcia</td>
<td>Lianna</td>
<td>ELL Testing Specialist</td>
<td>E</td>
<td>Mountain View</td>
</tr>
<tr>
<td>Gonzalez</td>
<td>Jazmin</td>
<td>KidSpace Assistant</td>
<td>E</td>
<td>Tumbleweed</td>
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<td>Quintero</td>
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<td>Goodin</td>
<td>Brianna</td>
<td>Food Service Helper</td>
<td>E</td>
<td>Sahuarro</td>
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<td>Jones</td>
<td>Ashley</td>
<td>Crossing Guard</td>
<td>E</td>
<td>Arroyo</td>
</tr>
<tr>
<td>Korza</td>
<td>Jean-Luc</td>
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<td>E</td>
<td>Sweetwater</td>
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### D. PART-TIME CLASSIFIED (continued)

<table>
<thead>
<tr>
<th>LAST NAME</th>
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<th>(E)XISTING OR (N)EW</th>
<th>LOCATION</th>
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<tbody>
<tr>
<td>Moor</td>
<td>Patrick</td>
<td>Paraprofessional</td>
<td>E</td>
<td>Mountain View</td>
</tr>
<tr>
<td>Patterson</td>
<td>Jo</td>
<td>KidSpace Assistant</td>
<td>E</td>
<td>Moon Mountain</td>
</tr>
<tr>
<td>Preciado</td>
<td>Martha</td>
<td>Food Service Helper</td>
<td>E</td>
<td>Cholla</td>
</tr>
<tr>
<td>Schlaak</td>
<td>Norka</td>
<td>KidSpace Assistant</td>
<td>E</td>
<td>Roadrunner</td>
</tr>
<tr>
<td>Smith</td>
<td>Cynthia</td>
<td>Food Service Unit Leader</td>
<td>E</td>
<td>Food Service</td>
</tr>
<tr>
<td>Tarr</td>
<td>Joshua</td>
<td>Bus Assistant</td>
<td>E</td>
<td>Transportation</td>
</tr>
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<td>Trujillo</td>
<td>Alyssa</td>
<td>Monitor</td>
<td>E</td>
<td>Maryland</td>
</tr>
<tr>
<td>Valles</td>
<td>Daniel</td>
<td>KidSpace Assistant</td>
<td>E</td>
<td>Abraham</td>
</tr>
<tr>
<td>Vala</td>
<td>Destiny</td>
<td>Special Ed. Asst.</td>
<td>E</td>
<td>Sweetwater</td>
</tr>
</tbody>
</table>
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board
FROM: Dr. Paul Stanton, Superintendent
DATE: January 12, 2017

AGENDA ITEM: *Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of $49,460.78 (The Value of Donated Items is Determined by the Donor)

INITIATED BY: Shannon Tucker, Board Secretary
SUBMITTED BY: Shannon Tucker, Board Secretary

PRESENT AT GOVERNING BOARD MEETING: Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA
Funding Source: Donations
Budgeted: N/A

In accordance with Board policy, the Governing Board is advised that the following items have been received in support of Washington Elementary School District students, parents, and staff.

1. Arizona Science Center donated a check in the amount of $480.00 to Acacia Elementary for the cost of transportation for student field trips.

2. Arizona Science Center donated interactive demonstration science stations ran by Arizona Science Center employees with an approximate value of $625.00 to Acacia Elementary Afterschool Academy’s fourth through sixth grade STEAM Showcase Night.

3. Lakeshore Learning Materials donated food with an approximate value of $500.00 to The Academic Support Program Department to support the Holiday Appreciation Event for Washington Elementary School District staff members.

4. CE Davis and Jessie Lou Davis donated an electronic keyboard and stand with an approximate value of $500.00 to Maryland School for the benefit of music students.

5. Safeway donated a certificate with an approximate value of $1,000.00 to Moon Mountain Elementary to be used to purchase supplies for students and staff.

6. Donors Choose donated three Dell Inspiron laptops with an approximate value of $712.73 to Mountain Sky Junior High School for the benefit of students in Life Management classes.

