



STAFF PLANNER



* Dates are subject to change.

Vision:

The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

Mission:

The mission of the Washington Elementary School District is student achievement, preparing all students to become responsible, successful contributors to our diverse society.

Superintendent Dr. Paul Stanton

Dr. Paul Stanton is in his seventh year as superintendent of the Washington Elementary School District. Dr. Stanton holds a BS in Business Administration, Marketing and Finance from Marquette University, as well as Masters' degrees in Elementary Education and Educational Administration and Supervision, and a Doctorate in Educational



Administration, from Arizona State University. Dr. Stanton is a product of the WESD, having attended Manzanita Elementary. Dr. Stanton is married and has two daughters.

Dr. Stanton has embraced the WESD Family belief system that can be felt throughout the organization. He is proud of all the support the WESD provides all of the staff. Please call him Paul when you see him, as everyone is important in the life of a child.

Follow along with Dr. Stanton on Facebook at www.facebook.com/wesdsuperintendent!

The Washington Elementary School District is committed to achieving excellence for every child; every day; every opportunity.

FAST FACTS ABOUT THE DISTRICT



LOCATION AND SCHOOLS

Washington Elementary School District (WESD), the largest elementary school district in Arizona, is proud to serve a diverse population of over 20,000 pre-kindergarten through 8th grade students throughout 44-square-miles in north central Phoenix and east Glendale.

Thirty-two schools are comprised of 19 K-6, one K-5, seven K-8 and five middle/junior high schools.

At WESD, 8% of students are English Language Learners (representing 62 Languages), 17% Special Education and 6% Gifted.



EMPLOYEES

WESD's more than 3,000 employees include approximately 1,400 certified, 1,620 classified staff and 81 administrators.



TRANSPORTATION

Transportation Services transport more than 5,000 students across 7,000 miles each day – covering more than 1.5 million miles a year.



NUTRITION SERVICES

Since August 2020, Nutrition Services has served more than 4 million meals.

This school year, breakfast and lunch is available to all students at no cost. Breakfast is served in the classroom and salad bars are offered at all schools.

District Phone Numbers

Academic Services 602-347-2820
Academic Support Programs602-347-2626
Accounting602-347-2612
Administrative Services 602-347-2657
Assessment & Evaluation602-347-3541
Attendance Unit602-347-2858
Business Services 602-347-2853
Capital Projects 602-347-2835
Communication Services 602-347-2694
Curriculum & Instruction 602-347-3542
Educational Technology 602-347-2873
EL Services 602-347-2692
Facility Usage602-347-2682
Federal Programs 602-347-2892
Finance
Gifted Services 602-347-2651
Governing Board 602-347-2802
Grant Development 602-347-3504
Head Start
Help Desk
Human Resources 602-347-2668
KidSpace Child Care 602-896-5779
Maintenance Services 602-347-4808
Management Info. Services602-896-5255
Materials Management 602-347-2805
Nutrition Services602-896-5235
Payroll
Printing Services 602-347-2800
Professional Development .602-347-3542
Purchasing602-347-2864
Safety and Mentoring602-347-2858
Search to Serve602-347-4850
Social Services 602-347-2652
Special Services 602-347-2632
Superintendent's Office602-347-2602
Translation Services 602-896-6290
Transportation Services 602-896-5270
Welcome and Registration .602-896-6950

WESD GOVERNING BOARD



Bill Adams, President

Bill.Adams@wesdschools.org • 602-347-2727

Mr. Bill Adams is currently serving his fourth four-year term. He has served as president in 2017 and 2018 and three terms as vice president. Mr. Adam's service includes Cactus Wren Elementary School PTA and Site Council and Cholla Middle School Site Council. He served on the WESD Employee Benefit Trust Board for three years, one as chairman. He has served on the Arizona School Board Association Board of Directors and the First Things First's Communications and Government Affairs Committee. Currently, he serves as a board member of the Washington Education Foundation, as chairman, central region for the Employer Support of Guard and Reserve (ESGR), is a member of Fighter Country Partnership and a Life Member of the Blue Blazer Squadron, supporting the men, women, families and mission of Luke AFB. He is the owner of Ryan Austin & Associates, a full-service insurance agency, specializing in employee benefits. He is married to a retired educator and has two sons, both of whom attended WESD schools.



Nikkie Whaley, Vice President

Nikkie.Whaley@wesdschools.org • 602-347-2728

Ms. Nikkie Whaley was elected to a four-year term in November 2020. She was appointed to serve a two-year term in March of 2017 and was re-elected to a two-year term in November 2018. Mrs. Whaley has a bachelor's degree in Sociology from the University of California, Santa Cruz and a master's degree in Public Administration from the University of San Francisco. She has been a classroom volunteer and a member of both the Acacia Elementary School PTA and Site Council. She has over 15 years of experience working with youth and families in the areas of behavioral health and education. Mrs. Whaley is a graduate of Valle del Sol's 2012 Hispanic Leadership Institute and a former board member for One n Ten, an organization that serves as a resource and support to LGBT youth. She works for the Arizona Schools Boards Association providing leadership development to school boards across the state and promoting equity in education. Mrs. Whaley is a proud mother of two - one in high school and the other at Acacia.



Jenni Abbott-Bayardi, Member

Jenni.Abbott-Bayardi@wesdschools.org • 602-347-2841

Ms. Jenni Abbott-Bayardi is currently serving her first term on the Governing Board. She holds a bachelor's degree in Secondary Education from the University of Arizona and a master's degree in Educational Leadership from Northern Arizona University. She grew up in the WESD, attending Desert Foothills and Acacia. Her parents were educators in WESD for 30 years. Ms. Abbott-Bayardi has been an active parent volunteer at John Jacobs, Sahuaro, Cholla and Mountain Sky where her three children attended. She served on the WESD Parent Leadership Team for three years and was on the PTA at John Jacobs and Cholla Middle School. Ms. Abbott-Bayardi has held many volunteer positions including Shadow Rock Preschool Board member, Asbury United Methodist, and Shadow Rock UCC Stewardship Chair and is currently the Jr. High Youth Leader at Phoenix First United Methodist Church. Ms. Abbott-Bayardi is also an active parent at hletic supporter at Thunderbird High School. Ms. Abbott-Bayardi is an Arizona native and works in pharmaceutical sales



Lindsey Peterson, Member

Lindsey.Peterson@wesdschools.org • 602-347-2729

Mrs. Lindsey Peterson is currently serving her first term on the Governing Board. She earned her Bachelor's of Arts in Secondary Education at Arizona State University and her Master's in Curriculum and Instruction from Grand Canyon University. Mrs. Peterson has been teaching Language Arts at Apollo High School for nearly 20 years. She is also the English Department Chair and Literacy Coach. From 2016-2020, she was an adjunct professor of reading at Glendale Community College. She is currently a member of the National council of Teachers of English, the Glendale Union Educators Association and a National Board Teaching Candidate. Mrs. Peterson and her husband, Layne, are both products of WESD schools. Mr. Peterson also works in the Glendale Union High School District. They have five children who have attended Mountain View, John Jacobs, Chaparral, Desert Foothills and Sahuaro Schools. Mrs. Peterson was also active on the Chaparral Site Council.

