

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

# **Washington Elementary School District**



## **New Beginnings Academy (NBA) Parent/Student Handbook 2014-2015**

**New Beginnings Academy  
1502 W. Mountain View  
Phoenix, AZ 85021  
602-347-4884 (Office)  
602-347-4876 (Attendance)**

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

**Table of Contents**

<b>NBA Information Sheet</b> .....	4
Introduction	
District Mission Statement	
District Vision Statement	
NBA Mission Statement	
NBA Vision Statement	
<b>NBA Program Overview</b> .....	5
NBA Staff Core Beliefs	
Criteria for Placement into NBA	
Faculty and Staff	
<b>General Information</b> .....	6
Educational Contracts	
Contract Violations	
Counseling	
<b>Campus Security</b> .....	7
Visual/Metal Detector Search	
Escorts	
Physical Management	
<b>Transportation and Meals</b> .....	8
NBA Bus Incident Process	
NBA Lunch Rules and Procedures	
<b>Curriculum</b> .....	9
Math	
Language Arts	
Social Studies	
Science	
Social Skills	
Physical Education	
Progress and Grades	
<b>Technology Resources (Movies/Videos)</b> .....	11
Movies/Videos	
Monitoring responsibility and review	
Use of telephone and pagers	
<b>Attendance/Tuancy</b> .....	13
Absence Notification	
Tardy Standard	

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

<b>Health Requirements, Services, and Medical Treatment</b> .....	13
Drug and Alcohol Use by Students	
Procedures for Students in Violation of the Drug and Alcohol Policy	
Program Procedures for Student Use or Suspected Use of Drugs and/or Alcohol	
<b>Weapons in School</b> .....	16
Weapon	
Simulated Weapon	
Firearms	
Destructive Device	
Dangerous Instrument	
School Premises	
Deadly Weapon	
<b>NBA Dress Code</b> .....	17
NBA Mandatory School Uniform Dress Code	
Enforcement	
<b>Classroom Rules and Expectations</b> .....	19
Classroom Consequences	
<b>Parental and Community Involvement</b> .....	20
Transition from NBA	
Removal from NBA	
<b>WESD and NBA Rules</b> .....	21
Standards of Student Safety, Security, and Conduct	
Student Conduct	
District Rules	
Safety and Security Rules	
Penalties for Violation of District Rules	
<b>Appendix</b> .....	24
Parent/Guardian/Student Agreement	
Educational Contract	
NBA Rules	
Class Earn Out Guidelines	
Class Behavior Expectations/Consequences	
Copy of Student Progress Sheet	

## New Beginnings Academy (NBA) Information Sheet

These pages contain information necessary for both students and parents to assist them in understanding the orderly operations of the New Beginnings Academy (NBA). Every situation cannot be addressed, but an attempt is made to consolidate regulations and provide information. When the term “parent” is used, it also includes legal guardian(s). If you have any questions concerning the content, you should direct them to:

<p>Dr. Lyn Bailey Assistant Superintendent Washington Elementary School District Administrative Center 4650 W. Sweetwater Avenue Glendale, AZ 85304 Phone: 602-347-2802</p>	<p>Daniel Fisher Administrator New Beginnings Academy 1502 W. Mountain View Phoenix, AZ 85021 Phone: 602-347-4884</p>
---	---

### Introduction

Any policy, guideline, or rule currently in place within the Washington Elementary School District applies to all NBA students. The Student Code of Conduct applies to all NBA students. NBA was established as a “last chance” placement for students in Washington Elementary School District who have: (1) demonstrated behavior problems that disrupt the classroom to the point of preventing others from learning, or (2) have earned mandatory placement as a result of a long term suspension or an expulsion order. This educational setting is a **last resort** for students. The program is committed to providing a quality basic education in a structured educational setting. Students are given opportunities to improve social and behavior skills.

### District Mission Statement

The mission of the Washington Elementary School District is “student achievement, preparing all students to become responsible, successful contributors to our diverse society.”

### District Vision Statement

The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

### New Beginnings Academy Mission Statement

The mission of New Beginnings Academy is to assist students in learning from experiences, to provide a safe and positive environment, to promote growth through behavioral and educational interventions, and to prepare students for a successful return to their home schools.

### New Beginnings Academy Vision Statement

The vision of New Beginnings Academy is to offer students the opportunity for a fresh start, so they can reach their full academic potential and participate in all aspects of their education..

## **NEW BEGINNINGS ACADEMY PROGRAM OVERVIEW**

It is the goal of the NBA to establish a creative and caring environment for students to successfully learn in a school setting. The fundamental philosophy of the NBA program is that each student is a unique individual with unique personal, social, behavioral and educational needs. As a result, every disciplinary situation becomes unique in nature. Consequences for misbehavior provide the best learning value when matched to the unique student and unique situation. The likelihood for children learning from their mistakes increases dramatically when children see a reasonable connection between their behavior and the resulting consequences.

The NBA staff dedicates itself to following a set of core beliefs that provides a guide for dealing with student discipline. These core beliefs guide our attempts to individualize disciplinary procedures and to help students perceive reasonable connections between their behavior and the resulting consequences.

The core beliefs provide the guiding light for our professional decisions. The staff encourages parents and students to bring concerns and questions to us in the event that we operate in a manner that appears to be inconsistent with the core beliefs.

### **New Beginnings Academy Staff Core Beliefs**

The following list of core beliefs outlines the professional actions and attitudes of all staff.

1. Every attempt will be made to maintain the dignity and self-respect of both the student and teacher.
2. Students will be guided and expected to solve their problems without creating problems for anyone else.
3. Students will be given opportunities to make decisions and live with the consequences.
4. Misbehavior will be viewed as an opportunity for individual problem-solving and preparation for the real world as opposed to a personal attack on school or staff.
5. Students will be encouraged to request a “due process hearing” whenever consequences appear to be unfair.
6. School problems will be handled by school personnel. Criminal activity will be referred to the proper authorities.

Key components of the program are core academic curriculum, behavioral intervention, social skills, and conflict resolution with reentry into the general education setting after a specific time period. Students participate in NBA for a **minimum of one quarter** before they are considered for transition back to their home school. Benefits of the key components of the program include:

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

- Core curriculum aligned with the Arizona state standards
- Full-time **school administrator**
- Low student-teacher ratio
- Positive social skill development training in communication, conflict resolution, problem solving and anger management
- Standards-based learning activities

**Criteria for Placement into New Beginnings Academy**

The program will focus on students in grades six through eight who have violated the WESD Student Code of Conduct agreement at their home school. Students referred to New Beginnings Academy have been recommended for long term suspension or expulsion.

Students who are receiving special education services may be considered for referral to New Beginnings Academy, provided the IEP Team is in agreement with the placement. Students in the program who are evaluated and found to be eligible for special education services may continue in the program as deemed appropriate by the IEP Team.

Washington Elementary School District does not discriminate on the basis of race, color, national origin, sex or disability in providing education or access to benefits of educational services, activities and programs in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended, and Title II of the Americans with Disabilities Act.