7. Rene Lafaige Schlimm donated 110 journals with an approximate value of $2,300.00 to Mountain View School for the benefit of students in the Pencil PAL classes.

8. Total Office Interiors donated furniture with an approximate value of $6,464.25 to Palo Verde Middle School for the benefit of students and staff.

Agenda Item *II.C.
9. Orangewood PTA donated a check in the amount of $400.00 to Orangewood School to be used towards student field trips.

10. Robotics Education & Competition Foundation donated a check in the amount of $582.00 to Orangewood School to support Robotics and STEM education.

11. Washington Education Foundation donated a check in the amount of $500.00 to Sunburst Elementary to support students and staff.

12. North Phoenix Kiwanis donated a check in the amount of $33,295.99 to The Social Services Department to support school and students needs within Washington Elementary School District.

13. Donors Choose donated seven Chromebooks and a management console with an approximate value of $2,100.81 to Washington Elementary School for the benefit of students.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:    Governing Board
FROM: Dr. Paul Stanton, Superintendent
DATE: January 12, 2017

AGENDA ITEM: *Acceptance of Wishes for Teachers Items in the amount of $40,000.

INITIATED BY: Mrs. Courtney Stevens, Director of Accountability
SUBMITTED BY: Mrs. Courtney Stevens, Director of Accountability

PRESENTER AT GOVERNING BOARD MEETING: Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

In accordance with Board policy, the Governing Board is advised that the following Wishes for Teachers items have been awarded in support of Washington Elementary School District students, parents, and staff.

Items funded through Wishes for Teachers are considered to be the property of the classroom.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Teacher</th>
<th>School</th>
<th>Description of Item(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,000.00</td>
<td>Thomas Aron</td>
<td>Alta Vista Elementary</td>
<td>Musical Instruments</td>
</tr>
<tr>
<td>$5,000.00</td>
<td>Erin Johnson</td>
<td>Lookout Mountain Elementary</td>
<td>Classroom Technology</td>
</tr>
<tr>
<td>$5,000.00</td>
<td>Gail Hayes</td>
<td>Moon Mountain Elementary</td>
<td>CCB Therapy Materials</td>
</tr>
<tr>
<td>$5,000.00</td>
<td>Jenna Frisby</td>
<td>Roadrunner Elementary</td>
<td>Classroom Technology</td>
</tr>
<tr>
<td>$5,000.00</td>
<td>Beth Perry</td>
<td>Sahuarco Elementary</td>
<td>Classroom Technology</td>
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<tr>
<td>$5,000.00</td>
<td>Destinee Armstrong</td>
<td>Sunset Elementary</td>
<td>Classroom Technology</td>
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<tr>
<td>$5,000.00</td>
<td>Marieluise Taylor</td>
<td>Washington Elementary</td>
<td>Classroom Technology</td>
</tr>
<tr>
<td>$5,000.00</td>
<td>Jennifer George</td>
<td>Washington Elementary</td>
<td>Classroom Technology</td>
</tr>
</tbody>
</table>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board accept the Wishes for Teachers awards as presented.

Superintendent

Agenda Item "II.D."
TO: Governing Board
FROM: Dr. Paul Stanton, Superintendent
DATE: January 12, 2017

AGENDA ITEM: *Acceptance of the Building Renewal Grant in the amount of $1,603.00

INITIATED BY: Kim Orozco, Finance Manager of Capital Projects and Maintenance
SUBMITTED BY: Mike Kramer, Director of Capital Projects and Maintenance

PRESENTER AT GOVERNING BOARD MEETING: Mike Kramer, Director of Capital Projects and Maintenance

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Grants
Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grant has been received in support of Washington Elementary School District (WESD) students, parents, and staff.

The Building Renewal Grant provides funding for the replacement of a commercial 40-gallon gas water heater at Palo Verde Middle School. The Executive Director of the School Facilities Board had determined that the circumstances described in the WESD application required immediate action and the award of the grant was authorized.

The award of this grant provides WESD the opportunity to procure the purchase and installation of this equipment utilizing Building Renewal Grant funds in lieu of district capital funds.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Building Renewal Grant in the amount of $1,603.00.