Board Meetings

Regular meetings of the Governing Board generally are held on the second and fourth Thursday of each month, with the exception of August, November, December and March when there is only one regularly scheduled meeting. Meetings are held at the Administrative Center, 4650 W. Sweetwater, and can be viewed on the WESD's YouTube channel. Meetings begin at 7 p.m., unless posted otherwise.

2021-2022 Regular Meeting Schedule

July 8, 2021 July 22, 2021

August 26, 2021

September 9, 2021

September 23, 2021

October 14, 2021

October 28, 2021

November 18, 2021 December 9, 2021

January 13, 2022

January 27, 2022

February 10, 2022

February 24, 2022

March 10, 2022

April 14, 2022

April 28, 2022

May 12, 2022

May 26, 2022

June 9, 2022

Julie 9, 2022

June 23, 2022

About the Board

Governing Board members are unpaid, elected officials who serve as the policy-making body for the Washington Elementary School District.

A board member must be a qualified elector and have lived in the District for at least one year. Each member serves a four-year term. Terms are staggered so two or three board seats become vacant on alternate election years.

According to Arizona law, board members may serve for an unlimited number of terms.

The Washington Elementary School District Governing Board is responsible to the citizens of the District and the state of Arizona for the education of public school students in the state's largest elementary school district.

The Board sets policy, approves educational programs and textbook adoptions, approves the hiring and termination of personnel, sets salaries and compensations and adopts a yearly budget.

The responsibility to oversee and administer programs and policies rests with the Superintendent, who is hired by the Board.



Do you need before- and after-school child care?

District employees receive 50% off child care fees.

> Employees can also receive 15% off our 4-year-old Early Childhood Enrichment Program.

Call 602.896.6968 for details!

* 50% discount does not apply to the Fall, Winter, Spring or Summer Camps.



SAVE THE DATE! **February 26, 2022**

Ready • Get Set • GO



DID YOU KNOW?

This WESD Staff Planner was printed by WESD Printing Services.

WESD HAS A PRINTSHOP AT THE DISTRICT OFFICE.

ASK ABOUT OUR PBIS POSTERS!

Need projects designed? Printed? Copied? We're here for you! Stop by and see us!

psorders.wesdschools.org • 602.347.3527

We Print:

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Signs and Banners:

Large Format Posters • Retractable Banners • Standard Banners A-Frames • H-Stakes • Custom Stickers • Floor Stickers

Services:

Graphic Design • Cutting • Binding • Die-cutting • Drilling • Scoring Perforating • Numbering • Large Format Scanning

*District Standard Materials:

Business Cards • Letterheads • Envelopes • Mastheads *Does not require a P.O. - comes out of Printing Services' budget.

Already like our products and services? **Like us on Facebook** for tips and tricks on your next project! #wesdprintingservices

HEALTHY HABITS TO KEEP OUR DISTRICT WELL



Wash your hands often for 20 seconds with soap and water or use sanitizer.



Cover your cough/sneeze with your sleeve, elbow or a tissue.

Throw away used tissues.



Don't touch your face:

eyes, nose, mouth with unwashed hands.



Avoid contact

Maintain social distance and mask up if necessary.



Wear a mask in group settings. *Strongly encouraged for all unvaccinated and vaccinated individuals.

Most importantly, STAY HOME if you're sick. 1



August 2021

Sunday	Мо	nday	Tuesday		Wed	nesday
1	2		3		4	
8	Teacher 9	Work Days Day 1	Teacher 10	T Work Days Day 2	Teacher 11	Work Days Day 3
15	First Da	ny of School	17	Day 1	PLC - Ear	ly Release Day
		Day 6		Day 1		Day 2
22	23	Day 5	24	Day 6	25	Day 1
	_			WPA PLA		Green Day Release Day
29	30	Day 4	31	Day 5	Foll Lil	he know! low Us! ke Us! dschools

August 2021

Thursday	Friday	Saturday	
5	6	7	Notes
Teacher Work Days	Teacher Work Days		
12 Day 4	13 Day 5	14	
19 Day 3	20 Day 4	21	
Office Manager Meeting - Virtual			
Governing Board Meeting	27 Day 3	28	Self-Care Corner Remember that self-care is not selfish. It's essential.
If you drive an alternative fuel take public transit to work WESD Trip Reduct By participating in the Trip Record pollution and traffic AND you coregistered is entered in Go to www.wesdschools.or	vehicle, carpool, walk, bike, or a, be sure to register for the cion Program (TRP). duction Program you can reduce could win a prize! Everyone who is not a monthly drawing. 12/16/16/16/16/16/16/16/16/16/16/16/16/16/	National Truancy Prevention Month Observed to bring awareness to truancy and the need for drop-out prevention programs.	

September 2021

Sunday	Mon	day	Tuesday		Wed	nesday
Be in the know! Follow Us! Like Us! @wesdschools f © in	Labor Septer Legal holid working	mber 6 ay to honor	Annual observed those who were during the term	ot Day mber 11 ance to remember re injured or died ror attacks in the on Sept. 11, 2001.	PLC - Ea	Day 6
5	6		7	Day 3	8	Day 4
	Rosh Hasha Labor Day	anah Begins - No School			Progr	ashanah Ends ess Reports Hy Release Day
12	13	Day 1	14	Day 2	15	Day 3
				PLA	-	ippur Begins ly Release Day
19	20	Day 6	21	Day 1	22	Day 2
			-	er Meeting - Navajo ual PLA		Green Day Release Day
26	27	Day 5	28	Day 6	29	Day 1
				WPA		
				PLA	PLC - Ear	rly Release Day