**Faculty and Staff**

The New Beginnings Academy will provide a challenging core curriculum for all students. Our program provides services for students in sixth through eighth grades. Our staff of certified teachers is committed to empowering students with the tools necessary to achieve academic success. Our faculty and staff have access to state-of-the-art educational and technology resources, low teacher-student ratios, ongoing professional development and the freedom to focus on relationships and helping children learn.

In addition to the academic aspect of WESD, we go one step further and focus on assisting students to become successful in social situations, avoid power struggles, and model healthy, appropriate adult behavior.

Four full-time teachers and three full-time paraprofessionals assist the teachers in the NBA classrooms. A full-time school administrator provides support to implement program goals.

**GENERAL INFORMATION**

New Beginnings Academy is located at 1502 W. Mountain View, Phoenix, AZ 85021. The program operates from the hours of 8:50 a.m. to 3:30 p.m. except on Wednesday Early Release days when students are released at 2:30 p.m. New Beginnings Academy follows the WESD school calendar and observes all half-day and professional development days. Once on campus, students will remain under the direct supervision of NBA staff at all times. At no time will student(s) be left unattended.

NBA students are not allowed on any other campus within the Washington Elementary School District. NBA students found on another campus will be asked to leave immediately. If the student refuses to leave, he or she can be charged with criminal trespassing. NBA students are not allowed to attend any function or activity held on any other campus.

### **Educational Contracts**

All students placed in New Beginnings Academy will be on an educational contract. The contract outlines the exit criteria, including expectations in the program and length of the placement. The individual contracts will be reviewed quarterly to evaluate whether the student has been successful in meeting the contract. Students will be evaluated in the areas of academics, behavior and attendance.

Staff will review each student's educational contract with the student as often as necessary. Staff will discuss and address areas of strength and weakness, and compliance or noncompliance with each student. Discussions may include a revision of the exit criteria in the contract. Any revision of the contract requires approval by the program administrator.

### **Contract Violations**

The lead teacher is responsible for notifying the New Beginnings Academy (NBA) administrator if there are questions about a student's compliance or evidence of noncompliance with the educational contract. Data necessary for documentation of noncompliance may include, but is not limited to attendance records, weekly progress reports, recovery room referrals, discipline reports, and bus referrals. The NBA administrator will review the data regarding the issue of noncompliance. The NBA administrator may confer with the assistant superintendent and render a decision on how to proceed with the student. It is possible that a student may be brought before the hearing officer or expulsion may be recommended.

### **Counseling**

The opportunity for counseling is an important element of New Beginnings Academy. Students must demonstrate academic and social competence. Social competence is crucial for a student to be effective not only in school but in all areas of life skills. Success-oriented and personalized social skills are taught, practiced and reinforced on an individual and group basis.

## **CAMPUS SECURITY**

### **Visual/Metal Detector Search**

The NBA operates in an enhanced security environment for the protection of all students and staff. Security measures are employed to keep our school drug and weapon free. Students will be scanned with a metal detector and visually searched upon arrival each day. If a student refuses to be searched visually or by metal detector, he or she will not be permitted on the NBA campus and local police may be notified.

Trained staff members and/or local law enforcement personnel (if necessary) will be used in all searches. In all instances, the dignity of the student will be respected and same-gender staff will conduct visual searches. Students will be expected to turn their pockets inside out to show their contents. The students themselves will pat pockets that cannot be turned inside out. Students will remove their shoes and socks (if necessary) and hold them up to show they are empty. Jeans/pants are to be lifted to the top of the socks. Students may be required to show their waistline.

Students who are in possession of items that are prohibited at school will have the item taken by a classroom teacher and the item will be turned over to the coordinator. Students who become involved in an activity that violates public law may be issued a citation and/or referred to the local police. WESD policies regarding such materials will be followed.

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

Please note that students who are suspected by staff to be in possession of an illegal item and/or refuse to participate in the visual search will not be allowed on campus. The local law enforcement agency may be notified.

**Escorts**

A staff member will escort students to the bathroom. A staff member will remain inside or outside the bathroom door and escort the students back to the classroom.

A staff member will accompany students on campus at all times. Students are not allowed to talk with students on the main campus while attending New Beginnings Academy. If a student leaves campus without permission the District Crisis line will be notified at 602-995-2358.

**Physical Management**

The use of physical management will occur only when determined necessary to prevent the student from harm to self and others and/or when noncompliance is extreme and disruptive. Staff will not allow a student to chronically disrupt the learning environment. When feasible, students will always be given a choice to self-correct before physical management is utilized. Students may be physically escorted out of the classroom or if necessary physically removed from the classroom by school personnel trained in crisis prevention and intervention. It should be noted that assault on a teacher is a felony and will be dealt with accordingly by law enforcement. NBA school personnel may file felony assault charges against offending students.

School personnel take the use of physical management seriously. All physical management is documented and reported to parent/guardians as soon as possible. Incident reports are completed and filed with the Special Services administrator. The Special Services administrator and/or school psychologist consult on an appropriate school consequence related to the use of physical management.

**TRANSPORTATION AND MEALS**

NBA students are **required** to use the WESD transportation system; however students who are enrolled in the NBA may be suspended from WESD transportation privileges.

<b>NBA Bus Incident Process</b>	
1. Conference with Student	1 <sup>st</sup> Incident Report*
2. Conference with Student and Parent(s)	2nd Incident Report*
3. 3-day suspension of bus privilege	3rd Incident Report*
4. 10-day suspension of bus privilege	4th Incident Report*
5. 30-day suspension of bus privilege	5th Incident Report*
6. 30-day suspension of bus privilege	6th Incident Report*
7. Revocation of transportation	7 <sup>th</sup> Incident Report*
*includes mandatory assigned seating	

Upon suspension or revocation of WESD transportation privileges, the parent is solely responsible for the student's transportation to and from school. Parents and students are responsible for adhering to the rules and regulations that are implied and inherent in safe transportation of students. A **seventh** negative bus referral results in permanent revocation of WESD transportation privileges for any NBA student. If a student does not utilize bus service for three consecutive days without parent notification, bus services will be terminated. The



student's parent will be solely responsible for the student's transportation to and from school. The parent may meet with the administrator of Special Services to remedy the situation. **NBA students are not allowed to walk to or from school.** Failure or refusal to ride the bus is considered a violation of the NBA contract and may result in a recommendation for removal from the NBA.

### **NBA Lunch Rules and Procedures (change, with teacher input)**

#### Breakfast Procedures

- Staff escorts students from the bus bay to a classroom.
- Students will sit at desks.
- Students will be called by rows, or individually, and retrieve the meal from an adjoining classroom.
- Students will raise their hands for permission to get out of their seats and dispose of their trash.
- Any necessary announcements will be made, and teachers will dismiss students to their first class.

#### Lunch Procedures

- Students will be dismissed from their last morning class and staff will escort them to a classroom.
- Students will sit at desks.
- Students will be called by rows, or individually, and retrieve the meal from an adjoining classroom.
- Students will raise their hands for permission to get out of their seats and dispose of their trash.
- Any necessary announcements will be made, and teachers will dismiss and escort students to their next class.