Superintendent

Agenda Item: *II.E.
November 18, 2016

Dr. Paul Stanton, Superintendent
Washington Elementary School District
8610 N. 19th Ave.
Phoenix, AZ 85021-4294

Dear Superintendent:

The School Facilities Board’s Executive Director has reviewed your application for Building Renewal Grant funding.

The Executive Director has determined that the circumstances described by the school district in its application require immediate action. Therefore, these monies are being awarded by the Executive Director as authorized by the Building Renewal Grant Policy IX.C., granting authority to award up to $50,000 in Building Renewal Grant funds to a project.

The Executive Director will present the application for approval at the next regularly scheduled Board meeting. If the Board votes to not authorize funding, the Executive Director will not authorize any additional expenditures.

The currently authorized funding is as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>Palo Verde Middle School</th>
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<tbody>
<tr>
<td>Project Number</td>
<td>070406148-1001-022BRG</td>
</tr>
<tr>
<td>Project Scope</td>
<td>Replace 40-gallon water heater - 2016</td>
</tr>
<tr>
<td>Architecture &amp; Engineering Funding</td>
<td>$0</td>
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<tr>
<td>Construction Funding</td>
<td>$1,453</td>
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<td>*Contingency</td>
<td>$150</td>
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<tr>
<td>District Funding</td>
<td>$0</td>
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<tr>
<td>Total SFB Funding</td>
<td>$1,603</td>
</tr>
</tbody>
</table>

*Contingency may only be used with SFB staff approval.

Attached are:

1. Terms and Conditions - Please read carefully. The Terms & Conditions must be signed by the district's governing board president. Once executed, return to me at kcampbell@azsfb.gov. Funding will become available once the properly executed Terms & Conditions are received in our office.

2. Request for Funds – This is a template; please make copies of this form as each invoice submitted must be accompanied by a completed Request for Funds. If the district is supplementing the project with local funds, invoices will be paid using district funding until exhausted and then SFB funding will be applied. Warrants will be drawn and sent to the county treasurer, at which time the district will receive e-mail notification. Send these forms (with invoices) to accounts payable@azsfb.gov.

Please contact your liaison for this project, Gerry Breuer, at 602-542-6139 if you have any questions.

Sincerely,

Paul Bakalis
Executive Director
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:                Governing Board                                  X                Action
FROM:              Dr. Paul Stanton, Superintendent
DATE:              January 12, 2017
AGENDA ITEM:       *Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham
                   Lincoln Site Improvement Project to McCarthy Building Companies, Inc. in an
                   amount not-to-exceed $15,000.00 for Pre-Construction Services

INITIATED BY:      Howard Kropp, Director of Purchasing
SUBMITTED BY:     Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195

SUPPORTING DATA

Funding Source: Bond
Budgeted: Yes

On October 24, 2016, the District issued a Request for Qualifications (RFQ) No. 16.026, Construction Manager at Risk (CMAR) Services for the Abraham Lincoln Site Improvement Project. The purpose of this RFQ is to obtain a qualified firm to provide pre-construction and construction services. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Seventy (70) vendors were notified of the solicitation. Eleven (11) responsive, responsible offers were received and opened on November 8, 2016. The committee was comprised of Mike Kramer, Director of Capital Projects and Maintenance; Kim Orozco, Finance Manager for Capital Projects and Maintenance; Andre Robles, Maintenance Manager; Tara Mayole, Principal of Abraham Lincoln Traditional School; Scott Young, President/Secretary of Sky Engineering/Sky Renewable Energy; Tim Scolaro Registered Architect of Orcutt Winslow Architects; Bonnie Gonzalez, Director of Business Development, the H2 Group (non-voting); and Howard Kropp, Director of Purchasing (non-voting member). The committee evaluated the offers and short-listed three vendors for interviews: Concord General Contracting; Jokake Construction Services, Inc. and McCarthy Building Companies. Presentations and interviews were held on November 28, 2016. Following the interviews, the evaluation committee combined the initial scores with the interview scores and determined that McCarthy Building Companies received the overall highest score.