September 2021

Thursday	Friday	Saturday	
2 Day	1	4 Notes	
NAT I & II	5 10 Day 6	11	
Governing Board Meeting 16 Day	4 17 Day 5	Patriot Day 18	
Yom Kippur Ends Office Manager Meeting - Na 23 Day	24	25 Self-Ca	
Governing Board Meeting 30 Day	Instructional Coaches Meeting Constitution Day	Love Our Schools Day Be willing to share how yo feel, and ask for help whe needed.	> >U
	September 17 Constitution Day is an American federal observance that recognizes the adoption of the United States Constitution. It is normally observed on September 17, the day the U.S. Constitutional Convention signed the Constitution in 1787 in Philadelphia.	Fall Break Camp	

October 2021

Sunday	Monday	Tuesday	Wednesday
			Indigenous Peoples' Day October 11 Indigenous Peoples' Day is celebrated on the second Monday of October to honor the cultures and histories of the Native American people.
3	4 Day 4	5 Day 5	6 Day 6
		Virtual PLA	Grading Day PLC - Early Release Day
10	11	12	13
	Indigenous Peoples' Day		
	Fall Break - No School	Fall Break - No School	Fall Break - No School
17	18 Day 3	WPA PLA Facility Manager Meeting - Navajo	Parent/Teacher Conferences (AV, MZ, OC, RR and SB with Translation) PLC - Early Release Day
24	25 Day 2	Parent/Teacher Conferences (CH, DF, MS, RP, PV, MA, MV and SS	Parent/Teacher Conferences (AC, CW, IR, JJ, LV, LM, SA, SU, SN,
Halloween 31	Parent/Teacher Conferences (ALTS, SS and MV with Translation)	with Translation) Early Release Day	SW and TU with Translation) Early Release Day

October 2021

Thursday	Friday	Saturday	
Be in the know! Follow Us! Like Us! @wesdschools f	1 Day 3	Kiwanis Walk-a-thon	Notes
7 Day 1	8 Day 2 Instructional Coaches Meeting	9	
Governing Board Meeting	End of 1st Quarter 15	16	
Fall Break - No School	Fall Break - No School		
21 Day 6	22 Day 1	23	Self-Care Corner Forgive yourself when things
28 Day 5 Governing Board Meeting	29 Day 6	30	go wrong. We all make mistakes.
P/T Conferences (AR, CL, DV, MM, OR, REM, and WA with Translation) Early Release Day	Parent/Teacher Conferences Early Release Day		

November 2021

Sunday	Monday Tuesday		Wednesday			
Be in the know! Follow Us! Like Us! @wesdschools f © in	1	Day 1	2	Day 2	3	Day 3
			Elect	ion Day	PLC - Ear	ly Release Day
7	8	Day 6	9	Day 1	10	Day 2
14	15	Day 4	16	PLA Day 5	PLC - Earl	y Release Day Day 6
			-	tual PLA ger Meeting - Navajo	PLC (ess Reports Green Day Lelease Day
21	22	Day 3	23	Day 4	24	Day 5
			-	WPA PLA	PLC - Earl	y Release Day
Hanukkah Begins	29	Day 6	30	Day 1	Nove In the US, Eld day set by law elections of	ion Day ember 2 ection Day is the w for the general federal public ficials.

November 2021

Thursday	Friday	Saturday	
4 Day 4	5 Day 5	6	Notes
NAT I & II			
11 	12 Day 3	13	
Veterans' Day - No School 18 Day 1	19 Day 2	20	
Office Manager Meeting - Virtual Governing Board Meeting			
25	26	27	Self-Care Corner Plan a fun or relaxing activity this
Thanksgiving Day No School	Thanksgiving Break No School		weekend and
Veterans Day November 11 Federal holiday to celebrate the anniversary of the World War I Armistice between the Allied Powers and the Central Powers.	Thanksgiving Day November 25 Day appointed for giving thanks for blessings, always celebrated the fourth Thursday in November.		make time for it.

December 2021

Sunday	Monday	Tuesday	Wednesday
			1 Day 2
Looking for			
Control	(TDCDACE =± (00	00/ /0/0	
Confact R	(IDSPACE at 602-	040-0400.	DI C. Forty Pologo Day
_		I _	PLC - Early Release Day
5	6 Day 5	7 Day 6	8 Day 1
			PLC Green Day
	Hanukkah Ends	Virtual PLA	Early Release Day
12	13 Day 4	14 Day 5	15 Day 6
	13 Day 4	Day 5	Day 6
		WPA	
		PLA	
		Facility Manager Meeting - Navajo	PLC - Early Release Day
19	20	21	22
	Winter Break - No School	Winter Break - No School	Winter Break - No School
36			
26	27	28	29
	Winter Break - No School	Winter Break - No School	Winter Break - No School

December 2021

Thursday	Friday	Saturday			
2 Day 3	3 Day 4	4	Notes		
9 Day 2	10 Day 3	11			
Office Manager Meeting - Virtual Governing Board Meeting 16 Day 1	Instructional Coaches Meeting 17	18			
End of 2nd Quarter	Professional Development Grading Day 24	25	Self-Care		
Winter Break - No School	Christmas Eve Winter Break - No School 31	Christmas Day	This easy to get caught up on buying gifts, cooking meals and family obligations. Focus on connecting with yourself		
Winter Break - No School	New Year's Eve Winter Break - No School		†00.		

January 2022

Sunday	Monday	Tuesday	Wednesday
Be in the know! Follow Us! Like Us! @wesdschools f © in	Martin Luther King, Jr. Holiday January 17 Federal holiday to celebrate MLK as a civil rights leader, minister and winner of the 1964 Nobel Peace Prize.	Lamp of Learning nominations are due.	
2	3 Day 2	4 Day 3	5 Day 4
			Report Cards Go Home PLC - Early Release Day
9	10 Day 1	11 Day 2	12 Day 3
		WPA PLA	PLC - Early Release Day
16	17	18 Day 6	19 Day 1
	Martin Luther King Jr. Day No School	Virtual PLA Facility Manager Meeting - Navajo	PLC - Early Release Day
23	24 Day 4	25 Day 5	26 Day 6
30		PLA	PLC Green Day Early Release Day

January 2022

Thursday		Friday		Saturday	
				New Year's Day	Notes
6	Day 5	7	Day 6	8	
13 Office Manage	Day 4 Per Meeting - Navajo Board Meeting	14	Day 5	15	
20	Day 2	21 Instructional	Day 3 Coaches Meeting	22	Self-Care Corner We all get the same 365 days. The only difference is what we do
27 Governing	Day 1 Board Meeting	28	Day 2	29	what we do with them.