## **CURRICULUM**

The WESD standards-based curriculum is utilized in the classroom. Students receive instruction in the four core subject areas: language arts, math, social studies and science. Upon entry into the program, the teacher will review existing school records for each student and, if necessary, administer District assessments to determine the student's current academic level. The curriculum will be modified as needed by the teacher to meet the individual educational needs of the students in the program.

### **Math Curriculum**

New Beginnings Academy utilizes the WESD standards-based math curriculum set forth by the state of Arizona. We understand that children learn in different ways. We strive to meet the needs of each individual child. Therefore, the NBA math class may look different than a typical grade-level math class. At NBA we have the benefit of working with students twice a day. Each morning, students complete a set of four to five warm up questions designed to review concepts from all five math strands, then they participate in a lesson designed to cover grade-level concepts. Students work in groups or individually to master the skill or concept. When the students return in the afternoon they take the skills learned that morning and apply them to a real-world project to connect their learning to their lives. In addition, afternoon sessions

incorporate various math activities used to enhance mathematical skills as well as teach the students how to work together effectively.

### **Language Arts Curriculum**

New Beginnings Academy utilizes the WESD standards-based language arts curriculum set forth by the state of Arizona. We understand that children learn in different ways. We strive to meet the needs of each individual child. The language arts program at NBA focuses on building stronger readers and better writers. Students utilize interactive notebooks, read poetry, fiction and nonfiction as well as evaluate text for content, organization and language. Research and writing activities focus on using the writing process with an emphasis on editing and revision. In addition, grammar and vocabulary emphasis will enhance students' reading comprehension and communication skills.

### **Social Studies Curriculum**

New Beginnings Academy utilizes the WESD standards-based social studies curriculum set forth by the state of Arizona. We understand that children learn in different ways. We strive to meet the needs of each individual child. Therefore, the NBA social studies class may look different than a regular grade-level social studies class. At NBA we have the benefit of working with students twice a day. Each week, students review concepts from all five social studies strands then participate in a lesson designed to cover grade-level concepts.

Sixth grade history strands emphasize World History from its earliest cultures through the Enlightenment, including the early cultures of the Americas.

Seventh grade history strands emphasize American History from the Civil War through the Great Depression. The students study the impact of the Industrial Revolution and Imperialism on world events.

Eighth grade history strands emphasize the historical foundations and democratic principles that framed the U.S. Constitution, which led to our form of democracy. The history of World War II to the contemporary world is also studied.

### **Science Curriculum**

New Beginnings Academy utilizes the WESD standards-based science curriculum set forth by the state of Arizona. We understand that children learn in different ways. We strive to meet the needs of each individual child. Therefore, the NBA science class may look different than a regular grade-level science class. At the NBA we have the benefit of working with students twice a day. Each week, students review concepts from all six science strands, then they participate in a lesson designed to cover grade-level concepts.

The science standard articulated by grade level is divided into the following six strands:

1. Inquiry Process
2. History and Nature of Science
3. Science in Personal and Social Perspectives
4. Life Science
5. Physical Science
6. Earth and Space Science

The goal in the development of the standard is to ensure that the six strands and five unifying concepts are interwoven into a fabric of science that represents the true nature of science. Students have the opportunity to develop both the skills and content knowledge necessary to be scientifically literate members of the community.

Strands 1, 2 and 3 are designed to be explicitly taught *and* embedded *within* each of the content strands 4, 5 and 6, and are not intended to be taught in isolation. The processes, skills, and content of the first three strands are designed to “umbrella” and complement the content of life science, physical science, and earth and space science.

### **Social Skills Curriculum**

The social skills curriculum provides the foundation for a structured educational approach to the socialization of school-aged children. Social skills are emphasized and integrated throughout the day in the New Beginnings Academy. The curriculum offers a manageable and well-defined set of basic social behaviors.

Following Instructions	Listening
Accepting Consequences	Dealing with Anger Appropriately
Accepting “No” for an Answer	Accepting Responsibility for Behavior
Greeting Others	Coping with Aggressions from Others
Getting the Teacher’s Attention	Making a Request/Asking a Question
Compromising with Others	Disagreeing Appropriately
Responding to Failure/Mistakes	Apologizing
Building Positive Self-esteem	Resisting Peer Pressure
Understanding Others’ Feelings	Introducing Yourself
Making Friends	Volunteering

Teachers use four instructional strategies: direct teaching of the social skill steps, modeling, practice, feedback and the problem-solving model. The problem solving model involves remembering and accepting responsibility for their behavior (appropriate and inappropriate) and evaluating their behavior realistically using expectations as a standard.

### **Physical Education**

Students are required to participate in our physical education activities.

### **Progress and Grades**

Grades are as follows:

A =	90% - 100%
B =	80% - 89%
C =	70% - 79%
D =	60% - 69%
F =	Below 60%

Students must demonstrate mastery of skills prior to moving on in a subject area. Students will be given the opportunity to master skills before moving on to the next concept. The score earned on the resubmitted work will be the grade entered. Prior to redoing the work the teacher will review the skill and/or material with the student. If a student refuses to redo his or her work, the teacher will document that on the work and the original score will be entered as the student’s final grade.

A progress report will be sent home every week to keep parents informed of their child’s progress. The progress report will include the student’s current grades, attendance for the week and a compilation of the student’s behavior. This information is beneficial to staff and parents in order to identify and track progress.

## **TECHNOLOGY RESOURCES (Movies/Videos) I-6300 IJND**

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

There is educational value in utilizing movies and videos in classrooms only when such movies and videos extend and/or reinforce the concepts being taught and have been planned for in advance.

**Movies/Videos I-6311 IJND-R**

Prerecorded videodiscs, videotapes, films, CD-ROMS, DVDs or other video presentations from whatever source or available technology may only be used in part of a classroom activity if all of the following criteria are met:

The administrator or designee has approved the use of all movies/videos prior to any showing.

The use of the movies/videos does not violate the United States copyright laws, including the "fair use guidelines" that require the consideration of the following factors:

- The purpose and character of the use, including whether the use is of a commercial nature or for nonprofit educational purposes;
- The nature of the copyrighted work;
- The amount and importance of the portion used in relation to the copyrighted work as a whole;
- The effect of the use upon the potential market for or value of the copyrighted work;
- The subject of the movies/videos corresponds directly to the course curriculum or is used to enhance the curriculum goals of a specific subject at a given grade level or for a given class;
- There are additional instructional activities that are incorporated with the viewing of the movies/videos;
- The movies/videos are appropriate for the audience(s);
- All movies/videos shown must represent a General (G) rating standard as originally produced or edited for classroom.
- Movies/videos that meet all the above criteria do not need parental permission before student viewing. All other movies/videos may not be shown in classrooms or at any District facility except when:
  - The movies/videos have been previewed by the teacher or other certificated staff member.
  - The movies/videos have been determined to not contain material that is objectionable or inappropriate for the age group to which it is intended to be shown.
  - The teacher or other certificated staff member has provided advance notification to each student's parent or other responsible adult, of the title of the movie/videos and the date on which it will be shown.