On November 29, 2016, Mike Kramer, Director of Capital Projects/Maintenance; Howard Kropp, Director of Purchasing; and Paul Hartley, Principal of H2 Group, entered into negotiations with David Peterson, Vice President of Operations for Educational Services, of McCarthy Building Services to determine pre-construction services fees.

The District will, at a future date, come back to the Board to award the guaranteed maximum price (GMP) for the construction phase of this project.

Agenda Item: *II.F.
The committee evaluated the responses based on the following criteria as stated in the RFQ.

**Initial Screening Criteria:** The selection committee will objectively evaluate the firm's abilities in accordance with the criteria listed below:

A. Related Building Experience  
B. Scheduling and Cost Control  
C. Project Staff/Key Personnel  
D. Overall Approach Methodology  
E. Workload  

**INTERVIEWS AND PRESENTATIONS**

Firms interviewed will be expected to address the following:

A. Overall Approach Methodology  
B. Proposed project staff and functions  
C. Project Scheduling  
D. References  
E. Additional questions submitted by the District.

**Scoring of the initial offers by the committee:**

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Points (600 Points Possible)</th>
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</thead>
<tbody>
<tr>
<td>McCarthy Building Companies</td>
<td>550</td>
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<tr>
<td>Jokake Construction Services</td>
<td>537</td>
</tr>
<tr>
<td>Concord General Contracting</td>
<td>531</td>
</tr>
<tr>
<td>Chasse Building Team</td>
<td>527</td>
</tr>
<tr>
<td>Sun Eagle Corporation</td>
<td>526</td>
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<tr>
<td>Adolffson &amp; Peterson Construction</td>
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</tr>
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<td>Alexander Building Company, Inc.</td>
<td>509</td>
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<tr>
<td>Core Construction</td>
<td>508</td>
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<td>Rytan, LLC.</td>
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<td>FCI Constructors, Inc.</td>
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<tr>
<td>Sletten Construction Company</td>
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**Scoring of the interviews/presentations by the committee:**

<table>
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<tbody>
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<tr>
<td>Jokake Construction Services, Inc.</td>
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**Total points scored by the committee:**

<table>
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<tr>
<th>Vendor Name</th>
<th>Points (1,200 Points Possible)</th>
</tr>
</thead>
<tbody>
<tr>
<td>McCarthy Building Companies</td>
<td>1112</td>
</tr>
<tr>
<td>Concord General Contracting</td>
<td>1101</td>
</tr>
<tr>
<td>Jokake Construction Services</td>
<td>1092</td>
</tr>
</tbody>
</table>

Based on the total points scored, the evaluation committee elected to move forward with negotiations with the top scoring firm, McCarthy Building Companies. If the District could not agree to fair terms for pre-construction services, the District then would have moved to the second highest scoring vendor with which to enter negotiations.

The negotiations took place at the Administrative Center in the Purchasing Department and resulted in agreement for pre-construction fees not-to-exceed $15,000.00. These fees include:

- Developing a construction management plan as required by the client, addressing project documentation and reporting, scheduling and budget management, and contract administration.
- Attending all required meetings during the design phase.
- Reviewing plans for constructability and provide alternative design options where possible.
- Providing value engineering suggestions without reducing the quality of design or performance.
- Providing detailed cost estimates.
- Providing updated estimates reflective of alternative systems analysis and value engineering.
- Advising the client of methods to gain efficiency in project delivery; such as early GMP to hold prices and early sub-contractor selection to provide detailed design input.
- Participating in peer reviews.
- Providing long lead procurement studies and where possible, initiate procurement of long lead-time items.
- Protecting the client sensitivity to quality, safety, environmental factors, and ADA requirements.
- Developing the Guaranteed Maximum Price (GMP) of construction including establishing alternates, allowances, contingencies, and contract terms.
- Presenting GMP to Governing Board and staff.
- Providing scheduling services for both the Design Phase Services and the construction period, and maintain and update these schedules.
- Participation in any community or school staff meetings to communicate project information and status.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies in an amount not-to-exceed $15,000.00 for Pre-Construction Services.