February 2022

Sunday	Monday	Tuesday	Wednesday
Be in the know! Follow Us! Like Us! @wesdschools f © in		1 Day 4	Progress Reports P/T Conferences (AR, CL, DV, MM, OR, REM, and WA with Translation) PLC - Early Release Day
6	7 Day 2	8 Day 3	9 Day 4
	Parent/Teacher Conferences (ALTS, SS and MV with Translation)	Parent/Teacher Conferences (CH, DF, MS, RP, PV, MA, MV and SS with Translation) Early Release Day	Parent/Teacher Conferences (AV, MZ, OC, RR and SB with Translation) Early Release Day
13	14 Day 1	15 Day 2	16 Day 3
	Valentine's Day	Virtual PLA Facility Manager Meeting - Navajo	PLC Green Day Early Release Day
20	21	22 Day 6	23 Day 1
	Presidents' Day - No School	WPA PLA	PLC - Early Release Day
27	28 Day 4	Groundhog Day	Valentine's Day Arizona Statehood
		February 2	Day February 14

February 2022

Thursday	Friday	Saturday	
3 Day 6	4 Day 1	5	Notes
Governing Board Meeting Parent/Teacher Conferences (AC, CW, IR, JJ, LV, LM, SA, SU, SN, SW and TU with Translation) Early Release Day	Parent/Teacher Conferences Early Release Day	12	
17 Day 4	18 Day 5 Instructional Coaches Meeting	19	
Day 2 Governing Board Meeting	25 Day 3	26 WESD 5K	Self-Care Corner Talk kindly to yourself like you would to someone you love.
Presidents' Day February 21 Combines the observance of George Washington and Abraham Lincoln's birthdays.	Spring Br	on KIDSPACE reak Camp. Fo. coming soon!	

March 2022

Sunday	Monday	Tuesday	Wednesday
Be in the know! Follow Us! Like Us! @wesdschools f	NEA's Read Across America March 2 A day to celebrate the importance of reading by having caring adults visit schools as "guest readers" to share books with children.	1 Day 5	Ash Wednesday Read Across America Day PLC - Early Release Day
6	7 Day 3	8 Day 4	Grading Day
13	14. Spring Break - No School	PLA 15 Spring Break - No School	PLC - Early Release Day 16 Spring Break - No School
20	21 Day 2	WPA PLA Facility Manager Meeting - Navajo	Report Cards Go Home PLC - Early Release Day
27	28 Day 1	29 Day 2	Day 3 PLC - Early Release Day

March 2022

Thursday	Friday	Saturday	
NAT I & II	4 Day 2	5	Notes
10 Day 6	11 Day 1	12	
Office Manager Meeting - Virtual Governing Board Meeting 17	Instructional Coaches Meeting End of 3rd Quarter 18	19	
St. Patrick's Day Spring Break - No School	Spring Break - No School		
24 Day 5	25 Day 6	26	Self-Care Corner Release yourself from inner demands and self-
Day 4 Cesar Chavez Day	AzSCI Test for 5 & 8 Mar. 21 - Apr. 15 NAEP: Mar. 21 - May 27	Cesar Chavez Day March 31 César Chávez Day celebrates the life of a civil rights activist who worked for the rights of farm workers. It is celebrated on his birthday.	criticism.

April 2022

Sunday	wonday	Tuesday	vvednesday	
Be in the know! Follow Us! Like Us! @wesdschools	ASAA (formerly AzMERIT)	Start planning for end of the year/ next year's printing needs! Call WESD Printing Services at 602.347.3527 for:		
	April 4 - 29		s • Programs • Tickets Notepads • Folders and Posters • Stickers	
3	4 Day 6	5 Day 1	6 Day 2	
		Virtual PLA	PLC - Early Release Day	
10	11 Day 5	12 Day 6	13 Day 1	
		PLA	PLC Green Day Early Release Day	
17	18 Day 4	19 Day 5	20 Day 6	
Easter		Facility Manager Meeting - Navajo	Progress Reports PLC - Early Release Day	
24	25 Day 3	26 Day 4	27 Day 5	
		WPA PLA	PLC - Early Release Day	

April 2022

Inursuay	Friday	Saturday	
Earth Day April 22 An annual event celebrated worldwide to demonstrate support for environmental protection.	Day 5 Ramadan Begins	2	Notes
7 Day 3	8 Day 4	9	
14 Day 2	Instructional Coaches Meeting 15 Day 3	16	
Office Manager Meeting - Virtual Governing Board Meeting Day 1	Tax Day Day 2	23	
21 Day 1	Earth Day		Self-Care Corner Get active outside and give your mind and body a
28 Day 6	29 Day 1	30	natural boost.
Governing Board Meeting		Ramadan Ends	

May 2022

Sunday	Monday		Tuesday		Wednesday	
1	_	Day 2	3	Day 3	4	Day 4
8	BEGIN I	III Graduation Day 1	Virtu	al PLA Day 2	-	Green Day Release Day Day 3
		Day 1		Day 2		Day 3
Mother's Day				VPA LA	PLC - Ear	ly Release Day
15	16	Day 6	17	Day 1	18	Day 2
			Facility Manager	r Meeting - Navajo	PLC - Ear	ly Release Day
22	23	Day 5	24	Day 6	25	
	Promotic	on Ceremonies	Report Car Last Day I	Ceremonies rds Go Home For Students Release	l —	For Teachers
29	30		31		Lamp o Cele M Annual r WESD's La	f Learning bration lay 6 ecognition of amp of Learning inners.
	Memorial l	Day - No School	Summer So	chool Begins		Day

May 2022

Thursday	Friday	Saturday
5 Day 5	Lamp of Learning Instructional Coaches Meeting	Notes Notes
Day 4 Office Manager Meeting - Navajo Governing Board Meeting	13 Day 5	14
19 Day 3	Promotion Ceremonies	21
Governing Board Meeting	27	Self-Care Corner Don't compare how you feel inside to how others
National Teacher Appreciation Week May 2-6 National Teacher Appreciation Day May 3	National School Nurse Day May 11 Better Speech and Hearing Month	Memorial Day May 30 In remembrance of war dead; also known as Decoration Day.