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

- A student whose parent or other responsible adult has provided notice of their disapproval will not be permitted to view any movies/videos.

Parents/guardians have the right to request that their child not view any movie/video, regardless of its rating or the purpose for which it is to be shown.

**Monitoring Responsibility and Review**

New Beginnings Academy site coordinator will be responsible for monitoring compliance with this policy.

### **Use of Telephone and Pagers**

Students are not allowed to use the school telephone without permission. For emergencies, parents may call and leave messages for students.

NBA students may not possess a cellular phone or paging device during school hours. "Paging device" means a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers communication to the possessor. Cellular phones and pagers will be retrieved in the morning and returned at the end of the school day.

## **ATTENDANCE/TRUANCY**

In order to assure students are successful and meet current state legislation, which requires all students to attend 90% of the school year, WESD has a Truancy Prevention Unit (TPU). The TPU will work in conjunction with the City Justice Courts to identify students who are chronically absent or are truant.

When a student reaches five unexcused/unverified trancies or 10 total absences, the school will make a referral to the TPU for appropriate actions (see District guidelines). In order to avoid this eventuality, there are several precautions to take: (1) reinforce being on time and good attendance, (2) call the school each time a student will be late or absent **(602)-347-4876**, (3) present any medical documentation to the health tech and/or attendance clerk if illness will be a consistent, foreseeable issue.

A letter will be sent by the school to the families of students who are approaching or pass the midway point for unexcused absences, excused absences and tardies.

### **Absence Notification**

The school shall make a reasonable effort to promptly telephone and notify parents or guardians of a student in grades kindergarten through eight within two hours after the first class in which the student is absent if an excuse or authorization of absence from the parent or guardian of the student has not been provided to the school office.

The District and its Board, employees, or agents are not liable for failure to notify. Furthermore, on or before the enrollment of a student in grades kindergarten through eight, the District shall notify parents or other persons who have custody of a student of their responsibility to authorize any absence of the student from school in advance or at the time of any absence. The District also requires that at least one telephone number, if available, be given to the school office so that a "reasonable effort to notify by telephone" may be accomplished. This telephone number, if available, shall be provided at the time of enrollment of the student in the school. The parents or guardians of a student shall promptly notify the school of any change of telephone number.

### **Tardy Standard**

NBA starts at 8:50 a.m. Students are expected to arrive on time. If a student is tardy, he or she is expected to have a note from his or her parent or guardian.

## **HEALTH REQUIREMENTS, SERVICES, AND MEDICAL TREATMENT**

The following guidelines shall be applicable in dispensing medication to all students:

1. All prescription medication brought to the school will be administered by the New Beginnings Academy health technician according to legal guidelines, except in those

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

cases in which a physician has specifically authorized, in writing, that the medication be self-administered.

2. We prefer you not send over-the-counter (OTC) medication to school. However, if you find it necessary, please do the following: Have a prescription or letter from a physician and/or dentist licensed in the State of Arizona on file in the health tech's office that directs the administering of the OTC medication. The OTC medication will be kept in health tech's office under the same security measures as prescription medication.
3. A parent must deliver ALL medication to the health tech on site at New Beginnings Academy. ALL medication must be picked up by parent.
4. Teachers are not allowed to dispense medication to students. However, parents may complete and turn in the Request for Giving Medication at School form provided by the health tech that allows the health tech to dispense medication to their child provided by the parent.

### **Drug and Alcohol Use by Students**

New Beginnings Academy is committed to maintaining a safe, secure and supportive environment for its community. This belief is part of a drug strategy that includes a range of curriculum; policies and procedures; and positive school environment initiatives. Our program takes action to prevent drug use by students and to intervene if it occurs. The use (suspected or otherwise), possession and/or distribution of illicit drugs and the unsanctioned use and distribution of drugs such as alcohol, tobacco and prescription drugs, are not accepted.

The nonmedical use, possession, or sale of drugs on school property or at school events is prohibited by Federal law 20 U.S.C 7101 et seq. Nonmedical is defined as "a purpose other than the prevention, treatment, or cure of an illness or disabling condition" consistent with accepted practices of the medical profession.

Students in violation of the provisions of the above paragraph shall be subject to removal from school property and shall be subject to prosecution in accordance with the provisions of the law.

Students attending school in the District who are in violation of the provisions of this policy shall be subject to disciplinary actions in accordance with the provisions of school rules and/or regulations.

For the purposes of this policy, "drugs" shall include, but are not limited to:

- All dangerous controlled substances prohibited by law
- All alcoholic beverages
- Any prescription or over-the-counter drug, except those for which permission to use in school has been granted pursuant to Governing Board policy
- Hallucinogenic substances
- Inhalants

**Any student who violates the above may be subject to warning, reprimand, probation, suspension, or expulsion, in addition to other civil and criminal prosecution.**

### **Procedures for Students in Violation of the Drug and Alcohol Policy**

The principles of natural justice and procedural fairness will apply in the management of suspected drug-related incidents. Our school will implement these in the following way:

- Brief explanation of what is alleged to have occurred and its relationship to the student's own health and safety and the health and safety of others
- Inform the student of when and where a formal meeting will take place to discuss the issues and who will be present (staff, student and parent)
- Students will be given documented due process

If suspected drug-related incidents occur and drug issues arise, they will be managed and responded to in ways that:

- Minimize the harm to all members of the program
- Ensure the well-being and ongoing support for the students involved
- Are both firm and fair.

Suspected drug use is defined as a student who is suspected of possessing, distributing or using a drug, including being drug affected. Typically, students who come to school "drug affected" present as impaired in some fashion. For example, a student may appear inebriated, have difficulty maintaining balance, clothes/breath smell of alcohol and/or marijuana, or engage in atypical/dangerous behavior patterns.

Involvement with drugs, including illicit and unsanctioned drugs, means that school personnel have reason to believe that:

- Drugs have been or are being used
- Students are in possession of drugs or instruments used with drugs
- Students are present when drugs are being used by others.

In the event of a suspected drug-related incident:

- The safety and well-being of students will be considered paramount: they may need to be treated as unwell in accordance with the school's health plan and/or emergency procedures
- Parents will be contacted in instances of possession, use or distribution of illicit drugs and/or possession, use or distribution of illegal distribution of unsanctioned drugs
- The administrator for New Beginnings will be informed in instances of possession, use and distribution of illegal drugs (602) 347-4884.
- Police will be informed in instances of possession, use or distribution of illicit drugs and/or the distribution of illegal drugs through Crime Stop 602-262-6151. Washington Elementary School District Safety and Security Department will also be notified.
- **Suspected drug use by students manifested by aberrant behavior will result in an immediate suspension from the program. A student may be reinstated following a clean drug test paid for by his/ or her guardian and provided to NBA. Failure to obtain a drug test and submittal of results to NBA will result in students being denied reentry into the program. All student absences related to the failure to obtain and submit a drug test to the NBA will be marked as truancies.**
- Consequences may vary and will depend on the nature of the situation, its potential for harm and the circumstances of the individual students involved.



NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

## **Program Procedures for Student Use or Suspected Use of Drugs and/or Alcohol**

### **Incident**

Any student suspected of possessing, distributing or using a drug including being drug affected.

### **Initial procedures**

Teacher

- Calmly but firmly intervene ensuring the safety and health of student(s).
- If intervening staff member is not a teacher, a teacher should be called to the scene
- Inform student(s) of suspicion and seek their cooperation
- Make a first aid assessment (and if necessary seek medical support)
- Note incident details – who, what, when and where
- Safely collect any suspected drugs and drug paraphernalia
- Escort student(s) to the office and hand over with details of incident

### **Initial interview**

- Continue to monitor student health and safety
- Secure evidence
- Make initial assessment of seriousness of incident
- Inform student(s) of due process rights
- Determine and contact participants as appropriate – student(s), parents/guardians, procedural observer(s), police, District office
- Ensure all participants understand proceedings and roles
- Interview student(s) to collect and document facts about the incident
- Determine next level of involvement.

The **following actions** could include ALL or some COMBINATION of the following:

For the student(s)

- \* Ongoing educational support
- \* Recommend drug counseling
- \* Reentry planning if student has been suspended

For the staff

- \* Debrief staff
- \* Support as required
- \* Review school procedures

## **WEAPONS IN SCHOOL J-3100**

No student shall carry or possess a weapon or simulated weapon on school premises without authorization by a school administrator. No student shall use or threaten to use a weapon or simulated weapon to disrupt any activity of the District.

**A student who violates policy by carrying or possessing a firearm may be placed in an alternative education program for a period of not less than one year, suspended for a period of not less than one year, or expelled and not be readmitted within a one-year period, if ever. The Governing Board, at its sole discretion, may modify the one-year duration of such disciplinary action on a case-by-case basis.**

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

A student who violates this policy by any means other than carrying or possessing a firearm shall be subject to disciplinary action, including but not limited to expulsion. Disciplinary action against a student with one or more disabilities shall be applied on a case-by-case basis in accordance with District policies and state and federal special education laws.

The terms “weapon” and “simulated weapon” are defined below:

**Weapon** means any of the following:

- A firearm
- A knife, other than a folding pocket knife with a blade length of not more than 2 ½ inches that cannot be locked in an open position
- A destructive device
- A dangerous instrument

**Simulated Weapon** means an instrument displayed or presented as a weapon.

**Firearm** means any of the following:

- Any loaded or unloaded gun that will, that is designated to, or that may readily be converted to expel a projectile by the action of an explosive
- The frame or receiver of any such firearm
- Any firearm muffler or silencer
- An explosive, incendiary, poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive charge of more than ¼ oz, mine or similar device
- Any combination of parts that could be readily assembled to form a firearm

**Destructive Device** means:

- Any device other than a firearm that will, or is designated to, or may be readily converted to expel a projectile by any means of propulsion, such as a BB/pellet gun, slingshot, bow or crossbow
- Any collection of parts that could be readily assembled to form a destructive device

**Dangerous instrument** means any instrument other than a firearm, knife, or destructive device that is carried or possessed by a student for the purpose of being used or being available for the use to cause death or inflict serious physical injury

**School premises** means the school, school grounds, school buses, bus stops or any premises, grounds or vehicles used for school purposes and includes premises where school sponsored events are held away from District property

**Deadly weapon** means any weapon designed for lethal use including a firearm

## NEW BEGINNINGS ACADEMY DRESS CODE

Pursuant to Arizona School Board PolicyJ-2350 the Governing Board recognizes that a dress code standard may serve to enhance a positive, productive and safe school environment that contributes to increased student achievement.

Students may be disciplined for noncompliance with dress code standard; however, no student will be suspended out of school or expelled for noncompliance of dress code alone.

Students are required to comply with the New Beginnings Academy dress code. It is the parents' responsibility to ensure conformity with the NBA dress code.

### **New Beginnings Academy Mandatory School Uniform Dress Code**

School uniform policies can promote school safety, improve discipline, and enhance the learning environment. The potential benefits of school uniforms include:

- Decreasing violence and theft;
- Helping prevent gang members from wearing gang colors and insignia at school;
- Instilling students with discipline;
- Helping parents and students resist peer pressure;
- Helping students concentrate on their school work; and
- Helping school officials recognize intruders who come to the school.

**PANTS** – Black, navy or khaki – Pants must be worn with belts at the waist and belts must be through the loops. **No** studded belts, insignias, lettering on belt buckle or large belt buckles. Pants can be cotton, cotton blend or corduroy. Absolutely **no** cargo pants, jeans, sagging pants, sweat suit pants, pajamas, logos, insignias, pictures or messages.

**SKIRTS, JUMPERS OR SKORTS** – Black, navy or khaki – skirts, jumpers or skorts can be cotton, cotton blend or corduroy and must be knee level or longer. Blouse or polo style shirt must be worn under the jumper. Absolutely **no** hip huggers, cargo pants, baggies, logos, insignias, pictures or messages.

**SHORTS** – Black, navy or khaki knee length. Shorts must be worn with belts at the waist and belts must be through the loops. **No** studded belts or large belt buckles. Pants can be cotton, cotton blend or corduroy. Absolutely **no** cargo pants, jeans, sweat suit pants, pajamas, logos, insignias, pictures or messages.

**SHIRTS** – White plain collared, polo shirt, dress shirt, long or short sleeve. Shirts must be tucked into the pants. Absolutely **no** logos, insignias, pictures or messages.

**SWEATSHIRT OR SWEATERS CAN BE PULLOVER OR ZIPPERED** – Navy or white. **No** logos, insignias, pictures or messages.

**SHOES OR SNEAKERS** – Shoes/sneakers must fit securely on the foot. Shoes with open toes, backless (including flip flop, sandals, mules, and slides) or corduroy slippers will not be allowed.

**No oversized clothing will be allowed**

**No coats, jackets, hooded sweatshirts, caps, or hats are to be worn during school.**

**No colored wristbands, neck beads, head bands or doo rags are allowed. The administration has the right to stop any pattern, for example groups wearing identical earrings, chains, beads, bracelets or anything that may be mistaken for gang affiliation.**

#### **Enforcement**

New Beginnings Academy will strive to achieve full compliance through the use of positive reinforcement measures and will resort to disciplinary action only when positive measures and supports fail to assure compliance.

**First occurrence** – The school will contact the parent/guardian to restate our policy and the student will change into appropriate clothing. If shirt or shorts are available, NBA will issue it to the student.

**Second occurrence** – Parent or guardian will bring in appropriate clothing in order for the student to attend class. Student will serve lunch detention.

**Third occurrence** – Parent or guardian will bring in appropriate clothing to school. Student will spend that day in the behavior intervention suspension classroom and abide by all rules.