Superintendent 

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Agenda Item: **II.F.**
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:      Governing Board            X            Action
FROM:    Dr. Paul Stanton, Superintendent
DATE:    January 12, 2017
AGENDA ITEM:  *Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not-to-exceed $12,250.00 for Pre-Construction Services

INITIATED BY: Howard Kropp, Director of Purchasing
SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195

SUPPORTING DATA
Funding Source: Bond
Budgeted: Yes

On October 24, 2016, the District issued a Request for Quote (RFQ) No. 16.027, Construction Manager at Risk (CMAR) Services for the Tumbleweed Site Improvement Project. The purpose of this RFQ is to obtain a qualified firm to provide pre-construction and construction services. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Seventy (70) vendors were notified of the solicitation. Thirteen (13) responsive, responsible offers were received and opened on November 8, 2016. The committee was comprised of Mike Kramer, Director of Capital Projects and Maintenance; Kim Orozco, Finance Manager for Capital Projects and Maintenance; Andre Robles, Maintenance Manager; Adele Russell, Principal of Tumbleweed; Scott Young, President/Secretary of Sky Engineering/Sky Renewable Energy; Katrina Leach, Architect/Senior Associate of DLR Group; Bonnie Gonzalez, Director of Business Development, the H2 Group (non-voting); and Howard Kropp, Director of Purchasing (non-voting member). The committee evaluated the offers and short-listed five vendors for interviews: Adolfson & Peterson Construction, Alexander Building Company, Concord General Contracting, McCarthy Building Companies, and Woodruff Construction. Presentations and interviews were held on November 29, 2016. Following the interviews, the evaluation committee combined the initial scores with the interview scores and determined that Concord General Contracting received the overall highest score.

On November 30, 2016, Mike Kramer, Director of Capital Projects/Maintenance; Howard Kropp, Director of Purchasing; and Paul Hartley, Principal of H2 Group, entered into negotiations with Dale Marr, Principal in Charge, of Concord General Contracting to determine pre-construction services fees.

The District will, at a future date, come back to the Board to award the guaranteed maximum price (GMP) for the construction phase of this project.

The committee evaluated the responses based on the following criteria as stated in the RFQ.

Agenda Item: *II.G.
Initial Screening Criteria: The selection committee will objectively evaluate the firm's abilities in accordance with the criteria listed below:

A. Related Building Experience
B. Scheduling and Cost Control
C. Project Staff/Key Personnel
D. Overall Approach Methodology
E. Workload

INTERVIEWS AND PRESENTATIONS

Firms interviewed will be expected to address the following:

A. Overall Approach Methodology
B. Proposed project staff and functions
C. Project Scheduling
D. References
E. Additional questions submitted by the District.

Scoring of the initial offers by the committee:

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Points (600 Points Possible)</th>
</tr>
</thead>
<tbody>
<tr>
<td>McCarthy Building Companies</td>
<td>518</td>
</tr>
<tr>
<td>Concord General Contracting</td>
<td>517</td>
</tr>
<tr>
<td>Adolfson &amp; Peterson Construction</td>
<td>510</td>
</tr>
<tr>
<td>Alexander Building Company, Inc.</td>
<td>504</td>
</tr>
<tr>
<td>Woodruff Construction</td>
<td>503</td>
</tr>
<tr>
<td>Chasse Building Team</td>
<td>498</td>
</tr>
<tr>
<td>Jokake Construction Services</td>
<td>498</td>
</tr>
<tr>
<td>Sun Eagle Corporation</td>
<td>493</td>
</tr>
<tr>
<td>Core Construction</td>
<td>487</td>
</tr>
<tr>
<td>Rytan, LLC.</td>
<td>470</td>
</tr>
<tr>
<td>FCI Constructors, Inc.</td>
<td>457</td>
</tr>
<tr>
<td>Sletten Construction Company</td>
<td>452</td>
</tr>
<tr>
<td>Low Mountain Construction, Inc.</td>
<td>415</td>
</tr>
</tbody>
</table>

Scoring of the interviews/presentations by the committee:

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Points (600 Points Possible)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concord General Contracting</td>
<td>585</td>
</tr>
<tr>
<td>Alexander Building Company, Inc.</td>
<td>560</td>
</tr>
<tr>
<td>McCarthy Building Companies</td>
<td>545</td>
</tr>
<tr>
<td>Adolfson &amp; Peterson Construction</td>
<td>533</td>
</tr>
<tr>
<td>Woodruff Construction</td>
<td>527</td>
</tr>
</tbody>
</table>

Agenda Item: "II.G."
Total points scored by the committee:

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Points (1,200 Points Possible)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concord General Contracting</td>
<td>1102</td>
</tr>
<tr>
<td>Alexander Building Company, Inc.</td>
<td>1064</td>
</tr>
<tr>
<td>McCarthy Building Companies</td>
<td>1063</td>
</tr>
<tr>
<td>Adolfson &amp; Peterson Construction</td>
<td>1043</td>
</tr>
<tr>
<td>Woodruff Construction</td>
<td>1030</td>
</tr>
</tbody>
</table>

Based on the total points scored, the evaluation committee elected to move forward with negotiations with the top scoring firm, Concord General Contracting. If the District could not agree to fair terms for pre-construction services, the District then would have moved to the second highest scoring vendor with which to enter negotiations.

The negotiations took place at the Administrative Center in the Purchasing Department and resulted in agreement for pre-construction fees not-to-exceed $12,250.00. These fees include:

- Developing a construction management plan as required by the client, addressing project documentation and reporting, scheduling and budget management, and contract administration.
- Attending all required meetings during the design phase.
- Reviewing plans for constructability and provide alternative design options where possible.
- Providing value engineering suggestions without reducing the quality of design or performance.
- Providing detailed cost estimates.
- Providing updated estimates reflective of alternative systems analysis and value engineering.
- Advising the client of methods to gain efficiency in project delivery; such as early GMP to hold prices and early sub-contractor selection to provide detailed design input.
- Participating in peer reviews.
- Providing long lead procurement studies and where possible, initiate procurement of long lead-time items.
- Protecting the client sensitivity to quality, safety, environmental factors, and ADA requirements.
- Developing the Guaranteed Maximum Price (GMP) of construction including establishing alternates, allowances, contingencies, and contract terms.
- Presenting GMP to Governing Board and staff.
- Providing scheduling services for both the Design Phase Services and the construction period, and maintain and update these schedules.
- Participation in any community or school staff meetings to communicate project information and status.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not to exceed $12,250.00 for Pre-Construction Services.

Superintendent

Agenda Item: *II.G.
The Washington Elementary School District (WESD) is in the process of completing a full policy review. The Superintendent’s Leadership Team has met with an Arizona School Boards Association (ASBA) representative to discuss policy review to include obtaining ASBA’s documentation and input for reference.

The revisions to Governing Board policy GCK - Professional Staff Assignments and Transfers is being proposed to meet the needs of WESD and reflect existing practices. Specifically, the proposed revisions focus on the overall needs of the District rather than only the instructional needs. There have been incidents in which an assignment or transfer was necessary, but the reasons were not specific to only instructional needs.

Also, the proposed revisions allows all professional staff an opportunity to apply for vacancies within the District during periods in which internal applicants are being accepted.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the First Reading of Proposed Amended Board Policy GCK – Professional Staff Assignments and Transfers.

Superintendent

Agenda Item: *II.H.*
GCK©

PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

The Superintendent shall have the responsibility for the assignment of all personnel throughout the District. The procedure for assignment and transfer of professional staff members will be based on the needs of the instructional program needs of the District. In addition, no right to school, grade, or subject assignment shall be inferred from the teacher's contract.

A teacher who has been employed by the District for the major portion of three (3) or more consecutive school years and who is currently designated in the lowest performance classification for two (2) consecutive school years shall not be transferred as a teacher to another school in the District unless the District has issued a preliminary notice of inadequacy of classroom performance and approved a performance improvement plan for the teacher and the Governing Board has approved the new placement as in the best interests of the pupils in the school. Following a transfer under this provision, a teacher who continues to be designated in one (1) of the two (2) lowest performance classifications shall not be permitted to transfer to another school. A teacher shall not be transferred more than once under the provisions of this paragraph.