June 2022

Sunday	Monday	Tuesday	Wednesday
PRINT ORDE	RS - PRO TIP:		1
you leave for the summer you get back TO July - September and M the busiest month	ear's printing needs before r, so you have it ready once REQUEST A P.O.! larch - May are typically as at the print shop. sdschools.org •	Be in the know! Follow Us! Like Us! @wesdschools f	PLA
5	6	7	8
12	13	14	15
		Flag Day	
19	20	21	22
Father's Day Juneteenth			
26	27	28	29

June 2022

Thursday	Friday	Saturday	
2	3	4	Notes
PLA 9	PLA PLA	11	
Governing Board Meeting 16	17	18	
23	24	25	Focus on the basics. Eat well, exercise
Summer School Ends Governing Board Meeting 30	Flag Day June 14 Flag Day commemorates the adoption of the flag of the United States which happened June 14, by a resolution of the	Juneteenth June 19 Juneteenth is a federal holiday in the United States commemorating the emancipation of African-	and go to bed on time.
	Second Continental Congress in 1777.	American slaves. It is also often observed for celebrating African-American culture.	

July 2022

Sunday	wonday	ruesday	vvednesday
Be in the know! Follow Us! Like Us! @wesdschools f	Independence Day July 4 A federal holiday in the United States commemorating the adoption of the Declaration of Independence on July 4, 1776.	Know someone who would be a great addition to our #WESDFamily? NOW HIRING for the 2022 - 2023 School Year! jobs.wesdschools.org	
3	Independence Day	5	6
10	11	12	13
17	18	19	20
24	25	26	27

July 2022

Thursday	Friday	Saturday	
	1	2	Notes
7	8	9	
	4=		
14	15	16	
21	22	23	
			— Self-Care
			Corner
			Give yourself permission to
			say "No" to
			requests from others.
28	29	30	OTVIOLS.
			/~ €

August 2022

Sunday	Monday	Tuesday	Wednesday
Be in the know! Follow Us! Like Us! @wesdschools f	1	2	3
7	First Day of School	9	10
14	15	16	17
21	22	23	24
28	29	30	31

August 2022

Thursday	Friday	Saturday	
4	5	6	Notes
11	12	_	
	-		
18	19	20	
	_		
25	26	_	
			Self-Care Corner
			How are you feeling today?
			••

EMERGENCY AND CRISIS MANAGEMENT PROCEDURES

Each of the 32 schools in the Washington Elementary School District and the Administrative Center has crisis management guidelines and comprehensive plans designed to inform staff and students of what to do in the event of a crisis or an emergency. The plans are based on the District's Crisis Manual and contain vital information necessary to assist in any emergency situation. In addition, each of the schools and the Administrative Center has Crisis Response Teams that are mobilized in the event of an emergency to assist in providing information to the students, staff, families and community.

The following information is standard procedure to follow in the event of an emergency. Please be sure to familiarize yourself with specific site plans, including evacuation and lockdown procedures.

GENERAL EMERGENCY

- Notify 9-911 (if necessary) and the Incident Commander. Incident Commander notifies District Crisis Team Leader by calling the District Crisis Line at 602-995-2358.
- Notify CPR/first aid certified persons in school building of medical emergencies, if necessary.
- Secure area and prevent unnecessary traffic near scene.
- Assemble Crisis Team.
- Preserve evidence. Keep detailed notes of incident.
- Refer media to Pam Horton (District PIO) at 602-347-2694.

STAFF RESPONSIBILITIES

Incident Commander or designee:

- Verify information/Document type of emergency and location.
- Identify Command Post.
- Call 9-911 (if necessary).
- Secure area and prevent unnecessary traffic near scene.
- Assemble site Crisis Team (if necessary) and conduct briefing.
- Notify District Crisis Line.
- Notify staff.
- Evacuate students and staff, if necessary.
- Refer media to District spokesperson (or designee).
- Notify community agencies (if necessary).
- Implement post-crisis procedures.

Teachers:

- Verify information.
- Keep students inside classroom until situation is complete and the all clear is given.
- Account for all students.
- Stay with students during an evacuation. Take class roster and crisis kit.
- Refer media to District spokesperson (or designee).
- Keep detailed notes of anything you witness pertaining to the event.

EVACUATION CHECKLIST

1. Evacuation:

- Incident Commander (IC) issues evacuation order.
- IC determines if students and staff should be evacuated outside of building or to one of the predetermined relocation centers. IC contacts District Crisis Line and informs him/her that the evacuation is taking place.
- Direct students and staff to follow evacuation drill procedures and route. Follow alternate route if normal route is too dangerous.
- Institute Special Needs portion of Crisis Plan and assist disabled and non-English speaking students and staff during the evacuation process.

2. Teachers

- Direct students to follow normal evacuation drill procedures unless IC alters route.
- Take classroom roster and crisis kit.
- Close classroom doors and turn out lights.
- When outside building, account for all students. Inform principal or IC immediately of missing student(s).
- If students are evacuated, stay with class unless relieved. Assume responsibility of class when you arrive at the relocation center.

3. Relocation Centers

List primary and secondary student relocation centers:
Primary Relocation Center, including address:
Secondary Relocation Center, including address:

LOCKDOWN/SHELTER-IN-PLACE

Lockdown procedures may be issued in situations involving dangerous intruders or other incidents that may result in harm to persons inside a school building.

- Incident Commander (IC) will issue lockdown order by announcing a warning over PA system.
- Direct all students, staff and visitors into classrooms and/or secure rooms.
- Put sign on office door, if possible.
- Lock classroom doors.
- Turn off lights, unless there are no windows. Put something under the door to keep the light in.
- Cover windows of classroom, if possible.
- Move all persons away from windows and doors.
- Have all persons get down on the floor.
- Remain quiet.
- Allow no one outside of classrooms until the IC gives the all-clear signal.