**Fourth occurrence** – This is considered defiance and Code of Conduct consequences will be applied.

## CLASSROOM RULES AND EXPECTATIONS

The guiding expectation for student behavior at school is: “Feel free to do anything that does not cause a problem for someone else. If you cause a problem for someone else we will ask you to solve it. If you can’t solve a problem, or choose not to, we will do something.” This expectation encompasses the utilization of positive social skills that will benefit each student in life and in the overall learning environment. The following are the classroom and school rules displayed prominently in each NBA classroom:

1. I WILL TREAT YOU WITH RESPECT, SO YOU WILL KNOW HOW TO TREAT ME.
2. FEEL FREE TO DO ANYTHING THAT DOES NOT CAUSE A PROBLEM FOR ANYONE ELSE.
3. IF YOU CAUSE A PROBLEM, I WILL ASK YOU TO SOLVE IT.
4. IF YOU CAN'T SOLVE A PROBLEM, OR CHOOSE NOT TO, I WILL DO SOMETHING.
5. WHAT I DO, WILL DEPEND ON THE SPECIAL PERSON, AND THE SPECIAL SITUATION.
6. IF YOU FEEL SOMETHING IS UNFAIR, WHISPER TO ME “I’M NOT SURE THAT’S FAIR,” AND WE WILL TALK.

### Classroom Consequences

All school staff members will be trained on the use of verbal and nonverbal techniques to effectively reduce the tension of an agitated student. Staff will first utilize verbal de-escalation methods. Students who are displaying physically aggressive behavior may be subjected to physical management techniques by trained staff. The use of physical management shall be used only when determined necessary to prevent the student from harm to self and/or others and in the event of noncompliance that is extreme and/or disruptive. Staff will use the least amount of intervention necessary to safely control the behavior and the situation.

Initial interventions may include:

- Verbal techniques of de-escalation
- Conflict resolution strategies
- Intervention and individual counseling session with school psychologist using a problem solving model.

Consequences may include:

- Sack lunch
- Owning and solving his or her own problem
- In-school suspension

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

- Out-of-school suspension
- Other options based on the school site
- Revocation of recommendation to return to home school
- Recommendation for out-of-District placement

Students who have been suspended out of school for more than two (2) days will need to have a parent/guardian participate in a meeting with the respective teacher or site administrator in person or via telephone before returning to the classroom. A behavior contract will be completed at this time if needed.

## **PARENTAL AND COMMUNITY INVOLVEMENT**

In addition to helping our students succeed, NBA serves as a catalyst in motivating parents to assume active roles in the education of their children. Frequent and regular communication will enable students, parents, teachers and school administrators to ensure students are meeting the standards outlined in our mission statement.

Parent/guardian involvement is a critical component in a student's success in New Beginnings Academy. Parents are kept apprised of their child's progress via telephone calls from staff, weekly student progress notes, midterm and quarterly grades and Parent/Teacher Conferences.

Parent/guardian expectations are:

- Attend the intake meeting at the New Beginnings Academy
- Keep the school and District apprised of any address or phone number changes
- Attend Parent/Teacher Conferences
- Contact the teacher with questions/concerns
- Call the attendance line at **602-347-4876** prior to the start of school whenever the student is absent
- Call transportation at **602-896-5270** prior to the pickup time to notify when the student will be absent
- Call transportation to restart bus service if a student has been absent for more than three consecutive days
- Pick up student if the student is too ill to be at school
- Attend meeting following a student's out-of-school suspension
- Attend hearings or other WESD disciplinary meetings

### **Transition from New Beginnings Academy**

The New Beginnings administrator will utilize information provided by the New Beginnings Academy staff to evaluate each student's compliance with his or her educational contract. NBA staff will meet with the principal or designee from each student's home school to review the recommendations and discuss contract compliance.

All students who transition from the NBA to their respective schools will be monitored by an NBA staff member throughout their school year. This monitoring will involve a school visit and a meeting with the school staff and the student's parents to discuss and help transition these students successfully back to his or her home school campuses. NBA staff will be able to discuss and share information concerning each student's academic skill levels and effective classroom management techniques to maximize success in his or her home school.

### **8<sup>th</sup> Graders**

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

NBA staff will communicate with the eighth grade students' parents indicating whether the students have successfully met their contract. New Beginnings Academy will facilitate the transition to high school for eighth grade students being promoted. Promotion certificates will be issued at NBA.

**6<sup>th</sup> and 7<sup>th</sup> Graders**

NBA staff will communicate to the sixth and seventh grade students' parents indicating whether the students have successfully met their contract. In addition, the NBA staff will notify the home school of seventh grade students and the receiving middle schools of the sixth graders that have met their contracts and are eligible for return to a regular educational setting. A transition team consisting of the school administration, NBA staff, student and parent will convene to discuss and develop plans for that student's return to his or her home school setting.

**Removal from New Beginnings Academy**

A student may be removed from the New Beginnings Academy if his or her behavior continues to be nonproductive in this educational environment. It may be necessary for a student to be in a more restrictive educational environment.

The New Beginnings Academy staff and site administrator may recommend a student for removal from the program. This recommendation will be made to the assistant superintendent with supporting data including but not limited to office referrals, student progress sheets, recovery room visits, bus referrals, phone logs and behavior contracts. The NBA administrator may consult with the student's home school principal and superintendent regarding any potential removal from the program.

New Beginnings Academy will provide educational service to the student until a decision is made and the student is enrolled in another program.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT AND  
NEW BEGINNINGS ACADEMY RULES**

**STANDARDS OF STUDENT SAFETY, SECURITY AND CONDUCT**

The Governing Board has set forth rules and expectations addressing student safety, security and conduct. Much like the rules that govern our cities, violations of these rules carry penalties, fines and consequences that are prescribed by law. The purpose of penalties under these federal, state and local laws is to insure an orderly and safe society.

The Governing Board sets the standards for student safety, security and conduct. These standards address the safety, security and conduct of students and school staff. They are not up for interpretation at the local school level, just as the laws for our state, city and/or county statutes are not up for interpretation or revision by local school administrators.

Pursuant to Arizona School Board Policy J-2300, the superintendent establishes regulations governing the conduct of students in school, traveling to and from school, at school functions, or affecting the school order. Students are expected to obey all rules and regulations adopted by the District and Governing Board and to obey any order given by a member of the faculty or staff relating to school activities.

**STUDENT CONDUCT**

Students shall not engage in improper behavior, including but not limited to the following:

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

- Any conduct intended to obstruct, disrupt or interfere with teaching, research, service, administrative or disciplinary functions, or any activity sponsored or approved by the District;
- Threatening an educational institution by interference with or disruption of the school;
- Physical abuse or threat of harm to any person on District owned or controlled property or at District-sponsored or supervised functions;
- Damage or threat of damage to property of the District, regardless of the location, or to the property of a member of the community or a visitor to the school, when such property is located on District-controlled premises;
- Unlawful use, possession, distribution, or sale of tobacco, alcohol, or drugs or other illegal contraband on District property or at school-sponsored functions;
- Conduct or speech that violates commonly accepted standards of the District and that, under the circumstances, has no redeeming social value.