The transfer of teachers from one (1) school to another school within the District shall take into consideration the needs of the pupils in the District and the current distribution of teachers across all of the four (4) performance classifications as adopted by the State Board of Education.

Professional staff members may apply for transfer or reassignment, whether or not a vacancy exists, for other posted vacant positions when internal applicants are being accepted. Transfers will not be approved during the school year unless the needs of the District dictate such approval.

The resolution of any conflicts over the need for a transfer or reassignment shall be based on what is best for the instructional program, the needs of the students, and the overall needs of the District as defined by the Superintendent.

Adopted: date of Manual adoption

LEGAL REF.:
A.R.S. 15-537

Agenda Item: II.H.
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:     Governing Board  X  Action
FROM:   Dr. Paul Stanton, Superintendent
DATE:   January 12, 2017

AGENDA ITEM:  * Teacher Evaluation System Verification – Statement of Assurance

INITIATED BY:  Dr. Paul Stanton, Superintendent
SUBMITTED BY:  Dr. Paul Stanton, Superintendent

PRESENTER AT GOVERNING BOARD MEETING:  Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:  BBA

SUPPORTING DATA
Funding Source: N/A
Budgeted: N/A

Each year the District must submit evidence to the State Board of Education that the evaluation system originally approved by the State Board of Education continues to meet all requirements set forth in A.R.S. § 15-537.

The attached Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the State Board of Education at its regularly scheduled meeting in February 2017. Districts will be notified after March 1, 2017 of the State Board of Education’s decision. The State Board of Education’s approval will signify that participating districts may continue the 1.25% budget level initially approved by the State Legislature.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Teacher Evaluation System Verification – Statement of Assurance.

Superintendent

Agenda Item *II.I.
TO: District Superintendents

FROM: Steve Larson, Director of Effective Teachers and Leaders

Teacher Evaluation System Verification – FY 2017-2018

A.R.S §15-952.A.3 specifies that local governing boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in A.R.S §15-537. (Note: local governing board approved modifications are considered part of the original document)

The Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the State Board of Education at the regularly scheduled meeting in February 2016. The Board approval will signify that participating districts may continue the 1.25% budget level (expended solely for teacher compensation as specified in A.R.S. §15-952, Paragraph C) initially approved by the state legislature.

Please complete the Statement of Assurance form and submit through ALEAT by February 1, 2017.

Please contact the Effective Teachers and Leaders Unit at 602-364-1842 or hqtsupport@azed.gov with any questions.

Thank you,

Steve Larson
Director of Effective Teachers and Leaders
Arizona Department of Education
STATEMENT OF ASSURANCE

TEACHER EVALUATION SYSTEM STATUS – (FY 2017-2018)


SCHOOL DISTRICT: Washington Elementary School District #6

Directions: Each statement below needs to be checked and the statement signed by the district Governing Board President or designee. Statements must be submitted to the Arizona Department of Education by February 1, 2017.

X The district system is in compliance with A.R.S. §15-537.

X Monies have, or will be expended solely for teacher compensation as specified in A.R.S. §15-952, Paragraph C.

PRINT: Aaron Jahneke
(Governing Board President or designee)

SIGNATURE: ___________________________ DATE: ________________

RETURN TO:
Submit through ALEAT
WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board
FROM: Dr. Paul Stanton, Superintendent
DATE: January 12, 2017

AGENDA ITEM: Proposed Governing Board Meeting Dates for the 2017-2018 School Year

INITIATED BY: Shannon Tucker, Board Secretary
SUBMITTED BY: Shannon Tucker, Board Secretary

PRESENTER AT GOVERNING BOARD MEETING: Aaron Jahneke, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:
BE and A.R.S 38-431.02; 15-321, & 15-843

SUPPORTING DATA
Funding Source: N/A
Budgeted: N/A

Attached is a calendar of proposed Governing Board meeting dates for the 2017-2018 school year based on A.R.S. 38-431, 15-321, 15-843 and BE.

