

From: Stanton, Paul
Sent: Wednesday, April 13, 2016 1:17 PM
To: Stanton, Paul
Subject: Important information for all employees

Importance: High

Dear Team Members:

I am contacting you about a potential problem involving identity theft. Yesterday, a report of 2015 W-2 information was sent from our district to an email address set up to appear as if it were mine. Upon realizing this, we immediately began to take corrective steps. We have notified law enforcement, the IRS, quarantined the computer involved for a detailed security search and checked for other fraudulent requests. At this point, we are not aware of any misuse of the stolen information. However, we are notifying you so you can take action along with our efforts to minimize or eliminate potential harm.

The District previously obtained insurance to protect you in the event your personal information was compromised. This insurance benefit includes free credit monitoring for one year. Our insurance provider is establishing a call center for WESD employees to contact for specific instructions on setting up credit monitoring. In the very near future, you will receive a letter at your home address with the detailed information.

We recommend you closely monitor your financial accounts. We also recommend that you place a fraud alert on your credit file. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. Call any one of the three major credit bureaus. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts. All three credit reports will be sent to you, free of charge, for your review.

Equifax
800-685-1111

Experian
888-397-3742

TransUnionCorp
800-680-7289

Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Checking your credit reports periodically can help you spot problems and address them quickly. The credit monitoring benefit we provide will help you do this.

If you find suspicious activity on your credit reports, or have reason to believe your information is being misused, call and file a police report. Get a copy of the credit report; many creditors want the information it contains to absolve you of the fraudulent debts. You can also file a complaint with the FTC at www.ftc.gov/idtheft or at 1-877-ID-THEFT (877-438-4338). Additional information about identity theft is available on the FTC's website at www.ftc.gov/idtheft.

I have asked David Velazquez to be our contact person on this matter. Feel free to contact him at (602) 347-3506 or finance.announcements@wedschools.org with questions and concerns. We will also be providing you with additional information over the next few days.

We are very sorry this has occurred. We will work closely with law enforcement as they investigate. We will support you while we all deal with the aftermath of this theft. We are already reviewing

our processes and implementing additional safeguards to protect district information. Thank you for your cooperation and understanding.

Sincerely,

Paul Stanton
Superintendent



Dr. Paul Stanton
Superintendent
Washington Elementary School District



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