### **DISTRICT RULES**

The penalties or consequences for violating these rules cannot be excused or changed by local school administrators or staff.

The following is a list of safety and security areas for which rules have been established by the Governing Board:

#### **Safety and Security Rules**

Possession or use of illegal drugs  
Possession or use of alcohol  
Acts or threats of violence  
Possession of weapons  
Possession or use of dangerous articles  
Acts or threats of bullying  
Acts or threats of sexual harassment

### **PENALTIES FOR VIOLATION OF DISTRICT RULES**

The following penalties have been established by the Governing Board of Washington Elementary School District for violation of District rules:

1. Conference with school official (i.e., teacher, counselor, administrator) who will attempt to reach an agreement with the student as to acceptable behavior.
2. Formal conference between the student and one or more school officials. A record is kept of the student's commitment to corrective behavior.
3. Parental involvement by telephone, letter or personal conference.
4. Temporary or permanent removal from class, which means the student is not to attend one or more classes for a specified period of time. During this period of removal, the student may be assigned appropriate on-campus duties or alternative classes.



NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

5. Out-of-school detention, which means the student is detained before school, during lunch period, or after school for a specific purpose.
6. Appropriate individualized assignment and/or loss of privilege means the school official devises an assignment to fit the offense and/or the school official removes from the student one or more privileges usually associated with the offense.
7. Out-of-school suspension (1-5 days), which means the student, following due process, is suspended from school and placed under the supervision/responsibility of the parent. Saturday or another day detention may be employed as an alternative. Students must remain off campus for the duration of the suspension.
8. Out-of-school suspension (6-10 days), which means the student, following due process, is suspended from school and placed under the supervision/responsibility of the parent. Such action may precede recommendation for expulsion. Students must remain off campus for the duration of the suspension.
9. Immediate suspension, which means the student shall be removed from campus due to clear and present danger to any or all concerned. Students must remain off campus for the duration of the suspension.
10. Long-term suspension, which means that the NBA staff may recommend to the superintendent an extension of a suspension beyond the maximum 10 days. The superintendent, after careful consideration of the facts of the case, may extend the suspension until a succeeding Governing Board meeting at which time the Board will act on his or her recommendation. As with any suspension, due process must be followed.
11. The parent may appeal the recommendation by filing a written appeal with the superintendent before the Governing Board takes action. Students must remain off campus for the duration of the suspension.
12. Expulsion is the permanent removal from all Washington District Schools.

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

**APPENDIX**

1. Parent/Guardian/Student Agreement
2. Educational Contract
3. New Beginnings Academy Rules
4. Class Earn Out Guidelines
5. Class Behavior Expectations/Consequences
6. Copy of Student Progress Sheet

## Washington Elementary School District New Beginnings Academy Parent/Guardian/Student Agreement

By signing below, you agree to support the rules and procedures of New Beginnings Academy. This signed agreement is retained in the student's record at the school site.

Parent/guardian involvement is a critical component in a student's success in the New Beginnings Academy. Parents/guardians are kept informed of their child's progress via telephone calls from the teacher and/or school psychologist, weekly Student Progress Reports, quarterly grades and Parent/Teacher Conferences.

Parents/guardians with a child in the New Beginnings Academy understand and agree to:

1. Contact the attendance office prior to school starting at 8:50 a.m. if their child is going to be absent. If no call is received the student will be considered truant.
2. Call Transportation prior to the pickup time to notify them when the student will be absent.
3. Call Transportation to restart bus service if a student has been absent more than three consecutive days.
4. Maintain a valid phone number and address with the school/WESD.
5. Accept phone calls from the teacher or other program staff regarding their child.
6. Complete a "return to school" conference via phone call or at the school following an out-of-school suspension.
7. A daily visual and metal detector search of your child.
8. The use of physical management only when determined necessary to prevent the student from harm to self and others in the event that noncompliance is extreme and disruptive.
9. Adhere to New Beginnings Academy dress code.
10. Follow the guidelines outlined in this handbook.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

NBA Staff Signature: \_\_\_\_\_ Date \_\_\_\_\_

## Washington Elementary School District New Beginnings Academy Contract

The purpose of this contract, signed on \_\_\_\_\_ is to set the expectations for \_\_\_\_\_ to continue his or her education at the WESD New Beginnings Academy and be **successful**. This plan was developed as a result of a discipline issue at his or her home school resulting in a long-term suspension/expulsion. \_\_\_\_\_ and (his or her) parents; \_\_\_\_\_ agree that \_\_\_\_\_ will comply with the following conditions:

1. Do not bring or wear to school any prohibited item as listed in the WESD New Beginnings Academy Parent/Student Handbook.
2. Report to classroom teacher each morning when first arriving on campus for a visual search.
3. Follow all classroom and school rules each day.
4. May participate in individual or group counseling.
5. Comply with the NBA mandatory uniform as outlined in the student/staff handbook.
6. Comply with the Drug Use Policy as outlined in the student/staff handbook.

Failure to comply with any of this contract may result in an immediate suspension from New Beginnings Academy.

\_\_\_\_\_  
Student's Signature:

\_\_\_\_\_  
Parent/Guardian Signature:

\_\_\_\_\_  
NBA Staff Signature:

## Washington Elementary School District New Beginnings Academy Rules

1. Treat others with the same respect you are treated by the adults in this school.
2. Your actions, dress and possessions may not cause a problem for anyone else.

Problem actions include, but are not limited to:  
(Fighting, swearing, truancy, gang signs, extreme noncompliance, sexual harassment)

Problems related to dress include, but are not limited to:  
(Gang affiliation, inappropriate clothing, drugs, weapons, sexually inappropriate attire)

Problems related to possessions include, but are not limited to:  
(Markers, sharpies, cell phones, iPod, MP3 players, PS2, Game Boy)

3. If your actions, dress or possessions cause a problem for anyone else, you will be asked to solve that problem.
4. If you cannot solve the problem, or choose not to, staff members may impose upon you an appropriate consequence. These consequences will depend upon the situation and the person or persons involved. Staff members will use their best judgment based upon the information they have at the time.
5. If students and/or parents feel that the consequences are unfair, they should request a "due process" hearing.

A due process hearing does not need to be formal in nature. It is simply a time for concerned individuals to meet together and share information related to the situation in question. In the event that this discussion provides additional information that sheds different light on the situation, or shows the consequences to be unfair, the consequences may be changed or eliminated to better fit the unique situation.

I, \_\_\_\_\_ understand that by signing this document I accept full responsibility for following the New Beginnings Academy rules. I understand that my failure to comply with the New Beginnings Academy rules may result in school consequences that could result in expulsion from the program and/or School District.