EMERGENCY PHONE NUMBERS

District Emergency	602-995-2358
EMERGENCY	Dial 911
Phoenix Police-Crime Stop	602-262-6151
Phoenix Fire Department — Nonemergency	602-495-5555
Glendale Police	623-930-3000
Glendale Fire — Nonemergency	623-930-4400
Department of Child Safety	602-530-1800
Maricopa County Emergency Management (shelters)	602-273-1411
American Red Cross	602-336-6660
Banner Poison Control Center/Phoenix	1-800-222-1222
Maricopa Crisis Response Network	602-222-9444

WESD SCHOOL LOCATIONS AND NUMBERS

A.L. Traditional School (K-8) (602) 896-6300 10444 N. 39th Avenue, Phoenix, 85051	Mountain Sky Jr. High School (7-8) (602) 896-6100 16225 N. 7th Avenue, Phoenix, 85023
Acacia Elementary (K-6) (602) 896-5000 3021 W. Evans, Phoenix, 85053	Mountain View School (K-8) (602) 347-4100 801 W. Peoria, Phoenix, 85029
Alta Vista Elementary (K-6) (602) 347-2000 8710 N. 31st Avenue, Phoenix, 85051	New Beginnings Academy (602) 347-4884 1502 W. Mountain View Rd., Phoenix, AZ 85021
AZ Cardinals Prep. Academy (6-8) (602) 347-3020 8520 N. 19th Avenue, Phoenix, 85021	Ocotillo Elementary (K-6) (602) 347-2400 3225 W. Ocotillo, Phoenix, 85017
Arroyo Elementary (K-8) (602) 896-5100 4535 W. Cholla, Glendale, 85304	Orangewood School (K-8) (602) 347-2900 7337 N. 19th Avenue, Phoenix, 85021
Cactus Wren Elementary (K-6) (602) 347-2100 9650 N. 39th Avenue, Phoenix, 85051	Palo Verde Middle School (7-8) (602) 347-2500 7502 N. 39th Avenue, Phoenix, 85051
Chaparral Elementary (K-6) (602) 896-5300 3808 W. Joan De Arc, Phoenix, 85029	Richard E. Miller Elementary (K-5) (602) 347-3000 2021 W. Alice, Phoenix, 85021
Cholla Middle School (7-8) (602) 896-5400 3120 W. Cholla, Phoenix, 85029	Roadrunner Elementary (K-6) (602) 347-3100 7702 N. 39th Avenue, Phoenix, 85051
Desert Foothills Jr. High (7-8) (602) 896-5500 3333 W. Banff, Phoenix, 85053	Royal Palm Middle School (6-8) (602) 347-3200 8520 N. 19th Avenue, Phoenix, 85021
Desert View Elementary (K-5) (602) 347-4000 8621 N. 3rd Street, Phoenix, 85020	Sahuaro Elementary (K-6) (602) 896-6200 12835 N. 33rd Avenue, Phoenix, 85029
Ironwood Elementary (K-6) (602) 896-5600 14850 N. 39th Avenue, Phoenix, 85053	Shaw Butte Elementary (K-6) (602) 347-4200 12202 N. 21st Avenue, Phoenix, 85029
John Jacobs Elementary (K-6) (602) 896-5700 14421 N. 23rd Avenue, Phoenix, 85023	Sunburst Elementary (K-6) (602) 896-6400 14218 N. 47th Avenue, Glendale, 85306
Lakeview Elementary (K-6) (602) 896-5800 3040 W. Yucca, Phoenix, 85029	Sunnyslope School (K-8) (602) 347-4300 245 E. Mountain View Road, Phoenix, 85020
Lookout Mountain Elementary (K-6) (602) 896-5900 15 W. Coral Gables, Phoenix, 85023	Sunset Elementary (K-6) (602) 347-3300 4626 W. Mountain View Road, Glendale, 85302
Manzanita Elementary (K-6) (602) 347-2200 8430 N. 39th Avenue, Phoenix, 85051	Sweetwater School (K-8) (602) 896-6500 4602 W. Sweetwater, Glendale, 85304
Maryland School (K-8) (602) 347-2300 6503 N. 21st Avenue, Phoenix, 85015	Tumbleweed Elementary (K-6) (602) 896-6600 4001 W. Laurel Lane, Phoenix, 85029
Moon Mountain Elementary (K-6)(602) 896-6000 13425 N. 19th Avenue, Phoenix, 85029	Washington Elementary (K-6) (602) 347-3400 8033 N. 27th Avenue, Phoenix, 85051



TEACHING AND LEARNING



High Expectations for Student Learning

COMMON EXPECTATIONS

- Work in collaborative teams and take collective and individual responsibility for student learning.
- Foster a purposeful culture that gives students opportunities to identify, demonstrate, and grow in social and emotional learning through: Self Awareness, Self-Management, Social Awareness, Relationship Skills, and Responsible Decision-Making Skills in the classroom and community.
- Plan collaboratively and implement WESD curriculum documents. All certified staff develop and make available daily lesson plans.
- Deliver evidenced-based, differentiated, engaging and rigorous instruction, which includes large-group and small-group instruction.
- Monitor student learning through regular and ongoing assessment data review, which includes common formative and benchmark assessments.
- Provide systemic interventions and enrichment through daily tiered instruction.
- Provide an inclusive learning environment for all students.

SETTING THE STAGE FOR LEARNING

In order to achieve high levels of engagement and learning, attention must be paid to setting up a healthy emotional environment, as well as an organized and student-friendly physical environment.

Emotional Environment:

- Meet/greet and dismiss students at the classroom door and throughout campus
- Provide personal recognition and consistently reinforce student effort
- · Actively seek to understand students' knowledge, skills, interests, talents and motivation
- Acknowledge diversity of students and foster cultural awareness
- Use appropriate humor; avoid sarcasm
- Personalize learning via student and life connections
- Provide clear expectations for behavior and positively reinforce expectations (aligned with school expectations)
- Cultivate a learning community and create a safe place for risk-taking
- Reinforce all school/classroom expectations consistently, calmly, and promptly with dignity
- Create a trustworthy, respectful environment where putdowns, bullying and threats are not tolerated; dignity and safety of all learners is promoted
- Utilize appropriate de-escalation strategies to manage student situations
- Write expectations in a positive way
- Eliminate power struggles with students
- Teach positive peer interactions and support conflict resolution
- Cultivate open and frequent communication with families to build relationships that support student learning

Physical Environment (Conducive for Learning):

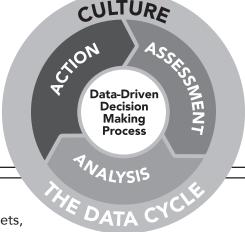
- The classroom is clean, organized, well lit, and set up for optimal movement, transitions, learning, and safety
- Student friendly content and language focus statements are placed in a consistent location and readable from all points in the room
- Rules and procedures are posted in positive, student-friendly language and are explicitly taught, modeled, practiced and reinforced
- Classroom walls show evidence of current learning focus and vital academic content reference materials are legible from all points in the room
- Current quality student work is displayed
- Resources, materials, technology and supplies are organized for easy teacher and student access
- Furniture is arranged to provide clear paths of movement and transitions for students and teachers
- The room arrangement is conducive to teacher movement, partnering, and small group instruction
- Teacher space is minimized; student space is maximized

What Do We Want Students to Learn?

