[redacted]

**From:** Stanton, Paul
**Sent:** Friday, April 15, 2016 7:14 PM
**Subject:** Updated Information

Dear Team Members,

I wanted to update you on the personal data security incident that I informed you about on Wednesday, April 13. I want to assure you that this incident is a top priority for me, and administration is diligently working with the proper authorities to report the incident and obtain the necessary information to assist you.
To date, we have contacted the Internal Revenue Service (IRS), the Federal Bureau of Investigation's (FBI) Internet Crime Complaint Center, Phoenix Police Department, Arizona State Retirement System (ASRS), and the Consumer Protection Agency to report the incident.

**IRS information:**
We have learned from the IRS that the phishing scheme the district fell victim to is occurring in organizations throughout the country, and that tax fraud seems to be the immediate intent.

Whether you have filed your taxes for 2015 or not, it is very important to follow the advice from the IRS, specifically the completion and submission of IRS form 14039:

"If you know or suspect you are a victim of tax-related identity theft, the IRS recommends these additional steps:

- respond immediately to any IRS notice; call the number provided or, if instructed, go to IDVerify.irs.gov.
- complete IRS form 14039, identity theft affidavit, if your e-filed return is rejected because of a duplicate filing under your SSN or you are instructed to do so. Use a fillable form at IRS.gov, print, then attach the form to your return and mail according to instructions.
- continue to pay your taxes and file your tax return, even if you must do so by paper.

If you previously contacted the IRS and did not have a resolution, contact them for specialized assistance at 1-800-908-4490."

**Arizona state tax information:**
The Arizona Department of Revenue recommends that you call 602-716-6300 if you suspect you have been the victim of identity fraud.

**ASRS information:**
As a precautionary measure, if you have not already done so, we encourage you to register for online access of your existing ASRS account at azars.gov or call 602-240-2000. This will allow you to review and monitor your ASRS account activity information online.

**Fraud protection:**
As I mentioned on Wednesday, it is highly recommended that you closely monitor your financial accounts. If you haven't done so already, we strongly encourage you to place a fraud alert on your credit file. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. Call any one of the three major credit bureaus. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts.

| Equifax | Experian | TransUnionCorp |
|---|---|---|
| 800-685-1111 | 888-397-3742 | 800-680-7289 |
| Equifax.com | Experian.com | Transunion.com |

The 90-day fraud alert is a free service. Once you receive your confirmation number, you may hang up unless you choose to learn about other options that are available for a fee. Please be aware, you will receive a letter by the end of next week that includes instructions on activating one year of free credit monitoring.

The letter will also include information about a call center that is being established for WESD current and former employees to answer questions and assist you further.

Meanwhile, if you have questions feel free to contact David Velazquez at (602) 347-3506 or finance.announcements@wesdschools.org.

We are very sorry this has occurred. We will support you while we all deal with the aftermath of this theft. Thank you for your cooperation and understanding.

Dr. Paul Stanton
Superintendent
Washington Elementary School District