\_\_\_\_\_  
Student Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Parent/Guardian Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
NBA Staff Signature:

\_\_\_\_\_  
Date:

## NEW BEGINNINGS ACADEMY Earn Out Agreement

**Student Name**

**Date**

Students placed in the New Beginnings Academy will have the opportunity to return to their home school and/or another school as assigned by WESD administration based on his or her academic performance and school behavior. The following three conditions must be met before a student will be considered for earn out:

- 1) Student must maintain passing grades of 2.75 or higher in all five core subject areas and based on a team consensus.
- 2) Student must comply with behavior expectations for **an entire quarter** or as determined by the hearing officer.
- 3) Student must attend school. Excessive absences will result in a referral to the Truancy Prevention Unit.

I, \_\_\_\_\_, understand that I must maintain passing grades in all five subject areas before I will be considered for earn out. I understand that I must meet the behavior expectations for one quarter or as assigned by WESD administration and/or hearing officer and not have excessive absences. I understand that earning out of the NBA is a privilege, and should I fail to maintain passing grades or better, follow classroom expectations and maintain good attendance, I will not be able to earn out to my home school or any other WESD campus.

\_\_\_\_\_  
Student Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Parent/Guardian Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
NBA Staff Signature:

\_\_\_\_\_  
Date:

## **CLASSROOM RULES AND EXPECTATIONS**

The guiding expectation for student behavior at school is: "Feel free to do anything that does not cause a problem for someone else. If you cause a problem for someone else, we will ask you to solve it. If you can't solve a problem, or choose not to, we will do something." This expectation encompasses the utilization of positive social skills that will benefit each student in life and in the overall learning environment. The following are the classroom and school rules displayed prominently in each NBA classroom:

1. I WILL TREAT YOU WITH RESPECT, SO YOU WILL KNOW HOW TO TREAT ME.
2. FEEL FREE TO DO ANYTHING THAT DOES NOT CAUSE A PROBLEM FOR ANYONE ELSE.
3. IF YOU CAUSE A PROBLEM, I WILL ASK YOU TO SOLVE IT.
4. IF YOU CAN'T SOLVE A PROBLEM, OR CHOOSE NOT TO, I WILL DO SOMETHING.
5. WHAT I DO WILL DEPEND ON THE SPECIAL PERSON AND THE SPECIAL SITUATION.
6. IF YOU FEEL SOMETHING IS UNFAIR, WHISPER TO ME "I'M NOT SURE THAT'S FAIR," AND WE WILL TALK.

### **Classroom Consequences**

All school staff members will be trained on the use of verbal and nonverbal techniques to effectively reduce the tension of an agitated student. Staff will first utilize verbal de-escalation methods. Students who are displaying physically aggressive behavior may be subjected to physical management techniques by trained staff. The use of physical management shall be used only when determined necessary to prevent the student from harm to self and/or others and in the event of noncompliance that is extreme and/or disruptive. Staff will use the least amount of intervention necessary to safely control the behavior and the situation.

Initial interventions may include:

- Verbal techniques of de-escalation
- Conflict resolution strategies
- Intervention and individual counseling session with school psychologist using a problem-solving model.

Consequences may include:

- Sack lunch
- Owning and solving his or her own problem
- In-school suspension
- Out-of-school suspension
- Other options based on the school site
- Revocation of recommendation to return to home school
- Recommendation for out-of-District placement

Students who have been suspended out-of-school for more than two days will need to have a parent/guardian participate in a meeting with the respective teacher or site administrator in person or via telephone before returning to the classroom. A behavior contract will be completed at this time if needed.

NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Grade: \_\_\_\_\_

A=Excellent; B=Good; C=Satisfactory; D= Poor; F= Failing

<b><u>SUBJECT</u></b>	<b><u>GRADE</u></b>	<b><u>COMMENTS</u></b>
LANGUAGE ARTS	_____	_____
READING	_____	_____
SOCIAL STUDIES	_____	_____
SCIENCE	_____	_____
MATH	_____	_____
PHYSICAL EDUCATION	_____	_____

Teacher: \_\_\_\_\_ (Social Studies) Y= Yes; N= No

CLASSROOM EXPECTATIONS	Monday	Tuesday	Wednesday	Thursday	Friday
Participation in class					
Respectful to staff					
Complete class work					
Follow directions					
Respectful to peers					
On task/good use of time					
Dress code compliance					
Accepts consequences/ responsibility					
Transitions appropriately					

Teacher Comments: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_ (Reading, Language Arts) Y= Yes; N= No

CLASSROOM EXPECTATIONS	Monday	Tuesday	Wednesday	Thursday	Friday
Participation in class					
Respectful to staff					
Complete class work					
Follow directions					
Respectful to peers					
On task/good use of time					
Dress code compliance					
Accepts consequences/ responsibility					
Transitions appropriately					

Teacher Comments: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_ (Math) Y= Yes; N= No

CLASSROOM EXPECTATIONS	Monday	Tuesday	Wednesday	Thursday	Friday
Participation in class					
Respectful to staff					
Complete class work					
Follow directions					
Respectful to peers					
On task/good use of time					
Dress code compliance					
Accepts consequences/ responsibility					
Transitions appropriately					

Teacher Comments: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_



NEW BEGINNINGS ACADEMY  
STUDENT PROGRESS REPORT (2014-2015)

Teacher: \_\_\_\_\_ (Science) Y= Yes; N= No

CLASSROOM EXPECTATIONS	Monday	Tuesday	Wednesday	Thursday	Friday
Participation in class					
Respectful to staff					
Complete class work					
Follow directions					
Respectful to peers					
On task/good use of time					
Dress code compliance					
Accepts consequences/ responsibility					
Transitions appropriately					

Teacher Comments: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_ (Physical Education) Y= Yes; N= No

CLASSROOM EXPECTATIONS	Monday	Tuesday	Wednesday	Thursday	Friday
Participation in class					
Respectful to staff					
Complete class work					
Follow directions					
Respectful to peers					
On task/good use of time					
Dress code compliance					
Accepts consequences/ responsibility					
Transitions appropriately					

Teacher Comments: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Staff Comment**

---



---

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Comment**

---



---

**Comment Codes**

AB=Absent

N= No

Y= Yes

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Good Attitude</li> <li>2. Hard Worker</li> <li>3. Good Participation</li> <li>4. Positive Role Model</li> <li>5. Good Effort</li> <li>6. Using Time Efficiently</li> <li>7. Disrespectful Attitude</li> </ol> | <ol style="list-style-type: none"> <li>8. Wastes Class Time</li> <li>9. Not Turning in Work</li> <li>10. Has Been Removed From Class</li> <li>11. Limited Classroom Participation</li> <li>12. Inappropriate language or discussions</li> <li>13. Poor Attendance Hurting Grade</li> <li>14. Excessive Talking/Noises</li> <li>15. Displays Immature Behavior</li> </ol> |
|---|--|

# **WASHINGTON ELEMENTARY SCHOOL DISTRICT**

4650 W. Sweetwater Avenue, Glendale, AZ 85304 • 602-347-2600 • [www.wesdschools.org](http://www.wesdschools.org)

Governing Board: Tee Lambert, President • Bill Adams, Vice President • Clorinda Graziano, Member • Aaron Jahneke, Member • Chris Maza, Member  
Dr. Susan J. Cook, Superintendent