In order to identify what we want students to learn, it is imperative that teachers carefully plan their instruction.

WESD Planning Expectations

- Use of district curriculum documents (aligned to AZ state standards)
- Development of daily lesson plans to include the following three attributes:
 - 1. Grade level standards and learning target(s)
 - 2. Instructional strategies and learning activities
 - 3. Assessment strategies
- Instruction is adjusted based on outcomes
- Daily posting of student-friendly learning targets that include:
 - what students will learn and be able to do
 - the success criteria to measure it
- Learning targets are aligned to grade level state standards and WESD curriculum documents
- Classrooms with ELs also post language focused statements aligned to ELP standards and based on daily learning target(s)
- Accommodations and modifications appropriately implemented to meet the needs of diverse learners



HOW WILL WE KNOW IF THEY LEARNED IT?

In order to determine if students have learned the intended learning targets, schools must implement a consistent cycle of data review. Data-driven instruction involves changing a school's focus from "what was taught" to "what was learned." The four fundamental building blocks of effective data-driven instruction are as follows:

Assessment: District implements rigorous assessments (Pre/Mid/Post & CFAs) that provide meaningful data. Teachers review the assessments and identify possible misconceptions. Teachers and teams also create their own formative assessments to inform daily instruction.

Analysis: Teachers examine the results of assessments to identify the causes of both strengths and shortcomings. Having the "test in hand" when analyzing results is critical. You are moving beyond what students got wrong to answer why they got it wrong. Teachers should analyze their own results within 48 hours administering the assessment.

Larger Picture Questions

- How well did the class do as a whole?
- What are the strengths and weaknesses in different standards/skills?
- Are there trends in the different question types (multiple right answers, Part A/B, etc.)?
- Who are the stronger and weaker performing students? How did our subgroups perform?

"Dig in" Questions

- Analyze "bombed" questions did students all choose the same wrong answer? Why or why not?
- Break down each standard did students do similarly on each question within the standard? Why?
- Sort data by students' scores are there questions that separate proficient and non-proficient students?
- Look horizontally by student are there any anomalies occurring with certain students?

Action: Teachers effectively teach what students most need to learn based on the analysis of the assessments results. Teachers collaboratively design action plans based on assessment analysis. For this to be successful, the following must occur:

- New strategies are used in re-teaching.
- A specific date and time are determined for implementation of the re-teach, as well as a plan for reassessment.
- Plan for whole and small group next steps
- Teachers work with students to discuss how there are doing, determine what they need to work on, and identify specific goals.

Culture: Create an environment in which data-driven instruction can survive and thrive.

- Schools make time for all parts of the process. Consistent, scheduled data meetings are scheduled and carried out, with all team members present, prepared and engaged.
- School-based professional development is aligned to what the data reveals.

HOW WILL WE ENGAGE STUDENTS IN THE LEARNING?

The following table features effective teacher and student behaviors that are expected in WESD classrooms. (Note: *Italicized items are on the WESD Teacher Evaluation Tool*).

Teacher Behaviors

- Embeds learning target throughout the lesson
- Provides visual and physical examples/models of expected outcomes
- Embeds effective procedures and routines throughout the lesson
- Monitors progress by using frequent checks for understanding throughout the lesson
- Provides feedback that is specific and immediate
- Frequently adjusts instruction or supports based on results from checking for understanding
- Uses a variety of strategies to engage all students -- "TEAM T-throughout the lesson; E elicited; A all students; M mandatory"
- Purposeful circulation to monitor behavior and support learning
- Offer multiple opportunities for guided and independent practice aligned to learning focus
- Guides learning with purposeful questioning that promotes higher order thinking
- Provides specific, step by step, clear, and visual instructions and expectations
- Explicitly models strategies/thinks aloud
- Balances teacher and student talk time
- Includes wait time that is adequate for student processing
- Provides and removes lesson scaffolding as needed
- Uses flexible and varied grouping structures, including daily small group instruction
- Creates and/or uses visuals throughout instruction (i.e. anchor/concept charts, Word Walls)
- Creates learning opportunities that are rigorous and at a high student interest level
- Engages students in relevant and meaningful technology integration used in developmentally appropriate ways

Student Behaviors

- Follow teacher directions, classroom procedures and routines with minimal prompting
- Explain and/or ask questions about the learning focus
- Focus on teacher or peers when they are speaking
- Actively participate in the learning
- Correct mistakes and address misconceptions based on teacher feedback
- Persevere with the task
- Demonstrate understanding of content and/or language learning through work product
- Share their learning in a planned manner
- Are responsible for the majority of the work/thinking throughout the lesson
- Use one or more of the following in their learning: read and respond, partner share, precision partnering, signaling, written response, Total Physical Response, movement, and/or cooperative groups
- Move purposefully during transitions and lessons
- Use technology tools for learning tasks as directed by or provided by the teacher

TIER 3
INTENSIVE EXTRA HELP

REMEDIATION

TIER 2
DISTRICT CURRICULUM

ENRICHMENT/ACCELERATION

ENRICHMENT/ACCELERATION

All students participate in Tier 1 "best first instruction". The purpose of the Data Cycle is to identify which students, based on data, need additional intervention/support beyond core instruction to master identified standards or skills. Some students will require targeted intervention, and some will require intensive intervention. Intervention

require targeted intervention, and some will require intensive intervention. Intervention groups should be fluid and flexible, based on progress monitoring using common formative assessments, diagnostic assessments and periodic district assessments (ADE).

Tier 1 Universal Instruction- Standards-based classroom learning (all students)

All students participate in general education learning that includes:

- Universal screenings (e.g. DIBELs) to target groups in need of specific support
- Implementation of Arizona's Academic Standards and WESD Curriculum Documents
- Differentiated instruction with fluid, flexible small group instruction aligned to whole group standards focus
- Providing multiple means of learning and demonstration of learning
- Progress monitoring of learning with multiple formative assessments

Tier 2 Targeted Intervention- Needs-based learning (some students)

In addition to Tier 1, Targeted students participate in interventions that are:

- Supplemental to Tier 1
- Delivered in small group
- Determined based on a data-driven protocol
- Direct, explicit, systematic and focused on specific skills/standards/learning strategies
- Planned for
- Documented and reviewed through ongoing progress monitoring

WHAT
WILL WE
DO IF
THEY DO
NOT
LEARN IT?