Based on board policy BE – School Board Meetings, which states that meetings shall occur the second (2nd) and fourth (4th) Thursdays of each calendar month except for July, November and December the following two (2) conflicts exist:

- October 26, 2017 – occurs during fall break, the District Administration Office is open.
- March 22, 2018 – occurs during spring break, the District Administration Office is closed.

SUMMARY AND RECOMMENDATION
Discussion and possible adoption of the proposed schedule of Governing Board meeting dates for the 2017-2018 school year.

Superintendent

Agenda Item: III.A.
SCHOOL BOARD MEETINGS

The Board shall transact all business at official meetings of the Board. These may be either regular or special meetings, defined as follows:

- Regular meeting - the usual official legal-action meeting, scheduled and held regularly.

- Special meeting - an official legal-action meeting called between scheduled regular meetings to consider only specifically identified topics.

Every meeting of the Board, regular or special, shall be open to the public except for an executive session that is held in accordance with state law. A "meeting" is defined as the gathering, in person or through technological devices, of a quorum of members of a public body to discuss, propose or take legal action, including any deliberations with respect to such action, that has been properly noticed, pursuant to Arizona Revised Statutes.

Notice of all Governing Board meetings, regular and special, shall be posted in compliance with the requirements prescribed by A.R.S. 38-431.02 and described in Board Policy BEDA.

Regular Board Meetings
The second (2nd) and fourth (4th) Thursdays of each calendar month are designated as the regular Board meeting dates, except July, November and December, which shall have one regular monthly meeting.

A regular meeting may be rescheduled or canceled:

- By majority vote of the Board when noticed as a meeting agenda item.

- By declaration of the Board President, or if the President is unavailable another member of the Board, in consultation with the Superintendent, when a significant event beyond the Board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstance, such as:
  - Significantly inclement weather conditions, or
  - A local, state, or national emergency of a magnitude it intervenes to the extent that convening of the meeting is inadvisable.

- When the absence of a quorum of the Board will render the meeting impermissible.

Every regular meeting of the Board shall be open to the public, and the Board shall meet at the most convenient public facility in the District. (If a public facility is not available within the District, the Board may meet at any available public facility convenient to all Board members, regardless of the county or school district in which the facility is located.)

Special Board Meetings
Special meetings may be called whenever deemed necessary. Written or telephoned notice of all special meetings shall be given to the members of the Board at least twenty-four (24) hours prior to the time stated for the meeting to convene. Said notice shall indicate the purpose of the special meeting. No business other than the matters specified in the notice shall be transacted at such meeting.

Adopted: November 18, 2010

LEGAL REF.:
A.G.O. 179-45

CROSS REF.:
BEC - Executive Sessions/Open Meetings, BEDA - Notification of Board Meetings, BEDB - Agenda
BEDC - Quorum
<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 13, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>August 10, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>August 24, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>September 14, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>September 28, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>October 12, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>* Fall Break (District Office open)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October 26, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>November 9, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>December 14, 2017</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>January 11, 2018</td>
<td>7:00 p.m.</td>
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</tr>
<tr>
<td>January 25, 2018</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>February 8, 2018</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>February 22, 2018</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>March 8, 2018</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>* Spring Break (District Office Closed)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>March 22, 2018</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>April 12, 2018</td>
<td>7:00 p.m.</td>
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</tr>
<tr>
<td>April 26, 2018</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
<tr>
<td>May 10, 2018</td>
<td>7:00 p.m.</td>
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</tr>
<tr>
<td>May 24, 2018</td>
<td>7:00 p.m.</td>
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</tr>
<tr>
<td>June 14, 2018</td>
<td>7:00 p.m.</td>
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</tr>
<tr>
<td>June 28, 2018</td>
<td>7:00 p.m.</td>
<td>Governing Board Room</td>
</tr>
</tbody>
</table>

* Regular Governing Board meetings start at 7:00 p.m. and are held in the Governing Board Room at the Administrative Center – 4650 West Sweetwater Avenue, Glendale Arizona 85304.

Note: It is likely that a telephonic Special Board meeting will be necessary for July 27, 2017 to review and consider new employees who are being recommended to begin work on August 1, 2017.

Agenda Item: III.A.