



Common Human Resources Inquiries and **Contact Information**

Americans with Disabilities Act (ADA) Requests.....	Katie Sanchez.....	X 2613
Address Changes.....	ESS Site	
AEPA Testing Assistance.....	Lydia Garcia.....	X 2624
	Jason Carpenter.....	X 3598
Applicant Tracking.....	Diane Kamps.....	X 2668
Bereavement.....	Rhonda Braswell.....	X 2623
Certificates of Insurance.....	Gwen Kane.....	X 2691
Certification.....	Jason Carpenter.....	X 3598
	Lydia Garcia.....	X 2622
Certified Recruitment.....	Lydia Garcia.....	X 2622
Classified Recruitment.....	Jennifer Deckwa.....	X 2624
Compensation.....	Justin Wing.....	X 2801
Department of Economic Security (DES).....	Joanne Hughes.....	X 2621
Emergency Contact Information.....	ESS Site	
Employee ID Numbers.....	All HR Staff	
Employee Injuries.....	Gwen Kane.....	X 2691
Employee Self Service (ESS) Site.....	Diane Kamps.....	X 2668
	Joel Beckenhauer.....	X 2607
Evaluations and Discipline.....	Justin Wing.....	X 2801
Family and Medical Leave Act (FMLA).....	Gwen Kane.....	X 2691
Fingerprinting.....	Diane Kamps.....	X 2668
General Staff Inquires		
Certified.....	Jason Carpenter.....	X 3598
Classified/Admin.....	Joanne Hughes.....	X 2621
Grievance.....	Justin Wing.....	X 2801
Hepatitis B Shots/Clinics.....	Gwen Kane.....	X 2691
Highly Qualified Compliance.....	Jason Carpenter.....	X 3598
	Lydia Garcia.....	X 2622
Insurance Inquiries.....	Katie Sanchez.....	X 2613
	Rhonda Braswell.....	X 2623
Interview Question Database.....	Lydia Garcia.....	X 2622
Internet Applications/Systems (HR-related).....	Diane Kamps.....	X 2668
Job Postings		
Addition/Removal Of.....	Joanne Hughes.....	X 2621
Temporary Postings.....	Gwen Kane.....	X 2691
Name Changes.....	Gwen Kane.....	X 2691
New Hire Process		
Classified.....	HR Front Desk.....	X 2668
Certified.....	Jason Carpenter.....	X 3598
Phased Retirement.....	Joel Beckenhauer.....	X 2607
Policies and Procedures.....	Justin Wing.....	X 2801
	Lydia Garcia.....	X 2622
Professional Growth.....	Jenny Champ.....	X 2611
Salary Rates		
Classified.....	Joanne Hughes.....	X 2621
Temporary.....	Gwen Kane.....	X 2691
Certified.....	Jason Carpenter.....	X 3598
Short-term Disability.....	Katie Sanchez.....	X 2613
Staffing.....	Joel Beckenhauer.....	X 2607
	Justin Wing.....	X 2801
Substitute Services.....	Laurel LaPierre.....	X 2619
Trust Board.....	Rhonda Braswell.....	X 2623
Verification of Employment.....	Diane Kamps.....	X 2668

If you have a question about something not listed above, please contact Diane Kamps at 602-347-2668 and she can direct you to the most Appropriate person.