...continued on back

Tier 3 Intensive Intervention-Intensified Targeted Support (few students)

Some students require additional intensive interventions that are:

- Determined through a collaborative problem-solving process (such as the Child Study Process)
- Delivered in small group or 1-1, sometimes by a specialist (e.g. AIS, Special Education Teacher)
- More frequently progress monitored

Social-Emotional Interventions

- **Tier 1 Best first practices**
- Core social-emotional learning program research and evidence based (District approved)
- Core school-wide Behavior Support System (add link to Guidelines)
- Bully prevention as per ADE (e.g. Olweus contact your school social worker)
- Classroom managed behavior system (Per School additional ideas for Tier 1 PBIS)

Tier 2 - Specialized group systems for students with at-risk behavior

- Identified via Child Study Team Documentation (pre-referral classroom interventions completed
- Could include behavior support group, contract, etc. (Link to Tier 2 intervention ideas)

Tier 3 - Intensive individualized interventions – Specialized individualized systems for students with high-risk behavior

- Identified via Child Study Team
- Link to Tier 3 intervention ideas

WHAT WILL WE DO IF THEY ALREADY KNOW IT?

Below is a process for providing enrichment and/or acceleration to students who need more challenge:

- 1. Get to know your students' strengths, challenges, and interests.
- 2. Analyze pre-assessment and formative assessment data regularly.
- 3. Look for students who have already mastered the content AND those who master it quickly.
- 4. Decide if enrichment (staying with the same topic but going deeper) or acceleration (moving on to the next concept in the learning sequence) is most appropriate.

Enrichment Guidelines and Examples

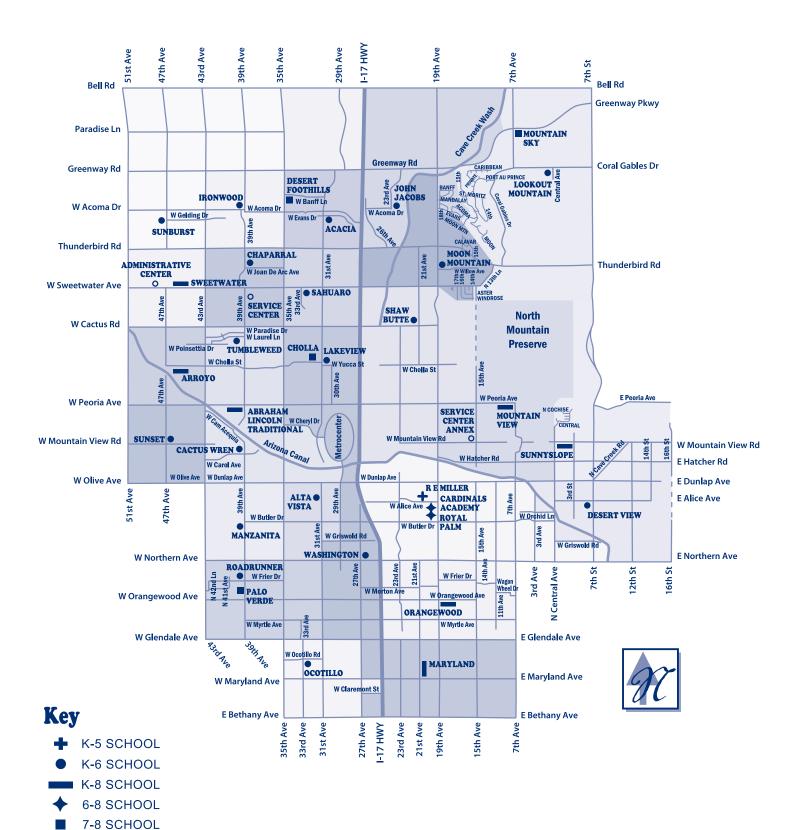
- Never give students more of the same (e.g., write a second story or complete a second set of math problems)
- Limit the amount of time students who have finished quickly or know the material spend tutoring others (if they are always doing the teaching, they are not learning something new themselves)
- Prepare an anchor activity in advance that students know they can work on anytime they finish early or test out of a topic (e.g., choice menu, passion project, learning center, etc.).
- Connecting the mastered content with the real-world and/or a different subject area (e.g. already mastered math content so connect it with what they are learning in social studies or science) are great options for enrichment.
- Consult the gifted teacher on your campus for enrichment ideas and resources.
- If a student is consistently in need of enrichment, consider referring him or her for gifted testing.

Acceleration Guidelines

- Remember that the state standards are written as progressions. This
 means that if you look at the grade level above, you will see a more
 rigorous version of what students are learning now in your classroom.
 Referring to the above grade-level standards can help you plan
 accelerated tasks.
- Do not shy away from teaching advanced content if students are ready for it. Next year's teachers can modify and adjust as well.
- Research curriculum compacting, the Most Difficult First Strategy, and tiered instruction.
- Consider the need for collaborating with the next grade level teachers (e.g. Walk to Math, Walk to Reading, etc.).
- The district has a process for determining if whole grade level skipping is needed. Contact Gifted Services for more information.
- Consult the gifted teacher on your campus for acceleration ideas and resources.
- If a student is consistently in need of acceleration, consider referring him or her for gifted testing.
- 5. Outline working expectations for those working independently on enrichment or accelerated tasks.
- 6. Provide clear directions for students regarding the replacement tasks assigned and a method for asking for assistance.
- 7. Release students to work, but check-in with them as often as possible.



Washington Elementary School District School Attendance Areas













First Semester

AUGUST 9 | School Begins

SEPTEMBER 6 | Labor Day Holiday

OCTOBER 8 | End of 1st Quarter

OCTOBER 11-15 | Fall Break

OCTOBER 20, 26-29 | Parent/Teacher Conferences

NOVEMBER 11 | Veterans Day Holiday

NOVEMBER 25-26 | Thanksgiving Break

DECEMBER 16 | End of 2nd Quarter and 1st Semester

DECEMBER 17 | Professional Development/Grading | No School

DECEMBER 20 - DECEMBER 31 | Winter Break

Second Semester

JANUARY 17 | Martin Luther King, Jr. Holiday
FEBRUARY 2, 8-11 | Parent/Teacher Conferences
FEBRUARY 21 | Presidents Day Holiday
MARCH 11 | End of 3rd Quarter
MARCH 14-18 | Spring Break
MAY 24 | End of 4th Quarter and 2nd Semester. LAST DAY OF SCHOOL!



4650 W. Sweetwater Ave., Glendale, AZ 85304 602-347-2600 • wesdschools.org

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